

Hitchcock Independent School District

Regular Meeting

August 16, 2011

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, August 16, 2011, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:02 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Tom Ivey, Member; Shirley Price, Member; Pat Turner, Member, Ted Robinson, Jr., Member

Late Shirley Price, Member, arrived at 7:10 PM

Others Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Blanca Ochoa, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Carla Massa, Hitchcock Primary School Principal; Chris Cox, Hitchcock Primary School Assistant Principal, Chris Armacost, Technology Director; Evangelina Guerra, Director of Curriculum and Instruction.

Pledge of Allegiance

Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Call to Order

Dianne James, President, called the meeting to order at 7:02 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Recognitions

The Above and Beyond Citizen Award for August will be presented at the September Board meeting.

Public Participation

1. Wes McCoy, District Clerk's Office - presented HISD with a check for \$19,737.12, which represents twenty-one previous tax foreclosures.

2. Mr. Endecott, parent – HISD policy regarding requirements for valedictorian.

011-061

Consent Agenda

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the Consent Agenda as presented and as recommended by the administration and to pull items G: Industrial Technical Education Contract between Hitchcock ISD and Santa Fe ISD for the 2011-2012 school year and item H: College of the Mainland – Collegiate High School Agreement for the 2011-2012 school year.

1. Minutes:
 - a. Regular meeting of July 19, 2011
 - b. Board Training Session of July 25, 2011
 - c. Special Called meeting of August 1, 2011
2. Monthly Financial Report, Check Register, and Investment Report for month ending July 31, 2011
3. Monthly Tax Collection Report for month ending July 31, 2011
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending July 31, 2011
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending July 31, 2011
6. Fund Balance
7. Approval of out-of-state travel to Atlanta, GA for Ms. Nina Conway, Business Manager

Motion carried with all in favor.

011-047

Industrial Technical Education Contract between Hitchcock ISD and Santa Fe ISD

Ms. James asked if we would have a contract with LaMarque ISD also. Mr. Knapp commented that we are expecting it. A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the Industrial Technical Education Contract between Hitchcock ISD and Santa Fe ISD for the 2011-2012 school year.

Motion carried with all in favor

College of the Mainland – Collegiate High School Agreement
for the 2011-2012 school year

Ms. James commented on the fact that on the signature line College of the Mainland scratched out Friendswood ISD and replaced with Hitchcock ISD. A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the Collegiate High School Agreement for the 2011-2012 school year.

Motion carried with all in favor.

Reports/Information from the
Superintendent

The following reports were presented:

1. Kids First Head Start Board Liaison Report
2. Superintendent's Monthly Goals Report

Ms. James requested, on behalf of the entire Board, that reports included in the Superintendent's Monthly Goals be addressed to the Board and signed by the individual creating the report.

Action

011-062

Consider endorsement of a nominated
individual for TASB Board of Directors

A motion was made by Estelle Holmes and seconded by Monica Cantrell to endorse the re-election of Joe Adams, Katy ISD, to TASB Board of Directors, Region 4, Position A.

Motion carried with all in favor.

011-063

Consider approval of Interlocal Agreement
With Deep East Texas

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Interlocal Agreement with Deep East Texas.

Motion carried with all in favor.

011-064

Consider approval of district handbooks
For 2011-2012 school year

There was discussion about the return of the \$12 testing fee mentioned on page 39 of the student handbook. Several agreed that the \$12 should not be returned upon completion of the test.

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Employee Handbook, Student Handbook and Student Code of Conduct for the 2011-2012 school year as long as the statement "the fee will be returned upon completion of the test" is removed from page 39 of the Student Handbook.

Motion carried with all in favor.

011-065

Consider appointment of Board members to the
Audit/Finance Committee for 2011-2012

A motion was made by Estelle Holmes and seconded by Monica Cantrell to nominate Tom Ivey and Ted Robinson to represent the Board on the Audit/Finance Committee for the 2011-2012 school year.

Motion carried with all in favor.

011-066

Consider appointment of community members to the
Audit/Finance Committee for the 2011-2012

A motion was made by Estelle Holmes and seconded by Monica Cantrell to nominate Sherry Hobson and Cathy Cruse to represent the community on the Audit/Finance Committee for the 2011-2012 school year.

Motion carried with all in favor.

011-067

Set date to invite alumni back to Hitchcock ISD

A motion was made by Estelle Holmes and seconded by Monica Cantrell to invite HISD alumni to come to HISD on November 4, 2011 which is "senior night" at the last home football game. Request was made by Board to advertise the event in the newspaper and on the marquee and possibly on Facebook.

Motion carried with all in favor.

011-068

Approve stipends for 2011-2012 school year

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve stipends for the 2011-2012 school year as presented by administration.

Motion carried with all in favor.

011-069

Approve extra-duty supplemental pay for 2011-2012 school year

A motion was made by Estelle Holmes and seconded by Monica Cantrell Approve extra-duty supplemental pay for the 2011-2012 school year as presented by administration

Motion carried with all in favor.

Future Agenda Items

1. Valedictorian
2. Update on building of new high school
3. TEA – Kathy Bennett

Budget Workshop

Ms. Conway presented a comparison of the budget by function, excluding payroll.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 8:17 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2011-2012 school year

Reconvene from
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 9:14 PM for action, if any, from Closed Session.

Motion 1 A motion was made by Estelle Holmes and seconded by Tom Ivey to employ Danielle Click under a Probationary One-Year Contract—Teacher for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Announcements

Ms. James reviewed the Boards schedule of upcoming meetings as follows: Public hearing on budget and proposed tax rate on August 30th, Board walk-through of District facilities on September 10th, Regular Board meeting on September 20th, Special meeting on September 27th with Kathy Barnett from TEA and TASB State Convention September 29 – October 1.

Adjournment

A motion was made by Pat Turner and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:16 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Estelle Holmes, Secretary