

Hitchcock Independent School District

Regular Meeting

August 21, 2012

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, August 21, 2012, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:00 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Tom Ivey, Member; Shirley Price, Member; Ted Robinson, Jr., Member and Edward Wilson, Member.

Others Dr. Barbara Derrick, Superintendent; Nina Conway, Business Manager; Carla Massa, Assistant Superintendent of Curriculum & Instruction; Evangelina Guerra, Hitchcock High School Principal; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Ethel Gaines, Kids First Head Start Director and Chris Armacost, Technology Director.

Call to Order Dianne James, President, called the meeting to order at 7:00 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Public Participation
There was no public participation.

**012-041
Consent Agenda**
A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Consent Agenda as presented and as recommended by the administration.

1. Minutes: Regular meeting of June 19, 2012
Special Called meeting of June 26, 2012
Regular meeting of July 10, 2012
Special Called meeting of July 24, 2012
2. Monthly Financial Report, Check Register and Investment Report for month ending July 31, 2012
3. Monthly Tax Collection Report for month ending June 30, 2012
4. Monthly Tax Collection Report for month ending July 31, 2012
5. Monthly Kids First Head Start Financial Report (KFHS) and Monthly Check Register for month ending July 31, 2012
6. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending July 31, 2012
7. Approve Board Planning Calendar for 2012-2013
8. Approve Psychology for Success dual credit class in partnership with College of the Mainland

Motion carried with all in favor.

Reports/Information from the Superintendent

The following reports were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report – July 2012
2. Grant Report – July 2012
3. Board Briefs by Dr. Barbara Derrick
4. CIT Progress Report
5. Bully Buster

Discussion 2012-2013 Budget

Nina Conway updated the Board on the proposed budget for the 2012-2013 school year.

Action

012-064

Consider nomination of delegate and alternate to the 2012-2013 TASB Delegate Assembly

A motion was made by Estelle Holmes and seconded by Shirley Price to nominate Estelle Holmes as the TASB delegate and Edward Wilson and the TASB alternate for the 2012-2013 TASB Delegate Assembly.

Motion carried with all in favor.

012-065

Consider endorsement of a nominated individual for TASB Board of Directors

A motion was made by Estelle Holmes and seconded by Monica Cantrell to endorse the nomination of Benny May for the TASB Board of Directors.

Motion carried with all in favor.

012-066

Set date to invite alumni back to Hitchcock ISD

A motion was made by Estelle Holmes and seconded by Monica Cantrell set November 9, 2012, as the date to invite the alumni back to Hitchcock ISD.

Motion carried with all in favor.

A second motion was made by Shirley Price and seconded by Estelle Holmes that HISD serve punch and cookies to the alumni before the football game.

Motion carried with all in favor.

012-067

Consider approval of the Final Budget Amendment for the 2011-2012 school year

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Final Budget Amendment for the 2011-2012 school year as presented by Administration.

Motion carried with all in favor.

012-068

Consider appointment of Board members
To the Audit/Finance Committee for the
2012-2013 school year

A motion was made by Estelle Holmes and seconded by Monica Cantrell
to appoint Shirley Price and Edward Wilson to the Audit/Finance
Committee for the 2012-2013 school year.

Motion carried with all in favor.

012-069

Consider appointment of community members
to the Audit/Finance Committee for the 2012-
2013 school year

A motion was made by Estelle Holmes and seconded by Monica Cantrell
to appoint Shirley Carey and Kathy Cruse to the Audit/Finance Committee
for the 2012-2013 school year.

Motion carried with all in favor.

012-070

Consider approval of Inter-local Agreement
Between Hitchcock ISD and the City of Hitchcock
Police Department for the 2012-2013 school year

A motion was made by Estelle Holmes and seconded by Shirley Price to
approve the one-year Inter-local agreement between Hitchcock ISD and
the City of Hitchcock Police Department for the 2012-2013 school year as
outlined in the master agreement for a total annual payment in the
amount of \$69,456.45, as presented and as recommended by the
Administration.

Motion carried with all in favor.

012-071

Approve "Students Not Passing at Collegiate
High School" Procedure

A motion was made by Estelle Holmes and seconded by Shirley Price to approve "Students Not Passing at Collegiate High School" Procedure as presented and as recommended by the Administration.

Motion carried with all in favor.

012-072

Consider approval of Employee Handbook
For 2012-2013

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Employee Handbook for the 2012-2013 school year as presented and as recommended by the Administration.

Motion carried with all in favor.

012-073

Consider approval of Grading Guidelines
for 2012-2013

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Grading Guidelines for the 2012-2013 school year as presented and as recommended by the Administration.

Motion carried with all in favor.

012-074

Approve recommended changes to DIA (Local)

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the recommended changes to DIA (Local).

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 7:36 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2012-2013 school year

- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 8:35 PM for action, if any, from Closed Session.

No action taken.

Future Agenda Items

Substitute clock-in/pay

Announcements

1. School starts August 27, 2012
2. Special Called Board meeting August 28, 2012
3. Board walk through is September 8, 2012
4. Board Consortium will be September 19th or 20th

Adjournment

A motion was made by Shirley Price and seconded by Edward Wilson to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 8:37 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Estelle Holmes, Secretary