

Hitchcock Independent School District

Special Called Meeting

March 29, 2011

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The Hitchcock Independent School District Board of Trustees met at a Special Called meeting on Tuesday, March 29, 2011, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:32 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Pat Turner, Member; Ted Robinson, Jr., Member; Tom Ivey, Member; Shirley Price, Member

Late Arrivals Tom Ivey, Member, arrived at 6:33 PM; Estelle Holmes, Secretary, arrived at 6:35 PM

Others Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Blanca Ochoa, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Phyliss Coleman, Hitchcock Primary School Principal; Chris Armacost, Technology Director; Stephen Dubner, Attorney

Call to Order Dianne James, President, called the meeting to order at 6:32 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Action

011-029

Election: Certificate of Unopposed Candidates and Adoption of Order of Cancellation for Board Trustees Single Member District 3 and 5

A motion was made by Monica Cantrell and seconded by Shirley Price to to adopt the Order of Cancellation declaring Pat Turner, unopposed candidate for Single Member District 3, elected to office and Dianne James, unopposed candidate for Single Member District 5, elected to office and to adopt the Cancellation Order to cancel the May 14, 2011 election. A copy of the Cancellation Order will be posted on Election Day at each polling place that would have been used had the election not been cancelled.

Motion carried with all in favor.

011-030

Fee Reduction Agreement to the  
Interlocal Tax Collection Agreement between  
Galveston County and Hitchcock ISD

A motion was made by Monica Cantrell and seconded by Shirley Price to approve the Fee Reduction Agreement to the Interlocal Tax Collection Agreement between Galveston County and Hitchcock ISD as presented and as recommended by the administration. The per parcel fee (for Galveston County properties) will be reduced from \$0.32 to \$.027 beginning in the 2011 tax year.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 6:35 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

551.071 Consultation with District's Attorney Stephen Dubner of the Law Office of Stephen Dubner on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings specifically including the legal issues related to teacher proposed nonrenewals/terminations and Reduction in Force.

551.074 Personnel

- Discuss proposed Chapter 21 contract renewals for teachers, speech and hearing, nurses, counselors, librarians, coordinators, administrators, and Non-Chapter 21 professionals
  - Probationary One-Year Contracts
  - Probationary One-Year Contracts + Certification Addendum
  - One-Year Term Contracts
  - One-Year Term Contracts + Retire/Rehire Addendum
  - Non-Chapter 21 Contracts
- Discuss proposed Chapter 21 contract nonrenewals/terminations for teachers, speech and hearing, nurses, counselors, librarians, coordinators, administrators, and Non-Chapter 21 professionals
  - Probationary One-Year Contracts
  - Probationary One-Year Contracts + Certification Addendum
  - One-Year Term Contracts
  - One-Year Term Contracts + Retire/Rehire Addendum

- Non-Chapter 21 Contracts
- Discuss the recommendation of the superintendent to propose the nonrenewal of Allan Gibson’s Term Contract
- Discuss request to rescind resignation of the Maintenance Director

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 7:55 PM for action, if any, from Closed Session.

Action

011-031

Resolution to approve  
Reduction in Force due to Financial  
Exigency and/or Change in Program  
Areas

A motion was made by Estelle Holmes and seconded by Shirley Price to **not** take action on the Resolution to approve the Reduction in Force due to financial exigency in the District and/or change in program areas.

Motion carried with all in favor.

011-032

Resolution identifying the  
Employment Areas to be affected as part of the  
Reduction in Force

A motion was made by Estelle Holmes and seconded by Monica Cantrell to **not** take action on the Resolution identifying the employment areas to be affected as part of the Reduction in Force.

Motion carried with all in favor.

Action from Closed Session

**Offer Probationary One-Year Contract—Teacher**

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Probationary One-Year Contract—Teacher for the following employee as recommended by the Superintendent and as discussed in executive session:

Daphne Taylor

Motion carried with all in favor.

**Consideration of Renewal**

**Probationary One-Year Contract – Teacher**

(Has 1-2 more years on probation – fully certified teacher)

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Probationary One-Year Contract—Teacher for the following employees as recommended by the Superintendent and as discussed in executive session:

Christen Bergeron	Lisa Dupla	Diana Fernandez
Raymond Gills	Samantha Poullard	Patricia Rasmussen
Danielle Sameei	Leslie Goodin	

Motion carried with all in favor.

**Consideration of Renewal**

**Probationary One-Year Contract—Teacher plus Certification Addendum**

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Probationary One-Year Contract—Teacher plus Certification Addendum for the following employees as recommended by the Superintendent and as discussed in executive session:

Theresa Burton	Lenora Garza	Khaleel Lott
Lamar Parker		

Motion carried with all in favor.

**Consideration of Renewal**

**Probationary One-Year Contract—Teacher + Certification Addendum to Probationary One-Year Contract—Teacher**

(Have met all of the requirements from their Alternative Certificate Program and are fully certified teachers) (All have 1 to 2 more years on probation to equal 3 years)

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Probationary One-Year Contract—Teacher for the following employee as recommended by the Superintendent and as discussed in executive session:

Jerome Cargile

Motion carried with all in favor.

**Consideration of Renewal**  
**Probationary One-Year Contract—Teacher to**  
**One-Year Term Contract—Teacher**  
(Has 3 years probation with HISD)

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the One-Year Term Contract—Teacher for the following employees as recommended by the Superintendent and as discussed in executive session:

Sarah Fillingame	Cynthia Frye	Tobey Gage
Stephen Steinbauer	DiNona McCray	

Motion carried with all in favor.

**Consideration of Renewal**  
**Probationary One-Year Contract – Teacher to**  
**One-Year Term Contract – Teacher**  
(Has 5 of the last 8 years teaching experience)

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the One-Year Term Contract—Teacher for the following employees as recommended by the Superintendent and as discussed in executive session:

Luis Ibarra	Jennifer Murray	Kristy Bradford
LaDell Smith	Skotti Lombardi	Laura Pompa

Motion carried with all in favor.

**Consideration of Renewal**  
**One-Year Term Contract – Teacher**

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the One-Year Term Contract—Teacher for the following employees as recommended by the Superintendent and as discussed in executive session:

Steven Adamson	Wensel Aoughsten	Christie Arsenis
Cathy Bonner	Elizabeth Bilek	Roland Bilek
Janet Carney	Darlene Booker	Alicia Brooks
Denise Charlston	Trini Castro	Belinda Chambers
Tracy Erbes	Michael Charlston	Christopher Cliburn

Robert Greineisen	Jela Davis	Sharon Denison
Carmen Hidalgo-White	Barbara George	Charlotte Greineisen
Pamela Jones	Sherri Hanisco	Jacqueline Henderson
Paula Lamb	Kathryn Higginbotham-Jones	Hope Jackson
Jennifer Logsdon	Terri Jones	Susie Knust
Marie McNeil	Teresa Laubscher	Charles Libbey
Anna Munson	Carol Magin	Mary McDavid
Craig Smith	Lisa Moody	Joanna Mora
Jennifer Tauch	Koreen Palmer	Forrest Parker
Terry Uhlman	Rachael Stephenson	Rita Tatum
Ronald Sheffield	Melessa Trevino	Morris Tuck
	Darlene Urquiaga	Amanda White

Motion carried with all in favor.

**Consideration of Renewal  
One-Year Term Contract—Librarian**

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the One-Year Term Contract—Librarian for the following employee as recommended by the Superintendent and as discussed in executive session:

Tammy Bradbury

Motion carried with all in favor.

**Consideration of Renewal  
One-Year Term Contract—Counselor**

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the One-Year Term Contract—Counselor for the following employee as recommended by the Superintendent and as discussed in executive session:

Latisha Goudeau

Motion carried with all in favor.

**Consideration of Renewal  
One-Year Term Contract—Counselor**

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the One-Year Term Contract—Counselor for the following employee as recommended by the Superintendent and as discussed in executive session:

Mary Wagener

Motion carried with all in favor.

**Consideration of Renewal  
One-Year Term Contract—Counselor**

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the One-Year Term Contract—Counselor for the following employee as recommended by the Superintendent and as discussed in executive session:

Rona Smith

Members in favor: Estelle Holmes, Pat Turner, Ted Robinson,  
Tom Ivey, Shirley Price

Members abstained: Dianne James, Monica Cantrell

Motion carried with all in favor.

**Consideration of Renewal  
One-Year Term Contract—Teacher to  
One-Year Term Contract—Teacher with addendum**

*(Contract is subject to having a minimum of 45 students enrolled in his classes on or before August 30, 2011)*

A motion was made by Estelle Holmes and seconded by Shirley Price to approve a One-Year Term Contract—Teacher with addendum for the following employee as recommended by the Superintendent and as discussed in executive session:

Ronald Belcher

Motion carried with all in favor.

**Consideration of Renewal  
Probationary One-Year Contract—Counselor to**

### **One-Year Term Contract—Counselor**

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve a One-Year Term Contract—Counselor for the following employee as recommended by the Superintendent and as discussed in executive session:

Heather Wilson

Motion carried with all in favor.

### **Consideration of Renewal**

#### **One-Year Term Contract—Teacher with Retire/Rehire Addendum**

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve a One-Year Term Contract—Teacher with Retire/Rehire Addendum for the following employees as recommended by the Superintendent and as discussed in executive session:

Michael Dillon      Charles Williams

Motion carried with all in favor.

### **Continuing Contracts**

A motion was made by Estelle Holmes and seconded by Shirley Price to continue the Continuing Contract—Teacher for the following employee as recommended by the Superintendent and as discussed in executive session:

Sue Humphreys

Motion carried with all in favor.

### **Consideration of Renewal**

#### **Probationary One-Year Contract—Administrator to One-Year Term Contract--Administrator**

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the One-Year Term Contract—Administrator for the following employee as recommended by the Superintendent and as discussed in executive session:

Colina Poullard



Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner,  
Ted Robinson  
Tom Ivey, Shirley Price

Members abstained: Dianne James

Motion carried with all in favor.

**Consideration of Renewal  
One-Year Term Contract—Administrator**

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the One-Year Term Contract—Administrator for the following employee as recommended by the Superintendent and as discussed in executive session:

Pamela (Chris) Cox

Motion carried with all in favor.

**Consideration of Renewal—Non Chapter 21 Contract  
One-Year Contract—Professional**

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the One-Year Contract—Professional for the following employees as recommended by the Superintendent and as discussed in executive session:

Deborah Barrett	Ann Bergen	Elaine Conley
Myron Dianiska	Debra Duncan	Sara James
Teresa McLaughlin	Edith Schneider	Amy Young

Motion carried with all in favor.

**Nonrenewal of Probationary Contract**

A motion was made by Estelle Holmes and seconded by Monica Cantrell to accept the Superintendent's recommendation and to terminate the probationary contracts of the below listed employees at the end of its term because it is in the best interest of the school district and to direct the Superintendent to issue notice.

Louis Doak	Dena Cline
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Motion carried with all in favor.

**Rescind Resignation—Request from Ronny Mull, Maintenance Director, to rescind his resignation that was received and accepted on February 15, 2011.**

No action taken

Adjournment

A motion was made by Pat Turner and seconded by Shirley Price to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 8:12 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary