

Hitchcock Independent School District

Public Meeting to Discuss the Budget  
and  
Special Called Meeting

August 24, 2010

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The Hitchcock Independent School District Board of Trustees met at a Public Meeting to Discuss the Budget and Special Called meeting on Tuesday, August 24, 2010, held at the Hitchcock ISD Boardroom/ Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:34 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Ted Robinson, Jr., Member; Tom Ivey, Member

Late arrival Estelle Holmes, Secretary, arrived at 6:44 PM  
Shirley Price, Member, arrived at 6:45 PM

Absent Pat Turner, Member

Others Mike Bergman, Superintendent; Susan Thompson, Assistant Superintendent for Curriculum and Instruction; Nina Conway, Business Manager; Phyliss Coleman, Hitchcock Primary School Principal; Donette Line, Stewart Elementary School Principal; Blanca Ochoa, Crosby Middle School Principal; Larry Allen, Hitchcock High School Principal; Ron Mull, Maintenance Director

Call to Order Dianne James, President, called the meeting to order at 6:34 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Public Hearing to Discuss the  
Budget

Ms. Conway presented a PowerPoint presentation of the Budget and entertained questions from the audience.

Board questions:

1. Shiloh expenses
2. Periodicals – move from function 11 to function 12
3. Memberships

4. Professional costs—Librarian at Stewart Elementary School
5. Supplies/material—Library at Crosby Middle School and Stewart Elementary School
6. Staff Development—have teachers who have already received the training to train staff
7. Professional Liability—provide professional liability and memberships to teachers
8. List memberships on line items
9. Look at stipends for Flags and Drill Team
10. Athletic Equipment
11. Yearbook supplies at Crosby Middle School
12. Superintendent's memberships
13. Pest Control
14. Concerned about the format of the budget process. Board wants to look at the budget and have more input in the process and have more workshops
15. Cell phones
16. Water meters at Crosby Middle School
17. Entex bill
18. Health Inspections
19. Ozarka water
20. Ameri-Waste
21. Phonoscope
22. Substitute teachers—offer attendance incentive program for teachers to help cut costs for substitutes. One of the Board goals to work on teacher morale. Look at reducing substitutes.
23. Board Travel—budget reduced by two-thirds. Can see 10% cut for training. Cap per board member, choose 2 of 3 events to attend, allocate funds and spread equally among members, about \$1500 per person
24. Limit Board Travel to one event per Board member per year
25. Look at paying retirees for unused local days

The Public Hearing concluded at 8:03 PM.

#### Action

010-079

Final Budget Amendment for  
2009-2010

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the final budget amendment for the 2009-2010 school year as presented and as recommended by the administration. [See attached]

Motion carried with all in favor.

010-080

Tax Ratification Election

A motion was made by Tom Ivey to adopt an Order calling a Tax Ratification Election to be held within Hitchcock ISD; making provisions for the conduct and the giving of Notice of Election; and containing other provisions relating thereto, as presented and as recommended by the administration.

Motion failed for lack of a second.

010-081

Contract between the University of Texas  
Medical Branch at Galveston—Department of  
Pediatrics and Hitchcock ISD for the  
2010-2011 school year

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the contract between the University of Texas Medical Branch at Galveston—Department of Pediatrics and Hitchcock ISD for the 2010-2011 school year as presented and as recommended by the administration.

Motion carried with all in favor.

010-082

Employee Documentation Form

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the Employee Documentation form developed by the Board at the July 8, 2010 Board Workshop as presented. [See attached]

Motion carried with all in favor.

010-083

Set dates for Superintendent  
Evaluations and Reviews

A motion was made by Estelle Holmes and seconded by Shirley Price to set the below listed dates for the Superintendent's Evaluations and Reviews:

- September 18, 2010, 9:00 AM, Board Walk-through of facilities
- October 9, 2010, 9:00 AM, Board Walk-through of facilities and Superintendent review

- January 18, 2011, Superintendent's Summative Evaluation
- June 21, 2011, Superintendent's Formative Evaluation

Motion carried with all in favor.

010-084

Coastal Alternative Program  
(CAP) 2010-2011

After discussion, the Board took a 15 minute break beginning at 9:20 PM.  
The Board reconvened at 9:42 PM.

A motion was made by Estelle Holmes and seconded by Monica Cantrell to table action pending additional information on the cost of the program.

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Ted Robinson, Shirley Price

Members against: Tom Ivey

Motion carried with the majority in favor.

010-085

Interlocal Agreement between  
Hitchcock ISD and the City of Hitchcock  
Police Department

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the one-year contract with the City of Hitchcock for two uniformed police officers for the 2010-2011 school year as outlined in the Master Agreement between the Hitchcock Police Department and the Hitchcock Independent School District for a total annual payment to the Hitchcock Police Department of \$87,313.42 as presented and as recommended by the administration.

Motion carried with all in favor.

010-078

District's 2010-2011 Budget

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the District's 2010-2011 Budget as presented and as recommended by the administration. [See attached]

Motion carried with all in favor.

The Board requested a Budget Workshop to look at the budget and possibly make additional cuts. The Budget Workshop will be held on the same night as the Special Called meeting to set a Tax Rate and to sell Bonds.

Discussion/Possible Action

010-088

Staffing for current student enrollment

A motion was made to employ a teacher with Pre-K/ESL certification at Hitchcock Primary School and to advertise the position.

Motion carried with all in favor.

Announcements

1. Hitchcock High School—Open House, August 26,2010, 6:00 PM
2. Hitchcock High School Athletic Field House—Ribbon Cutting, August 26, 2010, 6:30 PM
3. Stewart Elementary School—Open House, August 26, 2010, 5:30 PM
4. Crosby Middle School—Open House and PTO meeting, September 8, 2010, 5:30 PM

Adjournment

A motion was made by Tom Ivey and seconded by Monica Cantrell to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:19 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary