

Hitchcock Independent School District

Regular Meeting

May 17, 2011

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, May 17, 2011, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:00 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Member; Ted Robinson, Jr.; Tom Ivey, Member; Shirley Price, Member

Absent Pat Turner, Member

Others Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Blanca Ochoa, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Phyliss Coleman, Hitchcock Primary School Principal; Chris Armacost, Technology Director; Stephen Dubner, Attorney; Carl Joiner, Joiner Partnership

Pledge of Allegiance

Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Call to Order

Dianne James, President, called the meeting to order at 7:00 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Governance

Trustee Election  
SMD #3 and #5

A motion was made by Estelle Holmes and seconded by Shirley Price to formally declare Pat Turner, Single Member District 3 and Dianne James, Single Member District 5 the winners of the May 14, 2011 school board election as announced at the March 29, 2011 board meeting.

Motion carried with all in favor.

#### Statement of Elected Officers

Brenda Taylor, Notary Public, administered the Statement of Elected Officers to Dianne James, Single Member District 5.

#### Oath of Office

Brenda Taylor, Notary Public, administered the Oath of Office to Dianne James, Single Member District 5.

#### Presentation of Certificate of Election

Brenda Taylor, Notary Public, presented the Certificate of Election to Dianne James, Single Member District 5.

#### Reorganization of the Board of Trustees

A motion was made by Estelle Holmes and seconded by Tom Ivey to re-elect the current officers: Dianne James, President; Monica Cantrell, Vice President; and Estelle Holmes, Secretary.

Motion carried with all in favor.

#### Recognitions

1. The May 2011 Above and Beyond Citizen Award is presented to Mr. Harold McDonald and Hobby Lobby by Tom Ivey.
2. Certificates of Recognition were presented to the Crosby Middle School Track Team for their recent track meet competition, Coach: Jerome Cargile
  - a. 7<sup>th</sup> grade girls
    - i. Leona Hood, 2<sup>nd</sup> place Shot Put
  - b. 8<sup>th</sup> grade girls
    - i. Kierra Oliver, 2<sup>nd</sup> place Shot Put
    - ii. Kierra Myles, 1<sup>st</sup> place 100m Dash; 2<sup>nd</sup> place 200m Dash
  - c. 7<sup>th</sup> grade boys
    - i. Emory Jordan, 4<sup>th</sup> place Shot Put
    - ii. Joshua Daniels, 3<sup>rd</sup> place Long Jump; 1<sup>st</sup> place 110m Hurdles; 3<sup>rd</sup> place 100m Dash; 2<sup>nd</sup> place 300m Dash
    - iii. Kane Jennings, 1<sup>st</sup> place 800m Run; 1<sup>st</sup> place 400m Dash
    - iv. Matthew Richardson, 1<sup>st</sup> place 200m Dash
  - d. 8<sup>th</sup> grade boys
    - i. Tyrell Smith, 1<sup>st</sup> place Shot Put; 1<sup>st</sup> place 100m Dash; 2<sup>nd</sup> place 200m Dash
    - ii. Nathan Kinlaw 4<sup>th</sup> place Shot Put

- iii. Author Evans, 3<sup>rd</sup> place Long Jump; 3<sup>rd</sup> place High Jump; 1<sup>st</sup> place 400m Dash; 5<sup>th</sup> place 200m Dash
  - iv. Jacorey Fennell, 5<sup>th</sup> place Long Jump; 5<sup>th</sup> place Triple Jump; 3<sup>rd</sup> place 110m Hurdles; 3<sup>rd</sup> place 300m Hurdles
  - v. Roshawn Crookshank, 6<sup>th</sup> place Long Jump; 4<sup>th</sup> place Triple Jump; 4<sup>th</sup> place 400m Dash; 6<sup>th</sup> place 200m Dash
3. Hitchcock High School State Track and Field Meet: Presented Certificate of Recognition to Katherine Frank, who represented Hitchcock High School at the State Track and Field Meet in Austin, Texas on May 12, 13, 14, 2011 in the long jump. Ms. Frank placed 8<sup>th</sup> in long jump.
  4. Certificates of Recognition were presented to the Hitchcock High School Girls Softball Team: Coach: Kristy Bradford, Assistant Coach: Gary Carney. Congratulations to the girls softball team for the high school's first playoff appearance.
    - a. Melanie Alfaro, Outfield, Sophomore
    - b. Danielle Endecott, Outfield, Freshman
    - c. Cassandra Eversole, 1<sup>st</sup> Base, Senior
    - d. Lauren Hegman, Pitcher/Short Stop, Sophomore
    - e. Sarah Johnson, 3<sup>rd</sup> Base, Senior
    - f. Erin Levins, Outfield, Freshman
    - g. Chloe Lopez, Outfield, Freshman
    - h. Aaliyah Lowe, Pitcher/Short Stop, Sophomore
    - i. Courtney Sendejas, Catcher/ Short Stop, Freshman
    - j. Briana Touchstone, 2<sup>nd</sup> Base, Sophomore
    - k. Ashley Williams, Outfield, Sophomore
  5. Certificates of Recognition were presented to the Hitchcock High School Baseball Players—All District Selection
    - a. Zac Tanner, Senior, 1<sup>st</sup> Team, 2<sup>nd</sup> Base
    - b. Kyle Cook, Freshman, 2<sup>nd</sup> Team, Pitcher
    - c. Bruce Eversole, Sophomore, 2<sup>nd</sup> Team, 3<sup>rd</sup> Base
    - d. Josh George, Sophomore, 2<sup>nd</sup> Team, Center Field

#### Public Participation

1. Rashunda Jackson: Problem with the Athletic Department stating that if a student does not participate in track they cannot participate in basketball. Also, wanted to know how often the Board visits the schools and talk to the students.

2. Maria Garcia: Concerning the high school principal not meeting with parents. Also, concerning her daughter and another student not receiving equal punishment for an altercation because the other student is in softball.

011-035

Consent Agenda

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the Consent Agenda as presented and as recommended by the administration and to pull item H: Request for Proposals: Depository Bid and item I: One Year Extension of Contract for Transportation Services with Durham School Services for the 2011-2012 school year for further discussion.

1. Minutes: Regular meeting of April 19, 2011.
2. Financial Report, Check Register, and Investment Report for month ending April 30, 2011.
3. Monthly Tax Collection Report for month ending April 30, 2011.
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending April 30, 2011.
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending April 30, 2011.
6. 2011-2012 Cafeteria Prices: \$.05 increase.
7. Resolution Designating Investment Officers for Hitchcock ISD: Nina Conway, Jennifer Donovan, and Sherrie Misterek. [See attached]
8. Resolution to Suspend Portions of EIE (LOCAL) for the 2011-2012 school year only. [See attached]
9. Budget Amendment to add Fund 602 for the bond proceeds and cost of construction for the new high school. [See attached]

Motion carried with all in favor.

Consent Agenda, Item I

011-035

One Year Extension of Contract for  
Transportation Services with Durham  
School Services for the 2011-2012 school year

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the One Year Extension of Contract for Transportation Services with Durham School Services for the period August 1, 2011 through July 31, 2012, with a 2.5% increase in the District's transportation rates based upon the Houston-Galveston-Brazoria Consumer Price Index for February 2011 as presented and as recommended by the administration.

Discussion:

1. Concerns about students dropped off at wrong locations.
2. Durham needs to notify the principal when there is a new driver on a route.
3. Disappointed that a Durham representative was not present at the Board meeting in which their contract was to be discussed.

Members in favor: Dianne James, Estelle Holmes, Ted Robinson, Tom Ivey, Shirley Price

Members abstained: Monica Cantrell

Motion carried with all in favor.

Reports/ Information from the Superintendent

The following reports were presented:

1. Kids First Head Start Board Liaison verbal report.
2. Superintendent's Monthly Goals Report
3. School Health Advisory Committee (SHAC) Report
4. Counselors' Report

Action

011-036

Redistricting Advisory Committee

The Board will contact Ms. Taylor by Friday, May 20, 2011 with the names and addresses of their appointments to the Redistricting Advisory Committee:

Ted Robinson: To be determined.

Monica Cantrell: Harry Robinson, Shirley Carey as alternate

Estelle Holmes: Doris Kennedy, Leon Evans as alternate  
Tom Ivey: To be determined.  
Shirley Price: To be determined.  
Dianne James: David Saucedo

011-035

Consent Agenda, Item H  
Request for Proposals:  
Depository Bid

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Depository Contract with Prosperity Bank beginning September 1, 2011 through August 31, 2013 as presented and as recommended by the administration.

Motion carried with all in favor.

Action

011-037

Amend Contract with Joiner  
Partnership, Inc. naming  
Co-Contacts

A motion was made by Estelle Holmes and seconded by Monica Cantrell to amend the contract with Joiner Partnership, Inc. naming the superintendent as the primary contact under Section 1.1.3.1 and the business manager as secondary contact under Section 1.1.3.2 as presented and as recommended by the administration.

Motion carried with all in favor.

011-038

Architectural fees for  
New High School

Carl Joiner presented the history of the 2008 bond election and explained the associated fees for each construction project.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 8:27 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code 551.071: Consultation with District's Attorney Stephen Dubner of the Law Office of Stephen Dubner on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open

Meetings Act specifically involving the legal issues related to the architect contract.

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:30 PM for action, if any, from Closed Session.

011-038

Architectural fees for  
New High School continued

Discussion continued.

There is a question concerning approximately \$300,000 paid out of local funds because there was not money available in the bond construction fund to pay. Mr. Joiner is going to do further checking and will get with Ms. Conway on the issue. In order for the Board to move forward and for the Mr. Joiner to advertise the bids for the new high school, there are two outstanding invoices pending that need to be paid. Mr. Joiner assured the Board that the new high school will be built within the \$12,000,000 construction budget as approved by the Board.

A motion was made by Estelle Holmes and seconded by Monica Cantrell for Hitchcock ISD to pay Mr. Joiner for the two pending invoices on May 18, 2011.

Motion carried with all in favor.

011-039

Construction Manager for the  
New High School project

A motion was made by Estelle Holmes and seconded by Tom Ivey to table this item.

Motion carried with all in favor.

011-040

Facility Master Plan

The Board wishes to form a Facility Master Plan Committee to decide what to do with some of the district's existing properties once the new high school is completed. The Facility Master Plan Committee will meet quarterly over the next year.

The Board nominated the following employees and community members to the committee:

1. Lee Knapp
2. Ted Robinson, Co-Chairman
3. Tom Ivey, Co-Chairman
4. Nina Conway
5. Lee Sander
6. Dennis McDaniel
7. Frank Lopez
8. Stephen Smith

#### Future Agenda Items

1. Form a Board Panel to meet with students once a semester at 6:30 PM.
2. Interpretation of the exemption policy—grading policy needs approval at the June Board meeting.
3. Board members attending the TASA/TASB conference in Austin:  
Monica Cantrell, Estelle Holmes, Tom Ivey  
Board members not attending the TASA/TASB conference: Ted Robinson, Dianne James  
Pending: Shirley Price and Pat Turner

#### Announcements

1. May 22—High School Baccalaureate, 6:00 PM
2. May 26—Senior Awards Night, 6:30 PM
3. May 27—Kids First Head Start Graduation, 6:00 PM
4. May 31—Retiree Reception, 4:00 PM
5. June 3—End of School Breakfast, 7:30 AM
6. June 3—Graduation, 8:00 PM

#### Adjournment

A motion was made by Monica Cantrell and seconded by Ted Robinson to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 11:36 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary