

Hitchcock Independent School District

Regular Meeting

June 21, 2011

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, June 21, 2011, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:02 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Tom Ivey, Member

Late Arrival Pat Turner, Member, arrived at 7:06 PM; Shirley Price, Member, arrived at 7:12 PM

Absent Ted Robinson, Jr., Member

Others Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Blanca Ochoa, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Phyliss Coleman, Hitchcock Primary School Principal; Chris Armacost, Technology Director; Evangelina Guerra, Curriculum and Instruction Director, Stephen Dubner, Attorney; Carl Joiner and Scott Brady, Joiner Partnership; John Carson, Brookstone Construction

Pledge of Allegiance

Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Call to Order

Dianne James, President, called the meeting to order at 7:00 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Recognitions

The Above and Beyond Citizen Award for June will be presented at the July Board meeting.

Action

011-042

Review Construction Bids and Consider  
Approval of the Guaranteed Maximum Price  
for the New High School

Carl Joiner stated that we had good participation on the construction bids for the new high school; but, the bids came in at \$13.7 million and in order to build the new high school, the bids needed to come in at \$11 million. Mr. Joiner asked that Brookstone Construction step down as Construction Manager and for the Board to allow Joiner Partnership to re-package the project and to do two bids: half using QSCB money and half without the Bacon-Davis Act, and to bring the bids back to the Board in two months. Joiner Partnership will look for a new construction manager and will look for the best value, not necessarily the lowest bid in order to bring the high school project in on budget.

A motion was made by Estelle Holmes and seconded by Monica Cantrell to allow Joiner Partnership to take two months to develop plans for the new high school and to bring back to the Board.

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes

Members abstaining: Pat Turner, Tom Ivey

Motion carried with all in favor.

Shirley Price arrived at 7:12 PM.

011-041

Consent Agenda

A motion was made by Estelle Holmes to pull Item G: Organizational Chart, and to approve the remaining Consent Agenda items as presented and as recommended by the administration:

1. Minutes: Regular meeting of May 17, 2011
2. Monthly Financial Report, Check Register, and Investment Report for month ending May 31, 2011
3. Monthly Tax Collection Report for month ending May 31, 2011

4. Monthly Kids First Head Start Financial Report (KFHS) and Monthly Check Register for month ending May 31, 2011
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending May 31, 2011
6. Foreign-Trade Zone Letter of Support for the Hitchcock Industrial Development Corporation's application for the establishment of a new Foreign-Trade Zone which includes property located in the jurisdiction of the Hitchcock Independent School District
7. HISD Nursery/Day Care Center—Governing Body/Director Designation [See attached]
8. TASB Update 90 [See attached]
9. Proposed changes to Local Policies DIA, FB, FFH [See attached]
10. Proposed changes to Local Policies EIA and EIC in response to TASB's Starting Points—STAAR Program [See attached]
11. Administrative Procedure: Criteria to Identify Gifted and Talented Students
12. One-Year Extension to the contract with IQS for janitorial services for the period July 1, 2011 through June 30, 2012 at the same contracted price per square foot as the 2010-2011 school year
13. Request for Proposals: Athletic Equipment, Apparel, and Supplies
14. Region XI Discovery Education's Videostreaming Resources Contract 2011-2012

Motion carried with all in favor.

011-041

Organizational Chart

It was the consensus of the Board to postpone action until the July Board meeting.

Reports/Information from the  
Superintendent

The following reports were presented:

1. Kids First Head Start Board Liaison Report
2. Superintendent's Monthly Goals Report
3. Redistricting Advisory Committee
4. Spring 2011 TAKS Report [See attached]
5. Drop-Out Recovery Grant
6. Texas Learn and Serve Report
7. ESL Annual Report
8. Pre-K Expansion Annual Report
9. 2008-2011 District Safety Audit Report
10. 2010-2011 Gifted and Talented Report

Discussion/Possible Action

011-043

Coastal Alternative Program (CAP)

Memorandum of Understanding 2011-2012

A motion was made by Estelle Holmes and seconded by Monica Cantrell to not participate in the CAP due to cost effectiveness of the program.

Motion carried with all in favor.

011-044

Set dates for the annual

TEAM of Eight Board Training

A motion was made by Estelle Holmes and seconded by Shirley Price to schedule the TEAM of Eight Board Training on Monday, July 25, 2011, at 6:00 PM.

Motion carried with all in favor.

011-045

Administrative Procedure:  
Grading Guidelines

A motion was made by Estelle Holmes and seconded by Shirley Price to table action until the July Board meeting.

Motion carried with all in favor.

011-046

Energy Committee

Tom Ivey asked the Board to form a committee consisting of two board members, a community person, and the Business Manager to look at the District's energy needs, ways to conserve energy, and to make recommendations to the Board.

A motion was made by Estelle Holmes and seconded by Tom Ivey to form an Energy Committee naming Tom Ivey, Ted Robinson, Nina Conway, and one community person to serve on the committee.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 7:45 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.071—Consultation with the District's Attorney Stephen Dubner of the Law office of Stephen Dubner on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act specifically involving the legal issues related to the Level III Grievance—Dena Cline.

551.074, 551.082—Level III Grievance—Dena Cline

551.074 Personnel

- Discuss Interim Superintendent's Contract
- Discuss the employment of new professional employee(s) for the 2011-2012 school year

Reconvene from  
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 9:27 PM for action, if any, from Closed Session.

Motion 1 A motion was made by Estelle Holmes and seconded by Shirley Price to employ Andrew Hubbell under a Probationary One-Year Contract—Teacher with Certification Addendum for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 2 A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Leslie Hernandez under a Probationary One-Year Contract—Teacher with Certification Addendum for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 3 A motion was made by Estelle Holmes and seconded by Shirley Price to employ Shannon Fell under a Probationary One-Year Contract—Teacher for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 4 A motion was made by Estelle Holmes and seconded by Shirley Price to grant the Level III Grievance—Dena Cline and to offer Ms. Cline a One-Year Term Contract—Teacher for the 2011-2012 school year as discussed in executive session.

Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner,  
Tom Ivey, Shirley Price

Members opposed: Dianne James

Motion carried with the majority in favor.

Motion 5 A motion was made by Estelle Holmes and seconded by Monica Cantrell to accept the terms of the Interim Superintendent's contract for the 2011-2012 school year as discussed and as amended in executive session.

Motion carried with all in favor.

#### Future Agenda Items

1. Ms. Holmes requested a monthly Board report by the Athletic Director to include:

- a. Numbers of athletes counseled for college grants and scholarships
  - b. Schedule of activities
  - c. Equipment status—how long does the Athletic Department retain athletic equipment
2. Summer Leadership Conference Report – July Board meeting

#### Announcements

1. Ms. James announced that Brenda Taylor, Superintendent's Secretary, was retiring at the end of June and thanked her for her service to the District.
2. Good Old Days is in August. Ms. Holmes asked if the District could provide magnetic signs for the Board members riding in the parade.
3. Ms. Turner stated that she has heard only good things about the current administration and asked them to take it to the next level: Exemplary Status

#### Adjournment

A motion was made by Pat Turner and seconded by Shirley Price to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:39 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary