

Hitchcock Independent School District

Regular Meeting

April 17, 2012

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, April 17, 2012, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:00 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Tom Ivey, Member

Absent Pat Turner, Member and Ted Robinson, Member

Late Arrival Shirley Price, Member, arrived at 8:05 PM

Others Lee Knapp, Interim Superintendent; Nina Conway, Business Manager; Carla Massa, Hitchcock Primary School Principal; Chris Cox, Hitchcock Primary School Assistant Principal; Donette Line, Stewart Elementary School Principal; Blanca Ochoa, Crosby Middle School Principal; Larry Allen, Hitchcock High School Principal; Chris Armacost, Technology Director; Evangelina Guerra, Director of Curriculum & Instruction

Call to Order Dianne James, President, called the meeting to order at 7:00 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Recognitions

1. The ABC Award for March 2012 was presented to Rona Smith by Dianne James
2. The ABC Award recipient for April 2012 is Cheryl Moffett who was unable to attend the meeting.

Certificates of Achievement and Participation were presented by the principals and sponsors of the following events:

3. Microsoft Office Specialist; Sponsor; Hope Smalley-Jackson

- a. Tiffany Baker—Office Word 2007 and Office PowerPoint 2007
- b. Devin Barnes— Office Word 2007 and Office PowerPoint 2007
- c. Krystal Frenchwood—Office Word 2007, Office PowerPoint 2007 and Office Excel 2007
- d. Da’Nacious Holmes— Office Word 2007, Office PowerPoint 2007 and Office Excel 2007
- e. Erica Jackson— Office Word 2007 and Office PowerPoint 2007
- f. Andrea Johnson— Office Word 2007 and Office PowerPoint 2007
- g. Deja Lagway— Office Word 2007, Office PowerPoint 2007 and Office Excel 2007
- h. Tia Lewis— Office Word 2007 and Office PowerPoint 2007
- i. Devin Molis— Office Word 2007 and Office PowerPoint 2007
- j. LaKeiya Oliver— Office Word 2007 and Office PowerPoint 2007
- k. Corrin Peavy— Office Word 2007
- l. Shailynn Pruitt— Office Word 2007, Office PowerPoint 2007 and Office Outlook 2007
- m. Cheyanne Ray— Office Word 2007
- n. Marissa Rodriguez— Office Word 2007 and Office PowerPoint 2007
- o. Antwonet Ross— Office Word 2007 and Office PowerPoint 2007
- p. Steven Spells, Jr.— Office Word 2007, Office PowerPoint 2007 and Office Excel 2007
- q. Kayla Williams - Office Word 2007, Office PowerPoint 2007 and Office Outlook 2007

4. DECA Competition; Sponsor, LaMar Parker

Quick Service Management: Natalie Parker
Food Marketing: Amber Williams
Travel & Tourism Team Decision Making: Stephen Denison & Haley Hood
Hospitality & Tourism: Angela Quails

5. Business Professionals of America; Sponsor, Hope Smalley Jackson

**Regional Leadership Conference, Dobie High School,
Pasadena, TX on February 28, 2012**

Presentation Management-Individual – Tajinderpal Walia (won medallion for 4th place)

Interview Skills – Andrea Johnson

Administrative Support Team - Tajinderspall Walia and Andrea Johnson

Administrative Support Concepts – Andrea Johnson

Management/Marketing/HR Concepts – Tajinderpal Walia

Information Technology Concepts – Andrea Johnson

Business Meeting Management – Tajinderpal Walia

HHS BBA Volunteer Community Service Project Leader –
Tajinderpal Walia (9th grader)

HHS BPA Treasurer – Andrea Johnson (11th grader)

**State Leadership Conference, Sheraton Hotel, Dallas on
February 29 – March 3, 2012.**

Presentation Management-Individual – Tajinderpal Walia

Open Events – Tajinderpal Walia

6. Certified Nursing Assistant; Sponsor, Debra Duncan

Sunnie Alvarado

Melissa Deal

Diamond Lewis

Erica Jackson

Kelsey Martin

Khrystun O'Connor

Kayleigh Peloquin

Melsha Vaughn

Public Participation

Tom Ivey spoke regarding the vendor used to purchase varsity cheerleading uniforms. He also spoke regarding creating a cheer policy that could be used for years instead of every new coach making new policy

Two Hitchcock High School students spoke regarding the use of synthetic drugs by students at Hitchcock High School and Crosby Middle School

Action

012-029

Consider new contract for lower rates
with Energy for Schools

A motion was made by Estelle Holmes and seconded by Monica Cantrell to select Option D and approve a new contract with Energy for Schools effective May 2014.

Motion passed with all in favor.

012-025

Consent Agenda

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Consent Agenda as presented and as recommended by the administration and to Pull Item B (Monthly Financial Report, Check Register, and Investment Report for month ending March 31, 2012) from the Agenda.

1. Minutes: Regular meeting of March 31, 2012
Special Called meeting of March 27, 2012
Special Called meeting of April 2, 2012
Special Called meeting of April 3, 2012
Special Called meeting of April 5, 2012
Special Called meeting of April 6, 2012
Special Called meeting of April 7, 2012
2. Monthly Tax Collection Report for month ending March 31, 2012
3. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending March 31, 2012
4. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending March 31, 2012
5. Proclamation: Teacher Appreciation Week
6. Resolution: Paraprofessional Day
7. Food Service Management Contract – Chartwells for the 2012-2013 school year

Motion carried with all in favor.

Consent Agenda

Item D:
Monthly Financial Report, Check
Register and Investment Report for
month ending March, 2012

After discussion, a motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Monthly Financial Report, Check Register and Investment Report for month ending March 31, 2012, as presented and as recommended by the administration.

Motion carried with all in favor.

Reports/Information from the Superintendent

The following reports were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report – Verbal report by Ms. James.
2. Superintendent's Monthly Goals Report
3. Grant Report – March 2012
4. School Health Services Report – March 2012
5. Counselor's Monthly Report – March 2012
6. Athletics' (boys and girls) Monthly Report – March 2012
7. Maintenance Monthly Report – March 2012
8. Durham School Services – March 2012
9. ADA Report – March 2012
10. CIT Progress Reports
11. March 2012 Exit TAKS Test Scores Report

Action

012-026
Inter-local Tax Collection Agreement
for 2012-2015

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Inter-local Tax Agreement for 2012-2015

Motion carried with all in favor.

012-027
Inter-local TIPS/TAPS Purchasing
Cooperative Agreement

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Inter-local TIPS/TAPS Purchasing Cooperative Agreement.

Motion carried with all in favor.

012-028
Approve the Energy Efficiency Grant

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Energy Efficiency Grant

Motion carried with all in favor.

012-030
Discuss and take possible action regarding
affordable rental housing application
proposed to HISD by Texas Department of
Housing & Community Affairs

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the affordable rental housing application proposed to HISD by the Texas Department of Housing & Community Affairs.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 7:55 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2011-2012 school year
- Discuss the employment, evaluation and duties of principals, assistant principals, counselors, athletic director, curriculum director, business manager and teachers.
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 9:10 PM for action, if any, from Closed Session.

A motion was made by Estelle Holmes and seconded by Shirley Price to accept the Superintendent's recommendations to reassign the following positions for the 2012-2013 school year as discussed in Executive Session:

Hitchcock High School Principal: Evangelina Guerra
 Hitchcock High School Assistant Principal: Blanca Ochoa
 Crosby Middle School Principal: Larry Allen
 Stewart Elementary School Principal: Donette Line
 Hitchcock Primary School Principal: Patrick Faour
 Director of Curriculum & Instruction: Carla Massa
 Hitchcock High School Counselor: Heather Wilson
 Crosby Middle School/Stewart Elementary School Counselor: Rona Smith
 Hitchcock Primary Counselor: Mary Wagener
 Hitchcock High School Registrar/Counselor's Secretary: Esther Martinez
 Stewart Elementary School PEIMS/Attendance Clerk: Gail Honeycutt

Future Agenda Items

1. Cheerleading uniforms and cheerleading policy
2. Monthly report from Principals on attendance for students and staff
3. GGCC monthly report

Announcements

1. Ms. James asked all to check the website calendar for upcoming events.

Adjournment

A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 9:14 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Estelle Holmes, Secretary