

Hitchcock Independent School District

Regular Meeting

April 19, 2011

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, April 19, 2011, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:13 PM.

Present                   Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Member; Tom Ivey, Member

Absent                    Pat Turner, Member; Ted Robinson, Jr., Member; Shirley Price, Member

Others                   Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Blanca Ochoa, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Phyliss Coleman, Hitchcock Primary School Principal; Chris Armacost, Technology Director; Evangelina Guerra, Director of Student Support Services

Pledge of Allegiance

Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Recognitions

1. Monica Cantrell presented the Above and Beyond Citizen Award for April 2011 to Tricia Messina, Hitchcock Primary School, Campus Secretary.
2. Hitchcock High School—One Act Play, sponsor: Shawn Williamson, presented by Larry Allen, Principal
  - a. All Star Cast: Kenny Nigrele, Davion Williams
  - b. All Star Cast Honorable Mention: JoBeth Rivas, LaQuita Williams, Melanie Alfaro, and Zac Tanner
  - c. All Star Crew: Alex Saucedo
3. Black History Awards presented by Estelle Holmes.

4. Microsoft Office Specialist (MOS) 2007 Certificates, sponsor: Hope Smalley-Jackson, presented by Larry Allen, Principal
  - a. Selena Baiza—Office Power Point 2007; Office Word 2007
  - b. Benjamin Bonnette—Office Excel 2007; Office Power Point 2007; Office Word 2007
  - c. Shelbie Brown—Office Word 2007
  - d. Edward Chapa—Office Power Point 2007; Office Word 2007
  - e. Kenneth Click—Office Power Point 2007; Office Word 2007
  - f. Katherine Frank—Office Power Point 2007; Office Word 2007
  - g. Julia Huynh—Office Power Point 2007; Office Word 2007
  - h. Kristen Ivey—Office Word 2007
  - i. Andrea Johnson—Office Word 2007
  - j. Jasmine McWorter—Office Word 2007
  - k. Susana Medellin—Office Power Point 2007; Office Word 2007
  - l. LaKeiya Oliver—Office Word 2007
  - m. Elexis Preston—Office Word 2007
  - n. LeAnne Reat—Office Power Point 2007; Office Word 2007
  - o. Josh Ruiz—Office Power Point 2007; Office Word 2007
  - p. Briana Touchstone—Office Power Point 2007; Office Word 2007
  - q. Jason Whatley—Office Word 2007
  - r. Kayla Williams—Office Word 2007
5. Leadership Circle Award—GOLD Designee awarded to Hitchcock ISD for financial transparency for the second year in a row, presented by Local Government Assistance and Economic Analysis, Texas Comptroller of Public Accounts.
6. Ms. Line announced that Susie Knust was named Galveston County Teacher of the Year.
7. Stewart Elementary School Glee Club performed a song for the Board: Patricia Reyes, Kasaundra Greene, Trevor Moresco, Grace Mamula, Vennette McCall, Brandi Davis, Jhenda Griffin, Hailey Hubbard, Kayla Gace, Broadrey Wright, Brianna Jones, Amber Smith

Call to Order

Dianne James, President, called the meeting to order at 7:13 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

## Public Participation

1. Sam Collins: Thanked the Board for using Merrill Lynch as the underwriter for the construction bonds.
2. Rashunda Jackson: Addressed the Board regarding Dance Team concerns and needing more counseling at the high school rather than placement in ISS and DAEP.
3. Consuelo Hayes: Addressed issue at Stewart Elementary School regarding an adult harassing her daughter by the adult placing their hand in her daughter's face. Need to do away with favoritism.
4. Oretha Harrison: Addressed issue at the Day Care regarding her son receiving an old pacifier and old bottle to use and with the assistant director raising her voice to the parent. Also addressed issue of the principal at the high school not trying to find a solution to problems with students.
5. Maria Garcia: Addressed issue at the high school of the principal playing favoritism and not encouraging students to succeed and that the principal does not have an open relationship with parents and students.
6. Regina Cole: Addressed issue at the high school of the principal not ruling fair, does not care, and gives double punishment.
7. Kristen Ivey: Addressed issues of College of the Mainland transportation and testing exemptions at the high school.
8. Tanika Crear-Foster: Thanked the Board for allowing her to attend the 39<sup>th</sup> Annual Head Start Conference.

## 011-033

### Consent Agenda

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Consent Agenda as presented and as recommended by the administration and to pull item B: Monthly Financial Report, Check Register, and Investment Report for month ending March 31, 2011 for further discussion.

1. Minutes:
  - a. Special Called meeting of March 8, 2011
  - b. Special Called meeting of March 14, 2011
  - c. Regular meeting of March 22, 2011
  - d. Special Called meeting of March 29, 2011

2. Monthly Tax Collection Report for month ending March 31, 2011
3. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending March 31, 2011
4. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending March 31, 2011
5. Contract between UTMB—Department of Pediatrics and the Hitchcock ISD for the 2011-2012 school year
6. Proposed changes to EHBB (LOCAL): Special Programs: Gifted and Talented [See attached]
7. Professional Development Appraisal System (PDAS) Calendar and official PDAS Appraisers for the 2011-2012 school year [See attached]
  - a. Named the following as official PDAS Appraisers:
    - i. Assigned Principals and Assistant Principals at Hitchcock Primary School, Stewart Elementary School, Crosby Middle School; and Hitchcock High School
    - ii. Assigned Directors of Special Education, Curriculum and Instruction, and Student Support Services
    - iii. Superintendent
8. Textbook Adoption for the 2011-2012 school year:
  - a. Hitchcock Primary School
    - i. Grade Pre-K: *Opening the World of Learning Program*, Pearson-Scott Foresman
    - ii. Grades 1-3: *Handwriting*, Zaner-Bloser, Inc.
    - iii. Grades 2-3: *ELA grades 2-3*, Houghton Mifflin Harcourt
  - b. Hitchcock Primary School, Stewart Elementary School, Crosby Middle School
    - i. Grades K-8 ESL Program: National Geographic School Publishing/ Hampton Brown
9. Proclamation: Teacher Appreciation Week [See attached]
10. Resolution: Paraprofessional Day [See attached]
11. Administration/ Professional Compensation Plan—changes to Pay Grade 5 and Pay Grade 7: Deleted Director of Special Education and Director of Curriculum and Instruction from Pay Grade 7 and added Director of Curriculum and Instruction to Pay Grade 5.

12. One-Year Extension of Food Service Management Agreement with Chartwells for the 2011-2012 school year
13. Amendment to Lease between Hitchcock ISD and the City of Hitchcock—Surface Only of the property located at 8003 Wallace, Hitchcock, Texas

Motion carried with all in favor.

011-033

Monthly Financial Report, Check Register, and Investment Report for month ending March 31, 2011

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Monthly Financial Report, Check Register, and Investment Report for month ending March 31, 2011.

Discussed payment on Joiner contract, page 3 of 15.

Motion carried with all in favor.

Reports/Information from the Superintendent

The following reports were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison report
2. Superintendent's Monthly Goals report
3. District and Campus Improvement Plans Review and Evaluation
4. Board member attendance report
5. Optional Flexible School Day report
6. Mark Kilroy Foundation report
7. Upcoming Event Calendar

011-034

Discussion/Possible Action  
Dance Team

1. Conflict between the Dance Team and participating in athletics.
2. Sponsors need to work together.
3. Sponsors need to be on campus.
4. Parents need to form a Booster Club.
5. If the Dance Team is not under the Band umbrella, they need to have a constitution. The Dance Team needs to decide if they are separate or part of the Band.
6. Parents were never invited to the Band Booster Club meetings.

Closed Session Dianne James, President, called the members of the Board of Trustees into Closed Session at 8:14 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code 551.074 Personnel: Discuss the employment of new professional employee(s) for the 2011-2012 school year.

Reconvene from Closed Session The members of the Board of Trustees reconvened from Closed Session at 8:20 PM for action, if any, from Closed Session.

Motion A motion was made by Estelle Holmes and seconded by Tom Ivey to employ Rhondalee Glasco under a Probationary One-Year Contract—Teacher for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Future Agenda Items:

1. College of the Mainland transportation.
2. Counselors' duties—monthly report.
3. Test exemption policy.

Announcement Hitchcock Chamber of Commerce Teacher Appreciation will be May 2 at the Hitchcock Chamber of Commerce office.

Adjournment A motion was made by Tom Ivey and seconded by Monica Cantrell to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary