

Hitchcock Independent School District

Budget Workshop and
Regular Meeting
Tuesday, July 21, 2009

The Hitchcock Independent School District Board of Trustees met at a Budget Workshop and Regular Meeting on Tuesday, July 21, 2009, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:33PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Pat Turner, Member

Late Arrival Shirley Price, Member, arrived at 6:39 PM

Others: Mike Bergman, Superintendent; Nina Conway, Business Manager; Susan Thompson, Asst. Superintendent for Curriculum and Instruction; Stephen Dubner, Attorney

Call to Order

Dianne James, President, called the meeting to order at 6:30 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Budget Workshop

Discussion

2009-2010 Preliminary Budget

Ms. Conway reported on the following:

1. Public School Finance (HB 3646)—Conference Committee Report
2. Effects of Weighted Average Daily Attendance (WADA) on teacher pay raises
3. Deficit budget of \$508,283 [See attached analysis]

Discussed the hiring of an At-Risk person and using current staff. Ms. Thompson reported that Mr. Brandenburg volunteered to give support to the campus testing coordinator.

Regular Meeting

Pledge of Allegiance

Ms. Cantrell led the members of the Board and patrons in the Pledge of Allegiance to the U.S. flag and Ms. James led the members and patrons in the Pledge to the Texas flag.

009-073

Consent Agenda

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Consent Agenda as presented and as recommended by the administration and to pull item B (Monthly Financial Report, Check Register, and Investment Report) to discuss separately.

1. Minutes
 - a. Special Called meeting of June 8, 2009
 - b. Regular meeting of June 16, 2009
 - c. TEAM of Eight Board Training and Special Called meeting of June 23, 2009
2. Monthly Tax Collection Report for month ending June 30, 2009
3. Monthly Kids First Head Start Financial Report (KFHS), Check Register, and Monthly KFHS Report for month ending June 30, 2009
4. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending June 30, 2009
5. Proposed changes to DEA (LOCAL): Compensation and Benefits: Salaries and Wages [see attached]
6. Memorandum of Understanding—Juvenile Justice Alternative Education (JJAEP) Program, 2009-2010
7. Memorandum of Understanding—About Face Day Program, 2009-2010
8. Board Planning Calendar, 2009-2010 [see attached]

Motion carried with all in favor.

Monthly Financial Report, Check Register, And Investment Report

The following item was discussed:

Payments made to Brookstone Construction—Ms. Conway said that she would do a report on the payments made to Brookstone Construction from February 2009 to current and then will include a report in the monthly financials.

A motion was made by Monica Cantrell and seconded by Estelle Holmes to approve the Monthly Financial Report, Check Register, and Investment Report as presented and as recommended by the administration.

Motion carried with all in favor.

Report and Information from the
Superintendent

KFHS Board
Liaison Report

Ms. James reported that all open positions have been filled.

English/Spanish
Immersion Program

Ms. Thompson presented information on the English/Spanish Immersion Program and recommended that additional information be brought back to the Board after the new ESL Coordinator reports to work.

Action

009-074

Declare emergency to repair
Structural failure at KFHS

A motion was made by Estelle Holmes and seconded by Shirley Price to declare the structural failure at Head Start an emergency and to allow quotes be accepted for immediate repair, as recommended by the administration.

Motion carried with all in favor.

009-075

Out-of-State Travel to
Oakland, CA

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the out-of-state travel for Rona Smith to attend “Mindfulness in the Classroom” Workshop, August 15 and 16, 2009, in Oakland, CA., as presented and as recommended by the administration.

Motion carried with all in favor.

009-076

Depository Contract

A motion was made by Estelle Holmes and Monica Cantrell to approve the Depository Contract with Prosperity Bank beginning September 1, 2009 through August 31, 2011, as presented and as recommended by the administration.

Motion carried with all in favor.

009-077

Authorized signatures—Series
2005 Bonds (QZAB)

A motion was made by Estelle Holmes and seconded Shirley Price to name Dr. Michael Bergman as the Primary Security Administrator and Ms. Nina Conway as the alternate authorized signatures—Series 2005 Bonds (QZAB), as presented and as recommended by the administration.

Motion carried with all in favor.

009-078

Durham Transportation Contract
2009-2010

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the contract with Durham School Services for the 2009-2010 school year, as presented and as recommended by the administration.

Motion carried with all in favor.

009-079

Nomination of Delegate and
Alternate—2009 TASB Delegate
Assembly

A motion was made by Monica Cantrell and seconded by Shirley Price to name Estelle Holmes as Delegate to the 2009 TASB Delegate Assembly.

A motion was made by Estelle Holmes and seconded by Shirley Price to amend the motion to include Monica Cantrell as alternate.

Motion carried with all in favor.

009-080

Endorsement of TASB
Candidate(s)—TASB State
Board of Trustees

A motion was made by Estelle Holmes and seconded by Shirley Price to nominate Katherine Hanson for Position A, and Steven Stromeyer for Position C.

Motion carried with all in favor.

009-081

Signature Changes to
Emergency Operation Plan
Motion 1

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the revised Emergency Operation Plan.

After discussion, Ms. Holmes retracted her motion.

Motion 2

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Chain of Command—Emergency Operation Plan as follows:

- Superintendent
- Business Manager
- Asst. Superintendent for Curriculum & Instruction

Pat Turner was not present for the vote.

Motion carried with all in favor.

009-082

2009-2010

District Handbooks

Motion 1

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the following 2009-2010 district handbooks:

- Student Code of Conduct
- Emergency Handbook
- Substitute Handbook
- School Bus Riders' Safety Handbook
- Automated External Defibrillator (AED) in the School Setting
- Bloodborne Pathogen Plan

Pat Turner was not present for the vote.

Motion carried with all in favor.

Motion 2

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the 2009-2010 Student Handbook and Employee Handbook.

Pat Turner was not present for the vote.

Motion carried with all in favor.

009-083

Date of Public Meeting on
Budget and proposed Tax Rate

A motion was made by Estelle Holmes and seconded by Shirley Price to set the date of the Public Meeting to adopt the 2009-2010 budget and to adopt the 2009 tax rate as Tuesday, August 25, 2009, at 6:30 PM, to be held at the Hitchcock ISD Boardroom located at 8004 North Railroad, Hitchcock, Texas, and that the proposed tax rate that will be published in the Notice of the Public Meeting shall not exceed the following rates:

Maintenance & Operations (M & O)	\$1.04005
Interest & Sinking Rate (I & S)	<u>.40000</u>
Total Tax Rate	\$1.44005

Motion carried with all in favor.

Discussion/Possible Action

009-084

At-Risk position at
Hitchcock High School

A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Michael Brandenburg in the At-Risk position with a stipend comparable to the coaches.

Motion carried with all in favor.

009-085

Date for Summer Reading
Program Clinic

Discussion/ideas:

1. Look into the Red Bus going out in the community on Wednesdays and Thursdays. Set up like a book mobile. Look at grants to fund.
2. Durham has checked out the Red Bus and stated that it is cost prohibited to repair the bus.
3. Read to kids in community
4. Board members read to kids
5. Set up a computer lab
6. High school students ride the bus and read to kids
7. Change to a reading program rather than clinic
8. Send flyers to Ministerial Alliance

No action.

009-086

Dates and locations for
September Parent Orientation

A motion was made by Estelle Holmes and seconded by Shirley Price to set September 12, 9:00 AM, as the date for the parent orientation and to contact Greater St. Matthew and First Baptist church for location sites.

Motion carried with all in favor.

009-087

Date for Board Workshop

A motion was made to schedule a Board Workshop on Monday, August 3, 2009, 6:30 PM to discuss the following items:

1. Parent Workshop on TAKS
2. TAKS final results
3. Board Goals—Impact on Campus Improvement Plans
4. Preliminary budget
5. “Green” rating report from the architects on the new primary school

Closed Session

Dianne James, President called the members of the Board of Trustees into Closed Session at 9:02 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code:

551.071 Consultation with District’s Attorney Stephen Dubner of the Law Office of Stephen Dubner on a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings specifically including the legal issues related to the Level III Grievance(s)—Doreatha Walker

551.074 Personnel

- Employment of new professional employee(s) for the 2009-2010 school year
- Superintendent Evaluation and Contract renewal
- Discuss duties of individual Board members
- Discuss employment of duties of Acting Director—Kids First Head Start
- Discuss employment and duties of Acting Principal and acting Assistant Principal—Crosby Middle School

551.074, 551.082 Level III Grievance(s)—Doreatha Walker

Dianne James, President, recognized Doreatha Walker, KFHS Director, who requested that her Level III Grievance be held in open session hopefully before the Board convenes in Closed Session. Dr. Bergman stated that due to his involvement, he requested the Level-III Grievance be heard in closed session.

Reconvene from
Closed Session

The Board reconvened from Closed Session at 12:07 AM, for action, if any, from Closed Session.

Motion 1

A motion was made by Estelle Holmes and seconded by Monica Cantrell to deny the Level III Grievance appeal, Title 7 claim, due to EEOC claim filed.

Motion 2

A motion was made by Estelle Holmes and seconded by Monica Cantrell to rescind the previous motion.

Motion 3

A motion was made by Estelle Holmes and seconded by Monica Cantrell to deny the Level III Grievance Discrimination appeal.

Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner,
Shirley Price

Members abstained: Dianne James

Motion carried with the majority in favor.

Motion 4

A motion was made by Estelle Holmes and seconded by Monica Cantrell to deny the Level III Grievance Whistleblower appeal.

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Pat
Turner

Members opposed: Shirley Price

Motion carried with the majority in favor.

Future Agenda Items

1. Superintendent Evaluation and Contract renewal
2. Employment and duties of Acting Director—Kids First Head Start
3. Employment and duties of Acting Principal—Crosby Middle School
4. Employment and duties of Acting Asst. Principal—Crosby Middle School
5. ABC Award for July

Announcements

Good Old Days Talent Show will be held on August 14. Contact Monica Cantrell.

Adjournment

A motion was made by Pat Turner and seconded by Monica Cantrell to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 12:13 AM.

Respectfully submitted,

Brenda Taylor
Recording Secretary

Dianne James, President

Estelle Holmes, Secretary