

Hitchcock Independent School District

Public Hearing to Discuss the District's  
2010-2011 Annual Performance Report  
and  
Regular Meeting

February 21, 2012

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The Hitchcock Independent School District Board of Trustees met at a Public Hearing to Discuss the District's 2010-2011 Annual Performance Report and Regular meeting on Tuesday, February 21, 2012, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:32 PM.

Present                   Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary, Shirley Price, Member; Tom Ivey, Member; Ted Robinson, Jr., Member

Absent                    Pat Turner, Member

Others                   Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Carla Massa, Hitchcock Primary School Principal; Chris Cox, Hitchcock Primary School Assistant Principal; Donette Line, Stewart Elementary School Principal; Blanca Ochoa, Crosby Middle School Principal; Larry Allen, Hitchcock High School Principal; Chris Armacost, Technology Director; Ethel Gaines, Kids First Head Start Director; Betty Martins, Kids First Head Start; Evangelina Guerra, Director of Curriculum & Instruction; Susan Bowles, GGCC-Special Education Director

Call to Order           Dianne James, President, called the meeting to order at 6:32 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance   Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Public Hearing to Discuss the District's 2010-2011 Annual Performance Report

Presentation and Discussion

Evangelina Guerra presented the District's 2010-2011 Annual Performance Report to the Board and patrons.

#### Comments from Board Members

Dr. Shirley Price commented she liked the presentation, but thought it would be a good idea for Ms. Guerra to provide the graphs presented to all Board members. Monica Cantrell and Ms. Guerra explained how sub populations affect the numbers on the Annual Performance Report. Estelle Holmes commented that we also need to focus on Benchmarks and "raising the bar" for our students.

#### Audience with Patrons

Mr. Jimmy Anderson asked how do we compare to other Districts our size that are vulnerable to the same problems Hitchcock is? Ms. Guerra explained that the numbers vary statewide. Not all AAAAA schools are exemplary and not all AA schools are unacceptable.

#### Adjourn Public Hearing

The Public Hearing was adjourned at 6:55 PM.

#### Recognitions

The ABC Award for January 2012 was presented to Susan Bowles by Monica Cantrell.

#### Public Participation

Samuel Collins III, Shawn Kadlecek, Dennis McDaniel and Jimmy Anderson all spoke regarding the Athletic Director position at Hitchcock High School.

#### 012-006 Consent Agenda

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Consent Agenda as presented and as recommended by the administration and to pull the following items from the agenda:

Item F: Consider approval of the establishment of the 10<sup>th</sup> calendar day prior to the last day of instruction

Item G: Consider approval of the date for administrators' and teachers' contract review

1. Minutes: Regular meeting of January 17, 2012 and the Ground Breaking Ceremony of February 7, 2012
2. Monthly Financial Report, Check Register, and Investment Report for month ending January 31, 2012
3. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending January 31, 2012
4. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending January 31, 2012
5. Resolution calling for General Trustee Election and Order of Election
6. Response to Texas Education Agency regarding amended charter school applications to express the opinion that the proposed new campuses, expanded grade levels, expanded geographic boundaries, and increased enrollment of the below listed charter school poses a potential for financial difficulty because of loss of enrollment:
  - a. KIPP, Inc. Charter - Increase maximum enrollment
  - b. Kat Small Planet Montessori Preschool, Inc. - Add new campus in League City
  - c. BlazinBrook Preparatory School of the Artz – Add new campus in Houston Museum District
  - d. Aristoi Classical Academy – Expand grade levels, increase maximum enrollment and add a campus
  - e. iGeneration Empowerment Academy – Add a campus in Galveston
  - f. Responsive Education Solutions (1) – Add a campus and expand geographic boundaries
  - g. Responsive Education Solutions (2) – Add a campus and expand geographic boundaries
  - h. Beta Academy – Add a campus in Houston

Motion carried with all in favor.

Consent Agenda

Item F:

Consider approval of the establishment of the 10<sup>th</sup>

calendar day prior to the last day of instruction

After discussion, a motion was made by Estelle Holmes and seconded by Shirley Price to approve the establishment of the 10<sup>th</sup> calendar day prior to the last day of instruction (May 17, 2012) for the 2012-2013 school term as presented and as recommended by the administration.

Motion carried with all in favor.

Item G:

Consider approval of the date for administrators' and teachers' contract review

After discussion, a motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the date (April 10, 2012) for administrators' and teachers' contract review as presented and as recommended by the administration.

Motion carried with all in favor

#### Reports/Information from the Superintendent

The following reports were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report – Verbal report by Ms. James.
2. Superintendent's Monthly Goals Report
3. Grant Report – January 2012
4. Chartwells Report – January 2012
5. School Health Services Report – January 2012
6. Counselor's Monthly Report – January 2012
7. Athletic's (boys and girls) Monthly Report – January 2012
8. Maintenance Monthly Report – January 2012
9. Durham School Services – January 2012

10. ADA Report – January
11. CIT Progress Report for HHS, SES and HPS
12. Grade distribution list for semester and school year
13. Grassroots legislative update from Ms. Holmes
14. Budget Calendar 2012-2013

Action

012-011

Consider approval of Joint Election Agreement  
Between City of Hitchcock & HISD for the  
May 12, 2012 Election

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Joint Election Agreement between the City of Hitchcock and Hitchcock ISD for the May 12, 2012, election as presented and recommended by the administration.

Motion carried with all in favor.

012-012

Consider approval of 2012-2013 school calendar

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the 2012-2013 school calendar as presented and recommended by the administration.

Motion carried with all in favor.

012-013

Consider approval of Inter-local Agreement  
With East Texas Employee Benefits

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Inter-local Agreement with East Texas Employee Benefits as present by administration.

Motion carried with all in favor.

012-014

Consider approval of professional dress  
Code of HISD staff

After discussion, a motion was made by Estelle Holmes and seconded by Shirley Price to table this item and have the Board President assign a committee to revisit it.

Motion carried with all in favor.

Discussion/Possible Action

012-015

Discuss and possible action regarding pay  
Scales for the 2012-2013 school year

After a presentation by Nina Conway, Business Manager, a motion was made by Monica Cantrell and seconded by Shirley Price to table this item and to have a workshop at 6:30 PM on March 27, 2012, to further discuss this item.

Closed Session

Dianne James, President, announced that the first item, discuss Superintendent's recommendation to terminate the probationary contract of Winford Ashmore at the end of its term, had been postponed. Ms. James then called the members of the Board of Trustees into Closed Session at 8:19 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss Superintendent's recommendation to terminate the probationary contract of Windford Ashmore at the end of its term
- Discuss assignments, re-assignments and duties of at-will and professional employees
- Discuss the employment of new professional employee(s) for the 2011-2012 school year

Reconvene from  
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 9:28 PM for action, if any, from Closed Session.

A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Christopher Jordan under a Probationary One-Year Contract—Teacher for the 2011-2012 school year as presented and as discussed in executive session.

Motion carried with all in favor.

#### Future Agenda Items

1. Ms. Cantrell would like to address getting help with landscaping at all campuses and address that the trash cans at the track are always full.
2. Ms. James announced that there are many activities taking place in February and asked that everyone please visit the website for further information.

#### Announcements

1. Ms. James announced that Mr. Mike Dillon's mother passed away and when her services were scheduled.

#### Adjournment

A motion was made by Dr. Shirley Price and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 9:32 PM.

Respectfully submitted,

Linda Leuschen  
Recording Secretary

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Dianne James, President

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Estelle Holmes, Secretary