

Hitchcock Independent School District

Regular Meeting

June 15, 2010

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, June 15, 2010, held at the Hitchcock ISD Boardroom/ Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:02 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Ted Robinson, Jr., Member; Tom Ivey, Member; Shirley Price, Member

Late Arrival Estelle Holmes, Secretary, arrived at 7:04 PM
Pat Turner, Member, arrived at 7:45 PM

Others Mike Bergman, Superintendent; Susan Thompson, Assistant Superintendent for Curriculum and Instruction; Nina Conway, Business Manager; Blanca Ochoa, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Phyliss Coleman, Hitchcock Primary School Principal; Randy Dowdy, Director of Student Support Services; Stephen Dubner, Attorney

Call to Order Dianne James, President, called the meeting to order at 7:02 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board and patrons in the Pledge to the Texas flag.

Recognitions Above and Beyond Citizen Award (ABC) was presented to Marilyn Peloquin by Monica Cantrell.

Public Participation
None

010-057
Consent Agenda

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Consent Agenda as presented and as recommended by the administration:

1. Minutes
 - a. Special Called meeting of May 11, 2010
 - b. Regular meeting of May 18, 2010
 - c. Special Called meeting of May 24, 2010
2. Monthly Financial Report, Check Register, and Investment Report for month ending May 31, 2010
3. Monthly Tax Collection Report for month ending May 31, 2010
4. Monthly Kids First Head Start Financial Report and monthly Check Register for month ending May 31, 2010
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and monthly Check Register for month ending May 31, 2010

Motion carried with all in favor.

Reports/Information

Kids First Head Start
Board Liaison Report

Ms. James reported that the June Kids First Head Policy Council meeting was cancelled.

Pre-K Over-Income Eligible
Students—Pre-Kindergarten
Results

Hitchcock Primary School received four inquires, two paid their deposit and will be incorporated into the Pre-Kindergarten classes.

Preliminary TAKS Results

Ms. Thompson presented an overview of the Preliminary TAKS Results and each principal specifically addressed their campus.

Ms. Turner arrived at 7:45 PM during the presentation of the TAKS results.

ESL Annual Evaluation Report

Ms. Guerra, ESL Coordinator, presented the 2009-2010 ESL Annual Evaluation Report to the Board.

Pre-K Early Start Grant
Drop-out Recovery Grant
Texas Learn and Serve Grant

Mr. Dowdy presented the Pre-K Early Start Grant, the Drop-out Recovery Grant and the Texas Learn and Serve Grant to the Board.

Comparison Report of
Like Districts

Ms. Conway presented a comparison of like districts to Hitchcock ISD in the following areas:

1. Budget—Total Expenditures
 - a. Instruction
 - b. Instruction resources and media services
 - c. Curriculum and staff development
 - d. Instructional leadership
 - e. School leadership
 - f. Guidance
 - g. Social work services
 - h. Health services
 - i. Student transportation
 - j. Extracurricular activities
 - k. General administration
 - l. Facility maintenance/operations
 - m. Security and monitoring services
 - n. Data processing services
2. Student Growth

Action

010-058
Student Code of Conduct
2010-2011

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Student Code of Conduct as presented and as recommended by the administration.

Motion carried with all in favor.

010-059
Set date for Ribbon Cutting
Ceremonies—Hitchcock HS
Athletic Facilities

A motion was made by Estelle Holmes and seconded by Ted Robinson to let the coaches determine the date of the Ribbon Cutting Ceremonies—Hitchcock ISD Athletic Facilities.

Motion carried with all in favor.

010-060

Employee Travel Procedures

Motion 1 A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the revised Employee Travel Procedures as presented and as recommended by the administration.

Motion carried with all in favor.

Motion 2 A motion was made by Estelle Holmes and seconded by Ted Robinson to rescind Motion 1 and to approve the revised Employee Travel Procedures as presented and as recommended by the administration with the following change:

- Delete—Item I-B-3 “Hotel occupancy tax is reimbursable and is in addition to the State Rate (examples: city taxes, sports tax, or county taxes)” [Attached]

Motion carried with all in favor.

010-061

Board Travel Reimbursement Procedures

Motion 1 A motion was made by Estelle Holmes to leave the Board Travel Reimbursement Procedures as is. Motion failed for lack of a second.

Motion 2 A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Board Travel Reimbursement Procedures as presented and as recommended by the administration with the following change:

- Add—“Hotel rates over the State Rate will require approval from the Superintendent and proof that the least expensive hotel is being requested.” [Attached]

Motion carried with all in favor. (Ms. Turner was not seated during the vote)

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 9:45 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code 551.074
Personnel:

- Discuss the employment of new professional employee(s) for the 2010-2011 school year
- Discuss request to rescind resignation

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:30 PM, for action, if any, from Closed Session.

Motion 1 A motion was made by Estelle Holmes and seconded by Tom Ivey to employ the below listed teachers under a Probationary One-Year Contract—Teacher for the 2010-2011 school year as presented and as discussed in executive session:

- Raymond Gills, Art, Hitchcock High School
- Luis Ibarra, Spanish, Hitchcock High School
- LaDell Smith, Special Ed (Choices), Crosby Middle School
- Skotti Lombardi, Special Ed (Life Skills/Resource), Stewart Elementary School
- Cindy Hinkle, Special Ed (Choices), Stewart Elementary School
- Laura Mutchler, English Language Arts/Reading, Crosby Middle School

Motion carried with all in favor.

Motion 2 A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ the below listed teachers under a Probationary One-Year Contract—Teacher with Certification Addendum for the 2010-2011 school year as presented and as discussed in executive session.

- Lamar Parker, Marketing, Hitchcock High School
- Kristy Bradford, PE/Health, Hitchcock High School

Motion carried with all in favor.

Motion 3 A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ the below listed counselor for the 2010-2011 school year as presented and as discussed in executive session:

Heather Wilson, Counselor, Crosby Middle School/Stewart Elementary School

Motion carried with all in favor.

Motion 4 A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ the below listed LSSP under a One-Year Noncertified Professional Contract with Certification Addendum for the 2010-2011 school year as presented and as discussed in executive session:

Sara James, LSSP, Greater Gulf Coast Cooperative

Motion carried with all in favor.

Motion 5 A motion was made by Estelle Holmes and seconded by Tom Ivey to rescind the resignation of Tammy Bradbury.

Motion carried with all in favor.

Future Agenda Items

1. Estelle Holmes, DAEP—Bus Transportation—Special Education
2. Estelle Holmes, Dress code for ceremonies
3. Estelle Holmes, AA Guard Dogs report
4. Tom Ivey, Energy
 - a. Check into service contracts for energy efficiency, what is available
 - b. Energy efficiency study/audit
 - i. Retrofitting
 - ii. Energy savings
 - iii. Equipment

Announcements

1. Brookstone is waiting on city permit to start on the parking lot at Hitchcock Primary School.
2. QCAB is due on June 30, 2010.

Adjournment

A motion was made by Tom Ivey and seconded by Ted Robinson to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:43 PM.

Respectfully submitted,

Brenda J. Taylor
Recording Secretary

Dianne James, President

Estelle Holmes, Secretary