

Hitchcock Independent School District

Public Hearing to Discuss the District's  
2009-2010 Annual Performance Report  
and  
Regular Meeting

January 18, 2011

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The Hitchcock Independent School District Board of Trustees met at a Public Hearing to Discuss the District's 2009-2010 Annual Performance Report and Regular meeting on Tuesday, January 18, 2011, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:33 PM.

Present                      Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary, Tom Ivey, Member

Absent                        Ted Robinson, Jr., Member

Late Arrival                Shirley Price, Member, arrived at 6:45 PM  
Pat Turner, Member, arrived at 7:29 PM

Others                        Nina Conway, Business Manager; Phylliss Coleman, Hitchcock Primary School Principal; Donette Line, Stewart Elementary School Principal; Blanca Ochoa, Crosby Middle School Principal; Larry Allen, Hitchcock High School Principal; Chris Armacost, Technology Director; Ethel Gaines, Kids First Head Start Director; Carl Joiner and Scott Brady, Joiner Partnership

Call to Order                Dianne James, President, called the meeting to order at 6:33 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance                      Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Public Hearing to Discuss the District's 2009-2010 Annual Performance Report  
Presentation and Discussion

Ms. Coleman presented the District's 2009-2010 Annual Performance Report to the Board and patrons.

Audience with Patrons

No questions.

Adjourn Public Hearing

The Public Hearing was adjourned at 6:45 PM.

Recognitions

1. The ABC Award for December 2010 was presented to Jerome Cargile by Dianne James.
2. The ABC Award for January 2011 was presented to Charlotte Greineisen by Monica Cantrell.
3. Ms. Ochoa announced to the Board the winners of the Duke University Talent Identification Program: Steve Melgar-Alvarez, Caleb Guidry, and Drager Landry.
4. The Board recognized Gerald Stephenson, Hitchcock Primary School student, who found a \$100 on the school bus and turned it in to the bus driver. Gerald will receive a reward for turning in the money. The Board announced that they were very proud of Gerald.
5. School Board Appreciation
  - a. Ms. Coleman presented a Proclamation declaring January 2011 as School Board Appreciation Month and thanked the Board of Trustees for their thankless hours of time and commitment to the district. Certificates of Appreciation were also presented to each Board member. [See attached Proclamation]
  - b. Kids First Head Start: Ms. Gaines presented each Board member with a shopping bag full of goodies.
  - c. Hitchcock Primary School: Tricia Messina and Chris Armacost presented a homemade movie on the life of a school board member plus each member received a Hitchcock Primary School t-shirt.
  - d. Stewart Elementary School: Khaleel Lott presented a video on what it means to be a school board member plus each member received a gift basket.

- e. Crosby Middle School: The Red Rose Dance Team performed in honor of School Board Recognition Month plus gift cups.
- f. Hitchcock High School presented each Board member with a picture and book bag.
- g. Greater Gulf Coast Cooperative presented the Board with a bucket of homemade cookies.

Ms. Coleman thanked everyone and called for a round of applause for the Board for the great job that they do.

#### Public Participation

None

#### Action

011-002

Annual Financial Audit for  
PE August 31, 2010

Stephanie Harris, Belt Harris Pechacek, LLLP, stated that they are presenting a clean unqualified opinion which is the highest level of assurance that can be provided by your auditor for the District Annual Financial Audit for period ending August 31, 2010. [See attached]

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the District Annual Financial Audit for period ending August 31, 2010 as presented and as recommended by the administration.

Motion carried with all in favor.

011-003

Review, discuss, consider plans  
for new high school

Carl Joiner and Scott Brady presented to the Board a conceptual overall site plan and floor plan for the new high school.

#### Discussion:

- The Board never voted on making the new high school a 10<sup>th</sup> – 12<sup>th</sup> grade campus and having the 9<sup>th</sup> grade move to the middle school as a 9<sup>th</sup> grade campus.
- New high school is smaller than the current high school. 9<sup>th</sup> grade should be with the high school campus.

- Need more planning.

Place construction of new awnings at Hitchcock Primary School on the February agenda.

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the plans as presented.

Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner, Shirley Price

Members opposed: Dianne James, Tom Ivey

Motion carried with the majority in favor.

011-004

Set date for Superintendent's Summative Evaluation and Contract Review

A motion was made by Estelle Holmes and seconded by Shirley Price to set February 1, 2011, 6:30 PM as the date and time for a Special Called meeting to conduct the Superintendent's Summative Evaluation and Contract Review.

Motion carried with all in favor.

011-001

Consent Agenda

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Consent Agenda as presented and as recommended by the administration and to pull the following items from the agenda:

Item D: Monthly Kids First Head Start Financial Report and Monthly Check Register for month ending December 31, 2010

Item E: Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending December 31, 2010

Item M: Approve a Resolution Approving Permanent School Fund Applications related to the issuance of the Hitchcock Independent School District Unlimited Tax School Building Bonds, Series 2011A and Taxable Series 2011Q and Containing Other Provisions Relating to the Subject.

1. Minutes: Regular meeting of December 14, 2010
2. Monthly Financial Report, Check Register, and Investment Report for month ending December 31, 2010
3. Monthly Tax Collection Report for month ending December 31, 2010
4. Establishment of 45<sup>th</sup> calendar day prior to the last day of instruction: Reaffirmed that the last formal day of instruction is June 2, 2011, and approved Monday, April 18, 2011 as the deadline for giving notice of proposed non-renewal of a teacher's contract.
5. Date for administrators' and teachers' contract review: Administrators' is February 15, 2011, Teachers' is March 22, 2011
6. Acute Teacher Shortage Area: Declared Bilingual Education, Mathematics, Science, Spanish as a foreign language, Special Education as acute shortage areas for retire/rehire purposes, as designated by the Texas Education Agency for the 2011-2012 school year and also Vocational Auto Mechanics and Band as local acute shortage areas.
7. Out-of-State Travel Request by Kids First Head Start Director to attend "On the Road to School Readiness" in Baltimore, MD, February 15-17, 2011
8. Proposed changes to local policy FDA: Admissions: Interdistrict Transfers [See attached]
9. Response to Texas Education Agency regarding amended charter school applications to express the opinion that the proposed new campuses, expanded grade levels, expanded geographic boundaries, and increased enrollment of the below listed charter school poses a potential for financial difficulty because of loss of enrollment:
  - a. KIPP, Inc. Charter—Increase maximum enrollment, add a campus, and expand geographic boundary
  - b. Bay Area Charter School, Inc.—Increase maximum enrollment
10. Spring 2011 Class Size Waiver Exception and Compliance Plan [See attached]

Motion carried with all in favor.

Consent Agenda

Item D:

Kids First Head Start Financial Report  
Monthly Check Register

After discussion, a motion was made by Estelle Holmes and seconded by Shirley Price to approve the Monthly Kids First Head Start Financial Report and Monthly Check Register for month ending December 31, 2010 as presented and as recommended by the administration.

Motion carried with all in favor.

Item E:

Greater Gulf Coast Cooperative/SHARS Financial Report  
Monthly Check Register

After discussion, a motion was made by Estelle Holmes and seconded by Shirley Price to approve the Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending December 31, 2010 as presented and as recommended by the administration.

Motion carried with all in favor.

Item M:

Resolution Approving Permanent  
School Fund Applications

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Resolution Approving Permanent School Fund Applications related to the issuance of the Hitchcock Independent School District Unlimited Tax School Building Bonds, Series 2011A and Taxable Series 2011Q and Containing Other Provisions Relating to the Subject. [See attached]

Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner,  
Tom Ivey, Shirley Price

Members opposed: Dianne James

Motion carried with the majority in favor.

Reports/Information from the Superintendent

The following reports were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report – Verbal report by Ms. James.
2. Superintendent’s Monthly Goals Report
3. Budget Calendar 2011-2012 [See attached]

#### Future Agenda Items

1. Awning at Hitchcock Primary School—February meeting
2. Consider a 12-month calendar listing all events of the district by month

#### Announcements

1. The Board thanked all of the campuses/departments for School Board Appreciation.
2. February is Black History Month.
3. List on the website start and end times for campuses.
4. Visitation for Elaine Bergman is January 20, Crowder Funeral Home—La Marque, 5:00 PM – 7:00 PM and the services will be at 4:00 PM on January 21 at the Abundant Life Christian Center—La Marque.
5. Ms. Price congratulated Kids First Head Start for making her granddaughter’s 1<sup>st</sup> day of school an enjoyable experience.

#### Adjournment

A motion was made by Pat Turner and seconded by Shirley Price to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 8:50 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary