

Hitchcock Independent School District

Regular Meeting

December 18, 2012

The Hitchcock Independent School District Board of Trustees met at a Public Meeting and a Regular meeting on Tuesday, December 18, 2012, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:30 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Member; Shirley Price, Member and Edward Wilson, Member.

Absent Ted Robinson, Jr., Member

Others Dr. Barbara Derrick, Superintendent; Carla Massa, Assistant Superintendent of Curriculum & Instruction, Nina Conway, Business Manager; Patrick Faour, Hitchcock Primary Principal, Larry Allen, Crosby Middle School Principal; Evangelina Guerra, Hitchcock High School Principal; Ethel Gaines, Kids First Head Start Director; Chris Armacost, Technology Director; Craig Smith, Athletic Director and Lee Knapp.

Call to Order Dianne James, President, called the meeting to order at 6:30 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Recognitions

1. The ABC Award for December 2012 was presented to Amber Scott by Dianne James
2. Nathan Quintanilla, Derrick Allen and Brandi Davis, Hitchcock ISD students, were recognized by the Board of Trustees as the winners of the Hitchcock ISD Christmas Card Contest.

Public Participation There was no public participation.

012-110
Consent Agenda

A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented and as recommended by the administration and to Pull Items F (Date of Annual training between Hitchcock ISD Board of Trustees and the Kids First Head Start Policy Council) and I (Request for Proposal: 2012-2013 Fall/Spring Athletic Equipment, Apparel & Supplies).

1. Minutes: Regular meeting of November 13, 2012.
2. Monthly Financial Report, Check Register and Investment Report for month ending November 30, 2012.
3. Monthly Tax Collection Report for month ending November 30, 2012.
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending November 30, 2012.
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending November 30, 2012.
6. Furniture Bid for New High School.
7. TASB Media Honor Roll Nomination

Motion carried with all in favor.

Consent Agenda, Item F
012-110

Date of Annual training between Hitchcock ISD Board
of Trustees and the Kids First Head Start Policy Council

A motion was made by Tom Ivey and seconded by Monica Cantrell to approve January 15, 2013, as the date of the Annual training between Hitchcock ISD Board of Trustees and the Kids First Head Start Policy Council. The training will begin at 6:00 PM.

Motion carried with all in favor.

Consent Agenda, Item I
Request for Proposal: 2012-2013 Fall/Spring
Athletic Equipment, Apparel & Supplies

A motion was made by Tom Ivey and seconded by Shirley Price to approve the Request for Proposal: 2012-2013 Fall/Spring Athletic Equipment, Apparel & Supplies as presented and as recommended by the administration.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 6:45 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2012-2013 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 8:06 PM for action, if any, from Closed Session.

Reports/Information from the Superintendent

The following reports for November 2012 were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report
2. Superintendent's Monthly Goals Report
3. Grant Report
4. Chartwell's Report
5. School Health Services Report
6. Counselor's Report
7. Athletic Report
8. Maintenance Report

9. Transportation Report
10. Technology Report
11. ADA Report
12. Board Briefs
13. Discipline Report
14. Officer Report HHS & CMS
15. District Update on Goals 2 & 4
16. Grade Distribution Report
17. Annual Report of Immunization Status
18. NCLB Report for 2012-2013
19. District Facility Maps with Appraisal & Insurance Values
20. Change to GT Testing
21. Announcement of Board Member Continuing Education Hours and Framework for School Board Development

012-111

Discussion/Possible Action

Discuss and possibly take action to appoint an individual to replace Estelle Holmes, deceased, as SMD 1 Board of Trustee

A motion was made by Monica Cantrell and seconded by Tom Ivey to recommend Tony Combs to fulfill the remainder of Estelle Holmes' term as SMD 1 Board of Trustee.

Motion carried with all in favor.

Mr. Combs will be sworn in at the Special Called Board of Trustee meeting on January 15, 2013.

012-112

Consider nomination of delegate to the 2013 Houston-

Galveston Area Council (HGAC) to replace Estelle Holmes

A motion was made by Shirley Price and seconded by Monica Cantrell to name Edward Wilson as the delegate to the 2013 Houston-Galveston Area Council (HGAC) to replace Estelle Holmes.

Motion carried with all in favor.

A motion was made by Monica Cantrell and seconded by Tom Ivey to name Dr. Shirley Price as the alternate delegate to the 2013 Houston-Galveston Area Council (HGAC).

Motion carried with all in favor.

Suggested Future Agenda Items

Ms. James announced that the Formative Evaluation of the Superintendent will be done in Executive Session of the January 22, 2013, meeting.

Announcements

1. Please look at District calendar for the many activities listed for the rest of the school year.
2. Nina Conway has resigned to take a position with Pasadena ISD.
3. Compliments to the Board for conducting their own Superintendent Search and hiring Dr. Barbara Derrick, who has had a great beginning to her first year as Superintendent.
4. Thanks to all who attended the final 2012 Board meeting.
5. Invite to the 1st Baptist Church Christmas Paget on December 23rd.

Adjournment

A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 8:23 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Board Secretary