

Hitchcock Independent School District

Regular Meeting

September 20, 2011

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, September 20, 2011, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:01 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Member; Shirley Price, Member; Ted Robinson, Jr., Member

Late Pat Turner, Member, arrived at 7:05 PM and Estelle Holmes, Secretary arrived at 7:13 PM

Others Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Blanca Ochoa, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Carla Massa, Hitchcock Primary School Principal; Chris Cox, Hitchcock Primary School Assistant Principal; Chris Armacost, Technology Director; Evangelina Guerra, Director of Curriculum and Instruction; Ethel Gaines, Kids First Head Start Director and Betty Martins, Kids First Head Start Administrative Assistant.

Pledge of Allegiance

Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Call to Order

Dianne James, President, called the meeting to order at 7:01 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Recognitions

The Above and Beyond Citizen Award for August and September will be presented at the October Board meeting.

011-082  
Consent Agenda

A motion was made by Monica Cantrell and seconded by Shirley Price to approve the Consent Agenda as presented and as recommended by the administration.

1. Minutes:
  - a. Special Called meeting (RAC) of August 15, 2011
  - b. Regular meeting of August 16, 2011
  - c. Special Called meeting of August 30, 2011
  - d. Special Called meeting of September 6, 2011
2. Monthly Financial Report, Check Register, and Investment Report for month ending August 31, 2011
3. Monthly Tax Collection Report for month ending August 31, 2011
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending August 31, 2011
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending August, 2011
6. Approve Selection Criteria and By-Laws for KFHS
7. Renewal of 2011-2012 membership in Walsh, Anderson's Retainer Program

Motion carried with all in favor.

Reports/Information from the  
Superintendent

The following reports were presented:

1. Kids First Head Start Board Liaison Report
2. Superintendent's Monthly Goals Report
3. Nurse's Report
4. Counselor's Report
5. Summer School Report

6. ADA Report
7. Grant Report
8. Maintenance Report
9. Performance Based Monitoring Analysis System (PBMAS) for 2010 and 2011
10. TAKS Exit (July) Test Results Report
11. Professional Development Report
12. Adequate Yearly Progress (AYP) Results

Action

011-083

Approve the Cool Schools Grant Project

A motion was made by Estelle Holmes and seconded by Monica Cantrell approve the Cool Schools Grant Project.

Motion carried with all in favor.

011-084

Consider a Nomination to the Board of Directors  
of the Galveston Central Appraisal District

A motion was made by Estelle Holmes and seconded by Monica Cantrell to nominate Emery Williams to the Board of Directors of the Galveston Central Appraisal District.

Motion carried with all in favor.

011-085

Consider Approval of Request of Exception of Class  
Size Limit of 22 pupils

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the submittal of a Request of Exception of Class Size Limit of 22 pupils for grades K-4.

Motion carried with all in favor.

## Discussion/Possible Action

### Creating an HISD Education Foundation

Ms. Holmes announced she would like to see the Hitchcock community become involved in creating an Education Foundation for Hitchcock ISD. Ms. Cantrell will discuss at the next Chamber of Commerce meeting to see who would be interested in helping create an Education Foundation. Discuss again at next regular Board of Trustees meeting and possibly set a meeting date for volunteers.

## Future Agenda Items

1. Valedictorian Policy.
2. Superintendent search.

## Announcements

Ms. James thanked all Principals and Directors for their hard work in preparing for the Board of Trustees campus walk-through. There will be a Special Called meeting on September 27<sup>th</sup> with Kathy Barnett from TEA and a Special Called meeting on October 11<sup>th</sup>. Ms. James announced the National School Board Convention is in Boston in April and asked those who plan to attend to let Linda Leuschen know.

## Adjournment

A motion was made by Pat Turner and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 7:52 PM.

Respectfully submitted,

Linda Leuschen  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary