

Hitchcock Independent School District

Regular Meeting

December 15, 2011

The Hitchcock Independent School District Board of Trustees met at a Public Hearing to Present the School Improvement Plan and Regular meeting on Thursday, December 15, 2011, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:02 PM.

Present Dianne James, President; Estelle Holmes, Secretary; Shirley Price, Member; Pat Turner, Member

Absent Ted Robinson, Member; Tom Ivey, Member

Late Monica Cantrell, Vice President, arrived at 8:07 PM

Others Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Donette Line, Stewart Elementary School Principal; Carla Massa, Hitchcock Primary School Principal; Chris Armacost, Technology Director; Evangelina Guerra, Director of Curriculum and Instruction; Ethel Gaines, Kids First Head Start Director; Betty Martins, Kids First Head Start Administrative Assistant and Kristy Bradford, Girl's Athletic Coordinator.

Pledge of Allegiance

Dr. Shirley Price led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Estelle Holmes led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Call to Order

Dianne James, President, called the meeting to order at 7:02 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Recognitions

Above and Beyond Citizen Award

The Above and Beyond Citizen Award for November was presented to Eleanor Spells by Dr. Shirley Price. The Above and Beyond Citizen Award for December was presented to Michael Charlston by Dianne James.

Special Recognition

Certificates of Recognition were presented to Coach Jerome Cargile and Coach Stephen Steinbauer for their actions in an emergency situation.

Public Participation

No public participation at this meeting.

Action

011-110

Approve contract for Construction Manager At Risk - Durotech

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the contract for Construction Manager at Risk (Durotech) with additional corrections and addendums made by HISD attorney Stephen Dubner.

Motion carried with all in favor.

011-111

Approve design changes for new high school

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the four design changes for the new high school subject to Construction Manager at Risk contract corrections made by HISD attorney Stephen Dubner.

attorney

Motion carried with all in favor.

011-112

Approve Guaranteed Maximum Price (GMP) for new high school

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the guaranteed maximum of \$11,022,500 subject to approval of the Construction Manager at Risk contract corrections made by HISD attorney Stephen Dubner.

Motion carried with all in favor.

011-109
Consent Agenda

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Consent Agenda as presented and as recommended by the administration.

1. Minutes:
 - a. Special Called meeting of November 8, 2011
 - b. Regular meeting of November 15, 2011
 - c. Special Called meeting of November 29, 2011
2. Monthly Financial Report, Check Register, and Investment Report for month ending November 30, 2011
3. Monthly Tax Collection Report for month ending November 30, 2011
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending November 30, 2011
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending November 30, 2011
6. TASB Policy Update 92, affecting local policies DFF, DFFA and DFFB
7. KIPP Inc. Charter School Request

Motion carried with all in favor.

Reports/Information from the Superintendent

The following reports were presented:

1. Kids First Head Start Board Liaison Report
2. Superintendent's Monthly Goals Report
3. Grant Report
4. Chartwell's Report
5. HISD School Health Services Report
6. Counselor's Report

7. Athletic's Report
8. Maintenance Report
9. ADA Report
10. November 2011 Exit TAKS Test Scores Report
11. CIT Progress Report for HHS, SES and HPS

Discussion/Possible Action

011-113

Discuss and approve the time-line of the Superintendent's search and the advertisement/posting of the position

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the time-line of the Superintendent's Search as follows:

January 3 thru February 15th – Advertise

February 15th – All applications due

February 20 thru March 2nd – Review applications and select 5/6 candidates to interview

March 5 thru March 16th – Conduct interviews

March 26 thru April 6 – Conduct site visits

April 17th – Name Finalist

May 15th – Sign contract

June 4th – New superintendent's first day

Motion carried with all in favor.

011-114

CTE agreement with La Marque ISD

A motion was made by Estelle Holmes and seconded by Shirley Price to approve a CTE agreement with La Marque ISD.

Motion carried with all in favor.

Suggested Future Agenda Items

Ms. Holmes would like to have a projection of STAAR data from Ms. Guerra. Ms. Guerra stated this is something she would be happy to do.

Ms. Holmes would like to present academic honor roll certificates to volleyball and basketball players.

Ms. Turner would like to review UIL rules/regulations regarding students who want to participate in dance/band and sports.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 8:40 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.071 Consultation with District's Attorney Stephen Dubner of the Law Office of Stephen Dubner on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act specifically including the legal issues related to the Level III Grievance—McGinty-Grimes

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2011-2012 school year

551.074,551.082

Level III Grievance – Tashana McGinty-Grimes

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 9:40 PM for action, if any, from Closed Session.

A motion was made by Estelle Holmes and seconded by Monica Cantrell to deny the Level III grievance by Tashana McGinty-Grimes.

Motion carried with all in favor.

Announcements

1. School Board Consortium – dates given by Mr. Knapp
2. Ms. Holmes announced they held an Education Foundation meeting tonight at 6:00 PM and she will provide a written report to the BOT.
3. Ms. Cantrell announced the Chamber of Commerce’s pet supply drive was a huge success thanks to contributions from HISD campuses.
4. Ms. Cantrell asked if new voter cards would be issued with the new Districts listed. It was stated that HISD has not received an approval of our redistricting map yet from the Department of Justice.

Adjournment

A motion was made by Pat Turner and seconded by Estelle Holmes to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:45 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Estelle Holmes, Secretary