

Hitchcock Independent School District

Regular Meeting

March 20, 2012

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, March 20, 2012, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:01 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary, Shirley Price, Member; Tom Ivey, Member; Ted Robinson, Jr., Member

Absent Pat Turner, Member

Others Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Carla Massa, Hitchcock Primary School Principal; Donette Line, Stewart Elementary School Principal; Blanca Ochoa, Crosby Middle School Principal; Larry Allen, Hitchcock High School Principal; Chris Armacost, Technology Director; Evangelina Guerra, Director of Curriculum & Instruction

Call to Order Dianne James, President, called the meeting to order at 7:01 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Recognitions
1. The ABC Award for February 2012 was presented to Ronnie Purl by Estelle Holmes

Certificates of Achievement and Participation were presented by the principals and sponsors of the following events:

2. Stewart Elementary School and Crosby Middle School—UIL Academic Meet, in Boling, Texas. Denise Charlston, Sponsor; Donette Line, Principal; Blanca Ochoa, Principal

Isaac Smith, 7th grade Art, 2nd place
Tommy Saucedo, 7th grade Science, 5th place
Tommy Saucedo, 7th grade Ready Writing, 4th place
Madelyn Molina Williams, 6th grade Ready Writing, 6th place

Participants:

Oral Reading: 6th grade—Kayla Gace, Hailey Hubbard and Madelyn Molina Williams
7th grade—Kira Tennyson and Victoria Torres
8th grade – Jerry Davis and Caleb Guidry

Ready Writing: 4th grade—Caeden Landry, Gerand Landry and Kyra Williams
5th grade—Brianna Landry, Amaya Urbanek and Isaiah Florence
6th grade—Haley Hubbard and Emily Kotz
7th grade—Page Rivas and Rose Connor
8th grade—Emily Desormeaux, Alyssa Lopez and Lakota Glasco

Editorial Writing: 7th grade—Michael Hood, Sarah Suire and Amber Smith
8th grade—Brandon Davis, Alyssa Hicks and Sarah Medders

Art: 8th grade—Gracelyn Blair and Rodnesha Perkins

Calculator: 8th grade—Jerry Davis

Dictionary: 5th grade—Mason Foltz, Nadia Guajardo and Roxanne Rivera
8th grade—Emily Desormeaux and Sara Medders

Listening Skills: 8th grade—Alyssa Lopez and Eleazar Pena

Mathematics: 8th grade—Steve Melgar, Kain Jennings and Lakota Glasco

Number Sense: 8th grade – Anthony Scarborough

Maps, Graphs,
&Charts: 8th grade—Brianna Chambers

Spelling: 5th grade—Isaiah Florence, Brianna Landry and Amaya Urbanek

6th grade—Kayla Gace, Ethan Kotz and Emily Kotz
7th grade—Samaria Sullins, Kira Tennyson and Victoria Torres
8th grade—Caleb Guidry and Alyssa Hicks

Science: 7th grade—Sarah Atwood and Michael Hood
8th grade—Christina Root

3. Crosby Middle School—Daughters of the American Revolution Essay Contest: Young America Takes a Stand: The War of 1812

1st place— Drager Landry
2nd place—Emily Desormeaux

4. Estelle Holmes presented Black History Program certificates to individuals who assisted in the success of the program: Mr. Ponce, Mr. Charlston, Ms. Line, Mr. Steinbauer, Ms. Tuck, Ms. Ochoa, Katrina Jones, Mr. Allen, Mr. Faour, Karla Scott, Calvin McNeal and Ms. Massa. Certificates were also given to each Principal to give to the students on their campus.

Public Participation

None

012-016 Consent Agenda

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Consent Agenda as presented and as recommended by the administration and to Pull Item B (Monthly Financial Report, Check Register, and Investment Report for month ending February 29, 2012) from the Agenda.

1. Minutes: Regular meeting of February 21, 2012
2. Monthly Tax Collection Report for month ending February 29, 2012
3. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending February 29, 2012
4. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending February 29, 2012
5. Response to Texas Education Agency regarding the application and Statement of Impact by:

- a. Greater New Hope Missionary Baptist Church Community Development
 - b. Roots and Wings Montessori Preparatory Academy
6. Resolution Concerning High Stakes, Standardized Testing of Texas Public School Students.
 7. TASB Update 93

Motion carried with all in favor.

Consent Agenda

Item B:
Monthly Financial Report, Check Register and Investment Report for month ending February 29, 2012

After discussion, a motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Monthly Financial Report, Check Register and Investment Report for month ending February 29, 2012, as presented and as recommended by the administration.

Motion carried with all in favor.

Reports/Information from the Superintendent

The following reports were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report – Verbal report by Ms. James.
2. Superintendent’s Monthly Goals Report
3. Grant Report – February 2012
4. Chartwells Report – February 2012
5. School Health Services Report – February 2012
6. Counselor’s Monthly Report – February 2012
7. Athletics’ (boys and girls) Monthly Report – February 2012

8. Maintenance Monthly Report – February 2012
9. Durham School Services – February 2012
10. ADA Report – February 2012

Action

012-017

Consider approval of Certificate of Unopposed Candidates and Adoption of Order of Cancellation for Board Trustees SMD 4, 6 and 7

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Certificate of Unopposed Candidates and Adoption of Order of Cancellation for Board Trustees in SMD 4, 6 and 7 as presented and recommended by the administration.

Motion carried with all in favor.

012-018

Consider Notice of Election: Region IV ESC Board of Directors

Each Trustee completed their yellow voting card with their choice of candidate and returned the card to Linda Leuschen, Superintendent's Secretary.

012-019

Set date for Take Our Daughters and Sons to Work Day (TODASTWD)

A motion was made by Dianne James and seconded by Monica Cantrell to approve June 6, 2012, as the date for Take Our Daughters and Sons to Work Day (TODASTWD)

Motion carried with all in favor.

Discussion/Possible Action

012-020

Discuss and take possible action regarding letter/questions from Samuel Collins

Board President, Dianne James, announced that the Board has discussed that position of Athletic Director in Executive Session along with other positions and that, at this time, no action has been taken regarding the position. The position will be discussed again with possible action taken at a Special Called Meeting on April 10th when the Board of Trustees will review all HISD contracts. Ms. Holmes stated that the Board will address Mr. Collins' questions when reviewing the contracts on April 10th.

012-021

Set date for Board Training –
Team of Eight, Goal Setting,
Standard Operating Procedures
and Board Code of Conduct

The Board chose Saturday, July 21, 2012, as the date for Team of Eight Training.

012-019

Discuss and take possible action
Regarding landscaping issues at all campuses

The Board of Trustees discussed landscaping issues such as overgrown weeds, flower beds, etc. at each of our campuses. What is the answer? Several ideas were presented: Should we ask 4H or other clubs for help? Could we set up a class so students could get credit/grades for working in flower beds? Could students with discipline issues work with Mr. Dennis McDaniel on landscaping? Could students perform community service for scholarships? The Board will revisit this issue at a later date.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 7:55 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss Superintendent's recommendation to propose the termination of Melessa Trevino's term contract.
- Discuss the employment of new professional employee(s) for the 2011-2012 school year

- Discuss the employment, evaluation and duties of principals, assistant principals, counselors, athletic director, curriculum director, business manager and teachers.
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:32 PM for action, if any, from Closed Session.

Motion 1 A motion was made by Estelle Holmes and seconded by Monica Cantrell to accept the Superintendent’s recommendation and propose the termination of Melessa Trevino’s term contract and direct the Superintendent to issue notice to Ms. Trevino.

Motion carried with all in favor.

Motion 2 A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Cale Borne under a Probation One-Year contract - Teacher as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 3 A motion was made by Estelle Holmes and seconded by Ted Robinson to employ Jennifer Scofelia under a Probation One-Year – Teacher contract as presented and as discussed in executive session.

Motion carried with all in favor.

Future Agenda Items

Ms. Holmes stated we need to upgrade all job descriptions

Announcements

1. Ms. Holmes announced there will be an academic picnic at the Hitchcock Community Center on June 9, 2012, from 12:00 – 6:00 PM.
2. Ms. James asked all to check the website calendar for upcoming events.
3. Ms. Cantrell announced that she and Ted Robinson were at the Primary School today for breakfast.

Adjournment

A motion was made by Tom Ivey and seconded by Shirley Price to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 10:37 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Estelle Holmes, Secretary