

Hitchcock Independent School District

Regular Meeting

July 19, 2011

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, July 19, 2011, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:01 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Tom Ivey, Member; Shirley Price, Member; Pat Turner, Member

Absent Ted Robinson, Jr., Member

Others Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Blanca Ochoa, Crosby Middle School Principal; Chris Armacost, Technology Director;

Pledge of Allegiance

Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Call to Order

Dianne James, President, called the meeting to order at 7:01 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Recognitions

1. The June 2011 Above and Beyond Citizen Award is presented to Mr. Calvin McNeal by Shirley Price.
2. The July 2011 Above and Beyond Citizen Award is presented to Ms. Kristie Sheppard by Dianne James.

011-047

Consent Agenda A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Consent Agenda as presented and as recommended by the administration and to pull item H: Consider opting out of the split

payment option provided by Section 31.03 of the Texas Property Tax Code and item I: Hitchcock ISD "Traditions".

1. Minutes:
  - a. Regular meeting of June 21, 2011
2. Monthly Financial Report, Check Register, and Investment Report for month ending June 30, 2011
3. Monthly Tax Collection Report for month ending June 30, 2011
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending June 30, 2011
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending June 30, 2011
6. Hitchcock ISD Organization Chart
7. Consider response to TEA regarding amended charter school application.
8. Board Planning Calendar

Motion carried with all in favor.

011-047

Consider opting out of the split payment option provided by Section 31.03 of the Texas Property Code

Ms. Conway explained to the Board how the split payment option works and that it causes a cash flow issue and a loss of revenue to the District. A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve to opt out of the split payment option provided by Section 31.03 of the Texas Property Code.

Motion carried with all in favor.

Hitchcock ISD "Traditions"

Dianne James stated that a representative from each campus helped create the lists. Let's make sure each list follows a time line. A motion was made by Estelle Holmes and seconded by Shirley Price to accept the Hitchcock ISD "Traditions" as presented.

Motion carried with all in favor.

Reports/Information from the  
Superintendent

The following reports were presented:

1. Kids First Head Start Board Liaison Report
2. Superintendent's Monthly Goals Report
3. Redistricting Advisory Committee Meeting Information
4. Summer Leadership Conference Report

Action

011-052

Consider approval of Administrative Procedure:  
Grading Guidelines

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Grading Guidelines for the 2011-2012 school year as presented and as recommended by the Administration.

Motion carried with all in favor.

011-053

Consider nomination of delegate and alternate to  
The 2011-2012 TASB Delegate Assembly

A motion was made by Monica Cantrell and seconded by Shirley Price to nominate Estelle Holmes as the Hitchcock ISD delegate for the 2011 TASB Delegate Assembly.

Motion carried with all in favor.

A motion was made by Estelle Holmes and seconded by Shirley Price to nominate Monica Cantrell as the Hitchcock ISD alternate for the 2011 TASB Delegate Assembly.

Motion carried with all in favor.

011-054

Consider endorsement of a nominated individual for TASB Board of Directors

A motion was made by Estelle Holmes and seconded by Shirley Price to endorse the re-election of Manuel Guajardo, Jr., Texas City ISD, to TASB Board of Directors, Region 4, Position B.

Motion carried with all in favor.

011-055

Set date for Board walk-through of district facilities and budget workshop

A motion was made by Estelle Holmes and seconded by Tom Ivey for the Board to conduct a walk-through of all district facilities on Saturday, September 10, 2011 at 9:00 a.m.

Motion carried with all in favor.

The budget workshop will be included as part of the regularly scheduled Board meeting on August 16, 2011.

011-056

Public Hearing on Budget and Proposed Tax Rate and to vote on the proposed tax rate to be published in the Notice of Public Meeting

A motion was made by Estelle Holmes and seconded by Monica Cantrell to have the Public Hearing to adopt the 2011-2012 budget and to adopt the 2011 tax rate on August 30, 2011 at 6:30 p.m.

Motion carried with all in favor.

Discussion/Possible Action

011-057

2011-2012 Preliminary Budget

A Powerpoint presentation was given by Nina Conway on the 2011-2012 preliminary budget.

011-058

Consider Transforming Lives Cooperative (TLC) Day Program for 2011-2012 school year

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Inter-local Cooperation Agreement and the Memorandum of

Understanding with the Galveston County Probation Board for the 2011-2012 school year.

Motion carried with all in favor.

011-05

Consider Galveston County Juvenile Justice  
Alternative Education Program (JJAEP) for  
2011-2012 school year

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Inter-local Cooperation Agreement and the Memorandum of Understanding with the Galveston County Juvenile Justice Board to provide JJAEP programming and facilities for the 2011-2012 school year.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 8:35 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2011-2012 school year

Reconvene from  
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:31 PM for action, if any, from Closed Session.

Motion 1

A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Winford Ashmore under a Probationary One-Year Contract—Teacher for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 2

A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Jennifer Soto under a Probationary One-Year Contract—Teacher for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 3 A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Wendy Lamb under a Probationary One-Year Contract—Teacher for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 4 A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Angela Reinagel under a Probationary One-Year Contract—Teacher for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with the majority in favor.

#### Future Agenda Items

1. Rules and regulations for Cheer Class at Hitchcock High School.

#### Announcements

1. Ms. Cantrell discussed the Good Old Days talent show.
2. Ms. James reviewed the Boards schedule of upcoming meetings as follows: Team of 8 training on July 25<sup>th</sup>, Redistricting Meeting on August 15<sup>th</sup>, Regular Board meeting on August 16<sup>th</sup>, Public hearing on budget and proposed tax rate on August 30<sup>th</sup> and Board walk-through of District facilities on September 10<sup>th</sup>.
3. Discussed preferred topic for Team of 8 meeting on July 25<sup>th</sup>.

#### Adjournment

A motion was made by Pat Turner and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:40 PM.

Respectfully submitted,

Linda Leuschen  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary