

Hitchcock Independent School District

Regular Meeting

Tuesday, May 18, 2010

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, May 18, 2010, held at the Hitchcock ISD Boardroom/ Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:00 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Pat Turner, Member; Ted Robinson, Jr., Member; Tom Ivey, Member

Late Arrival Shirley Price, Member, arrived at 7:04 PM

Others Mike Bergman, Superintendent; Susan Thompson, Assistant Superintendent for Curriculum and Instruction; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Blanca Ochoa, Crosby Middle School Principal; Phyliss Coleman, Hitchcock Primary School Principal; Ethel Gaines, Kids First Head Start Director; Susan Bowles, Special Education Director; Carl Joiner and Scott Brady, Joiner Partnership

Call to Order Dianne James, President, called the meeting to order at 7:00 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board and patrons in the Pledge to the Texas flag.

Governance

Canvassing of the Ballots

Ms. James presented the tabulation of the May 8, 2010 school board election to elect school trustees to fill a full term for Single Member District (SMD) 1 and SMD 2:

	Early Voting	Election Day	Absentee	Total
SMB 1				
Estelle Holmes	29	8	14	51
Rochelle Kaye Randle	4	2	0	6
SMB 2				
Hayley C. Winkleman	0	2	0	2
Shirley K. Price	6	14	0	20
Provisional Votes	0	0		

Declaration of the winner for
SMD 1 and SMD 2

A motion was made by Dianne James and seconded by Estelle Holmes to approve the canvassing of the returns as presented and as announced; thereby declaring Estelle Holmes, SMB 1 and Shirley Price, SMB 2 elected to office.

Motion carried with all in favor.

Statement of Elected Officers for
SMD 1 and SMD 2

Ms. Taylor, Notary Public, administered the Statement of Elected Officers to Estelle Holmes, SMD 1 and to Shirley Price, SMD 2.

Oath of Office for
SMD 1 and SMD 2

Ms. Taylor, Notary Public, administered the Oath of Office to Estelle Holmes, SMD 1 and to Shirley Price, SMD 2.

Presentation of Certificate of Election

Ms. James presented a Certification of Election to Ms. Holmes and Dr. Price.

New Board Members seated with
Board of Trustees

Reorganization of the Board

A motion was made by Estelle Holmes and seconded by Monica Cantrell to elect the current leadership team as officers of the Board: Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary.

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Ted Robinson, Tom Ivey

Members abstained: Pat Turner, Shirley Price

Motion carried with all in favor.

Recognitions

Certificates of Achievement and Recognition were presented to the following:

1. Hitchcock High School Track—the below listed students advanced to the State Track Meet
 - a. Louis Beard – 200 Meter
 - b. Darius Dotson—Long Jump
2. Microsoft Certificated Applications Specialist (MCAS). The MCAS credential is a globally recognized standard that validates skills with the 2007 Microsoft Office system. The MCAS credential tells the world you have demonstrated proficiency in the newest standard of the world’s foremost desktop computing applications.
 - a. Freshmen:
 - i. Raven Ceasar, Jessie Street, Markiel Parks, Chasity Robinson, Devin Barnes, Khristiana Frenchwood, and Felicia Deleon, MS Word 2007
 - ii. Raven Ceasar and Jessie Street, MS PowerPoint 2007
 - b. Sophomores:
 - i. Bennie Bonnette, Diamond Lewis, Kenneth Click, Susana Medellin and Haley Hood, MS Word
 - ii. Diamond Lewis, Natalie Rivas, and Haley Hood, MS PowerPoint
 - c. Juniors:
 - i. Jobeth Rivas and Shantal Billiot, MS Word
 - d. Seniors:
 - i. Jasamine Beard, Aaron Holt, Jennifer Mosely, Stephanie Spells, Vanessa Benitez, Kymberlee Melchor, and Bhinderpal Walia, MS Word 2007
 - ii. Ashlynn Hallee and Stephanie Spells, MS PowerPoint 2007

Ms. Smalley-Jackson and Ms. Yang were present to introduce the winners.

3. Above and Beyond Citizen Award (ABC) was presented to Betty Martins by Dianne James.

Public Participation

None

010-048

Consent Agenda

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the Consent Agenda as presented and as recommended by the administration:

1. Minutes
 - a. Regular meeting of April 20, 2010
 - b. Special Called meeting of April 22, 2010
 - c. Board Workshop and Special Called meeting of April 27, 2010
2. Monthly Financial Report, Check Register, and Investment Report for month ending April 30, 2010
3. Monthly Tax Collection Report for month ending April 30, 2010
4. Monthly Kids First Head Start Financial Report and monthly Check Register for month ending April 30, 2010
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and monthly Check Register for month ending April 30, 2010
6. Request for Proposals: Athletic Equipment, Apparel, and Supplies [See attached]
7. Rule which determines local areas of acute teacher shortage in Hitchcock ISD in accordance with board policy DC (LEGAL) for the 2010-2011 school year:
 - a. Mathematics
 - b. Science
 - c. Special Education
 - d. Languages other than English
 - e. Bilingual/English as a Second Language (ESL)
 - f. Technology Applications
 - g. Vocational Auto Mechanics
 - h. Band

Reports/Information

Kids First Head Start Board Liaison Report

Ms. James reported the following:

1. The KFHS Policy Council met on May 11, 2010 at 5:30 PM
2. Presented at the meeting:
 - a. Financial Report
 - b. Minutes
 - c. Director's Report
 - d. Announced that Ms. Freeman was elected to the Policy Council
 - e. Announced that an Education Coordinator has been hired
 - f. Discussed moving KFHS to Stewart Elementary School

Action

010-049

Guaranteed Maximum Price for the Hitchcock Primary Parking Lot

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Guaranteed Maximum Price of \$195,125 for the Hitchcock Primary School Parking Lot as presented and as recommended by the administration

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Ted Robinson, Tom Ivey, Shirley Price

Members abstained: Pat Turner

Motion carried with all in favor.

010-050

One-Year Extension of Contract for Transportation Services

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve a one-year extension contract with Durham School Services for the period August 1, 2010 through July 31, 2011, with a 2.4% increase in the District's transportation rates based upon the Houston-Galveston-Brazoria Consumer Price Index for February 2010 as presented and as recommended by the administration.

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Ted Robinson, Tom Ivey, Shirley Price

Members abstained: Pat Turner

Motion carried with all in favor.

010-051

One-year Extension of Contract
for Janitorial Services

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve a one-year extension contract with IQS for the period July 1, 2010 through June 30, 2011 at the same contracted price per square foot as the 2009-2010 school year as presented and as recommended by the administration.

Members in favor: Estelle Holmes, Ted Robinson, Tom Ivey

Members opposed: Dianne James, Monica Cantrell

Members abstained: Pat Turner, Shirley Price

Motion carried with the majority in favor.

010-052

Out-of-State Travel Request
to Salt Lake City, UT

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the out-of-state travel request to Salt Lake City, UT on June 28 and 29, 2010 for Ms. Byrd, Ms. Alexander, Ms. Howard, and Ms. Martins to attend "Working with Families" training as presented.

Motion carried with all in favor.

010-053

Set date for workshop to develop
Superintendent's Evaluation

By consensus of the Board, the Board Workshop to develop the Superintendent's Evaluation will be Thursday, July 8, 2010 at 6:30 PM.

Reports/Information

Name change of auditing firm

John R. Pechacek, CPA, has announced that his firm and the firm of Belt Harris & Associates have merged together to form Belt Harris Pechacek, LLLP. Mr. Pechacek will conduct our annual financial audit for period ending August 31, 2010.

Residency status of Special Education Students

Reported, that based on our records, all special education students in day facilities with the exception of one student that has an employee as a guardian are residents of Hitchcock ISD.

School Health Advisory Committee (SHAC) Annual Review for 2009-2010

The minutes of the SHAC meeting of May 10, 2010 and the School Health Annual Review for 2009 were presented to the Board for their review and information.

Board Member Report on NSBA Convention

Monica Cantrell, Estelle Holmes, and Dianne James reported on their experiences at the NSBA Convention.

Discussion/Possible Action

Tuition Fee for Pre-K Over-Income Eligible Students

A motion was made by Estelle Holmes and seconded by Shirley Price to approve a minimum of 20 over-income eligible enrolled students at \$250 month tuition fee plus a \$100 one time registration fee. Transportation will be provided.

A progress report will be presented to the Board at the June meeting.

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Ted Robinson, Tom Ivey, Shirley Price

Members abstained: Pat Turner

Motion carried with all in favor.

010-055

Extra Duty Supplemental Pay

Pay Scale

1. A motion was made by Estelle Holmes to assign a \$750/semester supplemental pay for Choir Director. Motion failed for lack of a second.
2. A motion was made by Monica Cantrell and seconded by Dianne James to assign a \$500/year supplemental pay for Choir Director.

Members in favor: Dianne James, Monica Cantrell

Members opposed: Estelle Holmes, Ted Robinson, Tom Ivey, Shirley Price

Members not seated at time of vote:
Pat Turner

Motion failed.

3. A motion was made by Estelle Holmes and seconded by Shirley Price to assign \$600/semester supplemental pay for Choir Director.

Members in favor: Estelle Holmes, Shirley Price

Members opposed: Dianne James, Monica Cantrell, Ted Robinson, Tom Ivey

Members not seated at time of vote:
Pat Turner

Motion failed

4. A motion was made by Tom Ivey and seconded by Ted Robinson to assign \$400/semester supplemental pay for Choir Director.

Members in favor: Dianne James, Monica Cantrell, Ted Robinson, Tom Ivey

Members opposed: Estelle Holmes, Shirley Price

Members not seated at time of vote:
Pat Turner

Motion carried with the majority in favor.

5. A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Extra Duty Supplemental Pay Scale as amended. [See attached]

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Ted Robinson, Tom Ivey, Shirley Price

Members not seated at time of vote
Pat Turner

Motion carried with the majority in favor.

010-056

Budget and new positions at
Stewart Elementary School

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the new positions as presented with the exception of the nurse's aide. [See attached]

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Ted Robinson, Tom Ivey, Shirley Price

Members not seated at time of vote
Pat Turner

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 9:22 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code 551.074
Personnel: Employment of campus principal—Stewart Elementary School.

Shirley Price left the meeting at 9:50 PM

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 9:50 PM, for action, if any, from Closed Session.

A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Donette Line as Principal of Stewart Elementary School under her current administrator term contract for the 2010-2011 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

Future Agenda Items

1. Science Fair
2. Art Fair

Announcements

1. Pat Turner announced that she is getting married in June.
2. Graduation, Friday, June 4, 8:00 PM
3. Awards Night, Thursday, June 3, 2010, 6:30 PM
4. End of School Breakfast, Saturday, June 5, 7:30 AM
5. Walker Mediation, Thursday, May 27
6. Hitchcock Primary Bullpups will perform tomorrow night at 6:00 PM

Adjournment

A motion was made by Pat Turner and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:55 PM.

Respectfully submitted,

Brenda J. Taylor
Recording Secretary

Dianne James, President

Estelle Holmes, Secretary