

Hitchcock Independent School District

Special Called Meeting

July 24, 2012

The Hitchcock Independent School District Board of Trustees met at a Special Called Meeting & Budget Workshop on Tuesday, July 24, 2012, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:36 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Tom Ivey, Member; Shirley Price, Member

Absent Ted Robinson, Member

Others Dr. Barbara Derrick, Superintendent; Carla Massa, Assistant Superintendent of Curriculum & Instruction; Nina Conway, Business Manager; Blanca Ochoa, Hitchcock High School Assistant Principal; Patrick Faour, Hitchcock Primary Principal and Chris Armacost, Technology Director.

Call to Order Dianne James, President, called the meeting to order at 6:36 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

All present stood for a moment of silence in honor of deceased Board member, Pat Turner.

Action
012-052
Consider approval of University of Houston
Clear Lake Create Grant

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the University of Houston Clear Lake Create Grant.

Motion carried with all in favor.

Budget Workshop

Nina Conway, Business Manager, discussed with the Board the preliminary line item budget for 2012-2013 and the current Budget/Expenditures for 2011-2012.

Reports/Information from the Superintendent

The following reports were presented to the Board for their review and information:

1. Maintenance Report – June 2012
2. FIRST Report - 2012

Action

012-050

Consider approval of Student Code of Conduct for 2012-2013

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Student Code of Conduct for 2012-2013 as presented by administration.

Motion carried with all in favor.

012-151

Consider approval of Student Handbook for 2012-2013 school year

A motion was made by Estelle Holmes and seconded by Shirley Price to postpone the approval of the Student Handbook.

Motion carried with all in favor.

012-054

Approve Collegiate High School Agreement for the 2012-2013 school year and discuss Parent/district financial responsibility

A motion was made by Estelle Holmes and seconded by Shirley Price to postpone the approval of the Collegiate High School Agreement and allow Dr. Derrick to bring us back more research and a recommendation of policy change.

Motion carried with all in favor.

012-053

Approve the Professional Development Appraisal System (PDAS) Calendar and Official PDAS Appraisers for the 2012-2013 school year

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Professional Development Appraisal System (PDAS) Calendar and Official PDAS Appraiser for the 2012-2013 school year.

Motion carried with all in favor.

Discussion/Possible Action

012-055

Discussion with possible action on the Pre-K Program at Hitchcock Primary School

A motion was made by Estelle Holmes and seconded by Monica Cantrell to continue the Hitchcock ISD Pre-K Program at Hitchcock Primary School as is and at the current price.

Motion carried with all in favor.

Action

012-056

Discussion with possible action on substitute teachers

Dr. Derrick announced she will bring a suggested change in the way HISD substitutes are paid to August 6, 2012, Board of Trustee special called meeting. Dr. Derrick also announced that we will have an Substitution Orientation this year.

012-057

Discuss and possibly take action to Change valedictorian policy (EIC Local)

The Board suggested changing the valedictorian policy read "student continuously enrolled for four (4) years at the district high school". Students who attend Collegiate High School are also eligible to be valedictorian. Dr. Derrick will bring a revised policy to the Board on August 6, 2012, for their approval.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 7:50 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2012-2013 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from
Closed Session

A motion was made by Estelle Holmes and seconded by Tom Ivey to employ Sonya Ortiz under a Probationary One-Year contract – Teacher for the 2012-2013 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Announcements

1. Team of 8 is August 18, 2012, with Kay Douglas
2. Good Ole Days is August 11, 2012

Adjournment

A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 9:06 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Estelle Holmes, Secretary