

Hitchcock Independent School District

Regular Meeting

September 18, 2012

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, September 18, 2012, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:02 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Estelle Holmes, Secretary; Tom Ivey, Member; Ted Robinson, Jr., Member and Edward Wilson, Member.

Absent Dr. Shirley Price, Member

Others Dr. Barbara Derrick, Superintendent; Nina Conway, Business Manager; Evangelina Guerra, Hitchcock High School Principal; Larry Allen, Crosby Middle School Principal; Patrick Faour, Hitchcock Primary Principal; Donette Line, Stewart Elementary School Principal and Chris Armacost, Technology Director.

Call to Order Dianne James, President, called the meeting to order at 7:02 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance

Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Recognitions

1. The ABC Award for August 2012 was presented to Betty Martins by Dianne James
2. The ABC Award recipient for September 2012 was presented to Phillip Brown by Estelle Holmes.

## Public Participation

There was no public participation.

012-085

## Consent Agenda

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Consent Agenda as presented and as recommended by the administration.

1. Minutes: Special Called meeting of August 6, 2012  
Special Called meeting of August 18, 2012  
Regular meeting of August 21, 2012  
Special Called meeting of August 28, 2012
2. Monthly Financial Report, Check Register and Investment Report for month ending August 31, 2012
3. Monthly Tax Collection Report for month ending August 31, 2012
4. Monthly Kids First Head Start Financial Report (KFHS) and Monthly Check Register for month ending August 31, 2012
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending August 31, 2012

Motion carried with all in favor.

## Reports/Information from the Superintendent

The following reports were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report – August 2012
2. Superintendent's Monthly Goals Report
3. Nurse's Report
4. Counselor's Report
5. ADA Report

6. Grant Report
7. Maintenance Report
8. Food Service Report
9. Boy's Athletics Report
10. Girl's Athletics Report
11. Homecoming
12. 1<sup>st</sup> Annual Alumni Volleyball Game
13. Updated Campus Improvement Plans
14. Draft of District Improvement Plan for Review
15. Cancer Walk – October 27, 2012
16. SAT/PSAT Boot Camp
17. School Connect Mobile Application
18. Christus St. John Hospital Update
19. Board Briefs

Action

012-086

4-H Adjunct Faculty Agreement  
And Resolution

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the 4-H Adjunct Faculty Agreement and Resolution as presented and recommended by the administration.

Motion carried with all in favor.

012-087

Renewal of 2012-2013 membership  
In Walsh, Anderson's Retainer Program

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the renewal of the 2012-2013 membership in the Walsh, Anderson Retainer Program as presented and recommended by the administration.

Motion carried with all in favor.

012-088

Consider approval of Resolution of  
September 18, 2012 – Retaining Power  
Of Eminent Domain

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Resolution of September 18, 2012 – Retaining Power of Eminent Domain and the attached Required Documentation of Eminent Domain Authority in Texas as presented and as recommended by the administration.

Motion carried with all in favor.

012-089

Consider approval of changes to Board  
Of Trustee Standard Operating Procedures

A motion was made by Estelle Holmes and seconded by Edward Wilson to approve changes to the Board of Trustee Standard Operating Procedures as presented and as recommended by the administration.

Motion carried with all in favor.

012-090

Consider approval of changes to HISD  
Goals for the 2012-2013 school year

A motion was made by Estelle Holmes and seconded by Edward Wilson to approve the changes to HISD Goals for the 2012-2013 school year as presented and as recommended by the administration.

Motion carried with all in favor.

Discussion/Possible Action  
Discuss Bus Advertisement and  
Marketing Plan Proposal

Dr. Derrick presented a new bus advertisement and marketing plan proposal to help HISD increase revenue. A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Steep Creek Media Bus Advertisement and Marketing Plan Proposal as presented and recommended by the administration.

Motion carried with all in favor.

#### Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 7:35 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

#### 551.072

- Discuss value of surplus real property to be sold, specifically including former daycare building, which would detrimentally affect subsequent negotiations.

#### 551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2012-2013 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees

#### Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 8:40 PM for action, if any, from Closed Session.

A motion was made by Estelle Holmes and seconded by Edward Wilson to employ Marlene Baltazar under a Probationary One-Year contract – Teacher for the 2012-2013 school year and Ms. Baltazar's pay as a teacher will be retroactive to the first day of school as presented and as discussed in executive session.

Motion carried with all in favor.

#### Future Agenda Items

1. School uniforms

## Announcements

1. Galveston County Consortium is Thursday, September 20, 2012.
2. Hitchcock Primary School open house is Thursday, September 20, 2012, from 5:00 – 6:00 PM.
3. Hitchcock High School Awards Ceremony on Friday, September 21, 2012, at 11:05 AM.

## Adjournment

A motion was made by Ted Robinson and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 8:45 PM.

Respectfully submitted,

Linda Leuschen  
Recording Secretary

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Dianne James, President

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Board Secretary