

Hitchcock Independent School District

Regular Meeting

July 20, 2010

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, July 20, 2010, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:05 PM.

Present                      Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Tom Ivey, Member; Shirley Price, Member

Absent                        Pat Turner, Member  
Ted Robinson, Jr., Member

Others                        Mike Bergman, Superintendent; Nina Conway, Business Manager; Blanca Ochoa, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Larry Allen, Hitchcock High School Principal; Stephen Dubner, Attorney

Call to Order                Dianne James, President, called the meeting to order at 7:05 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance        Monica Cantrell led the members of the Board and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board and patrons in the Pledge to the Texas flag.

Recognitions                Estelle Holmes presented the July 2010 Above and Beyond Citizen Award to Claudine Oliver.

Monica Cantrell presented the 2010 TASB Media Honor Roll to T. J. Aulds, Galveston County The Daily News reporter.

010-061  
Consent Agenda

A motion was made by Estelle Holmes and seconded by Shirley Price to pull item H: Proposed changes to DEC (LOCAL) Compensation and

Benefits: Leaves and Absences and to approve the remaining Consent Agenda items as presented and as recommended by the administration.

1. Minutes
  - a. Regular meeting of June 15, 2010
  - b. Board Training of June 26, 2010
2. Monthly Financial report, Check Register, and Investment Report for month ending June 30, 2010
3. Monthly Tax Collection Report for month ending June 30, 2010
4. Monthly Kids First Head Start Financial Report, and Check Register for month ending June 30, 2010
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Check Register for month ending June 30, 2010
6. 2010-2011 Board Planning Calendar [See attached]
7. Proposed changes to DEE (LOCAL) Compensation and Benefits: Expense Reimbursement [See attached]
8. Request for Proposals: 2010-2011 Cafeteria Food Items: Milk and Ice Cream, Bread, Non-carbonated drinks [See attached]

Motion carried with all in favor.

010-061

Proposed changes to DEC (LOCAL)  
Compensation and Benefits: Leaves  
and Absences

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the proposed changes to DEC (LOCAL) Compensation and Benefits: Leaves and Absences as presented and as recommended by the administration. [See attached]

Motion carried with all in favor.

Reports/Information from the Superintendent

KFHS Board Liaison Report

Ms. James reported that the KFHS Policy Council did not hold a July meeting but will be meeting this coming week to do interviews for the Campus Secretary position and the Teacher Aide position.

Guard Dog Report

Ms. Holmes reported that the African-American Guard Dogs are community volunteers who will hold weekly meetings and be a presence at school functions. They will help the district increase their ADA, TAKS scores, tutor students, and teach "character". This is a community

organization and not a school sponsored organization. Ms. Holmes asked T. J. Aulds to place an article in the newspaper about the Guard Dogs.

Action

010-062  
Budget Amendment  
#4

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Budget Amendment #4 as presented and as recommended by the administration. [See attached]

Motion carried with all in favor.

010-063  
Set Date for the Public Hearing on  
Budget and Proposed Tax Rate and to  
Vote on the Proposed Tax Rate to be  
Published in the Notice of Public Meeting

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve August 24, 2010 as the date of the Public Meeting to adopt the 2010-2011 budget and to adopt the tax rate and that the proposed tax rate that will be published in the notice of the Public Meeting shall not exceed the following rates:

Maintenance and Operations Rate (M & O)	\$1.04005
Interest and Sinking Rate (I & S)	<u>.50000</u>
Total Tax Rate	\$1.54005

Motion carried with all in favor.

010-064  
TASB Delegate and  
Alternate

A motion was made by Tom Ivey and seconded by Monica Cantrell to designate Estelle Holmes as delegate and Monica Cantrell as alternate at TASB's 2010 Delegate Assembly.

Motion carried with all in favor.

010-065  
Board Goals

A motion was made Estelle Holmes and seconded by Tom Ivey to approve the 2010-2011 Board Goals as presented and as recommended by the administration. [See attached]

Motion carried with all in favor.

010-067  
Board Walk-through of District  
Facilities

A motion was made by Estelle Holmes and seconded by Monica Cantrell to set Saturday, September 18, 2010, 9:00 AM, to conduct the Board Walk-through of district facilities.

Motion carried with all in favor.

Discussion/Possible Action

010-068  
2010-2011 Preliminary Budget

Ms. Conway presented a PowerPoint presentation and discussed the following items:

1. Revenue
2. 9 Year Enrollment/ADA
3. Student 3 year Projections
4. Staffing Patterns
5. Cost of Staff by Functional Area Excluding Benefits
6. What's not in next year's budget
7. Assumptions Made
8. Fund Balance Projection

Ms. Conway also presented a handout on the preliminary budget by line item and asked the Board to review and to ask questions.

010-069  
Phase II High School Construction—  
Consider to Build/Not Build New  
High School

Dr. Bergman outlined several changes and new facts that the Board should consider prior to voting on the construction of a new high school.

1. The tax payments are behind last year's taxes. We are at approximately 90-91% collection rate with about 500 delinquent properties.
2. QSCB grant was approved. We must use federal wage sheet to pay workers which will increase the cost \$1.7 million.
3. The bids for the new high school came in at \$15.7 million.
4. Permanent School Fund backing for bond rating
5. Amount of proposed deficit - \$1.5 million
6. Length of Bond financing – 25 years
7. Cost of Davis-Bacon Act Labor costs
8. Value engineering to bring construction costs down
9. Maximum amount of bond funds available per Bob Henderson
10. Student numbers
11. 2007 Demographic study
12. Overall economy

A motion was made by Estelle Holmes and seconded by Monica Cantrell to move forward on the bids and then consider construction of the new high school at the Regular meeting on August 17, 2010 at 6:30 PM with a Discussion/Possible Action item to build or not to build a new high school.

Motion carried with all in favor.

010-063  
Budget and Tax Rate

A motion was made by Estelle Holmes and seconded by Monica Cantrell to amend the previous motion on item 010-063 to hold the Public Meeting to adopt the 2010-2011 budget on August 24, 2010 and to postpone the adoption of the 2010 tax rate until September.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 9:03 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code

551.071 Consultation with District's Attorney Stephen Dubner of the Law office of Stephen Dubner on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act specifically including the legal issues related to the superintendent evaluation and evaluation instrument.

551.074 Personnel:

1. Employment of new professional employee(s) for the 2010-2011 school year
2. Discuss Superintendent's Evaluation Instrument
3. Discuss Superintendent's Formative Evaluation

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:50 PM for action, if any, from Closed Session.

010-066

Superintendent Evaluation Form

The Superintendent and the Board will develop performance goals on how the Superintendent will accomplish the Board Goals. A Board Workshop will be held on July 26, 2010, 6:30 PM to combine the goals and to do the Superintendent's Formative Evaluation.

New Hires

Motion 1

A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ the below listed teacher(s) under a Probationary One-Year Contract—Teacher for the 2010-2011 school year as presented and as discussed in executive session:

Theresa Burton  
Danielle Sameei  
Jennifer Korenek  
Louis Doak  
Kristi Click  
Dena Cline  
Molly Hopper

Motion carried with all in favor.

Motion 2

A motion was made by Estelle Holmes to employ Colina Bushnell-Poullard under a Probationary One-Year Contract—Administrator for the 2010-2011 school year as presented and as discussed in executive session:

Motion failed for lack of a second.

Motion 3

A motion was made by Estelle Holmes and seconded by Tom Ivey to employ Anne McCabe under a Probationary One-Year Contract—Teacher with Certification Addendum for the 2010-2011 school year as presented and as discussed in executive session:

Motion carried with all in favor.

Motion 4 A motion was made by Estelle Holmes and Tom Ivey to authorize Dr. Bergman to hire the Secondary Science and Technology Applications positions and to offer them a Probationary One-Year Contract—Teacher for the 2010-2011 school year.

Motion carried with all in favor.

Motion 5 A motion was made by Estelle Holmes and seconded by Monica Cantrell to re-advertise for the Assistant Principal position at Hitchcock ISD and to bring the candidate before the Board for approval.

Motion carried with all in favor.

#### Adjournment

A motion was made by Tom Ivey and seconded by Estelle Holmes to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 11:03 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary