

Hitchcock Independent School District

Regular Meeting

April 23, 2013

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, April 23, 2013, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:00 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Secretary; Edward Wilson, Member and Tony Combs, Member.

Late Shirley Price, Member, arrived at 7:26 PM.

Absent Ted Robinson, Jr., Member

Others Dr. Barbara Derrick, Superintendent; Carla Massa, Assistant Superintendent of Curriculum & Instruction; Jennifer Donovan, Interim Finance Director; Patrick Faour, Hitchcock Primary Principal; Larry Allen, Crosby Middle School Principal; Evangelina Guerra, Hitchcock High School Principal; Ethel Gaines, Kids First Head Start Director; Chris Armacost, Technology Director and Valencia Jefferson, Chartwells Food Service Director.

Call to Order Dianne James, President, called the meeting to order at 7:02 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Recognitions

1. The ABC Award for April 2013 was presented to Brenda Kemmerling by Monica Cantrell.
2. Hitchcock High School DECA certificates were presented by Mr. Lamar Parker.

3. Ms. Frye presented certificates to participants in the 26AA UIL Academic Meet.
4. Cody Carney presented certificates to the HHS Powerlifting Team.
5. Cale Borne presented certificates to participants in the One Act Play.
6. Ms. Guerra, Mr. Allen, Mr. Gutierrez, Mr. Faour and Ms. Hernandez presented certificates to the Pep Rally Fan Favorite Art Contest Winners.
7. Ms. Guerra presented certificates for VFW Patriotic Art Contest winners.

#### Public Participation

There was no public participation.

013-015

#### Consent Agenda

A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Consent Agenda as presented and as recommended by the administration and to Pull Item F (Consensus of 2% raise as we go forward with Budget Process) and Item G (Approve MOA for Teen Health Clinic).

1. Minutes: Regular meeting of March 19, 2013, and Special Called meeting of March 27, 2013.
2. Monthly Financial Report, Check Register and Investment Report for month ending March 31, 2013.
3. Monthly Tax Collection Report for month ending March 31, 2013.
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending March 31, 2013.
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending March 31, 2013.
6. Approve Instructional Materials Allotment (IMA) and TEKS Certification for 2013-2014 School Year.

Motion carried with all in favor.

#### Item F

Consensus of 2% raise as we go forward with  
Budget Process

Dr. Derrick explained that the administration was just asking for permission during the budgeting process to pursue the possibility of giving all staff a 2% raise. A motion was made by Tom Ivey and seconded by Shirley Price to explore the possibility of increasing pay by 2% as presented and as recommended by the administration.

Motion carried with all in favor.

Item G  
Approve memorandum of Agreement for  
Teen Health Clinic

A motion was made by Tom Ivey and seconded by Shirley Price to approve the Memorandum of Agreement for the Teen Health Clinic as presented and as recommended by the administration.

Motion carried with all in favor.

Reports/Information from the Superintendent

The following reports for February 2013 were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report
2. Superintendent's Monthly Goals Report
3. Grant Report
4. Chartwell's Report
5. School Health Services Report
6. Counselor's Report
7. Athletic Report
8. Maintenance Report
9. Transportation Report

10. Technology Report
11. ADA Report
12. Board Briefs
13. Discipline Report
14. Officer Report HHS & CMS
15. Monthly Goal Report
16. Stipend Expectations
17. AU Progress Report for HPS, SES and HHS
18. Facility Insurance Update
19. Texas Sequestration Calculator
20. Information on changing Mooney Gym to a Mooney Auditorium
21. La Marque ISD CTE Offering for 2013-2014 school year
22. Grading Guidelines for 2013-2014 school year

Action

013-027

Approve Stipends and Extra Duty Pay Rates for 2013-2014 school year

Postponed until after closed session.

Action

013-028

Food Service Management Contract – Chartwells  
for the 2013-2014 school year

A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Chartwells Food Service Management Contract for the 2013-2014 school year as presented and as recommended by the administration.

Motion carried with all in favor.

Action

013-029

Approve Chartwells Meal Price Changes

A motion was made by Tom Ivey and seconded by Shirley Price to approve the Chartwells meal price changes as presented and as recommended by the administration.

Discussion/Possible Action

013-030

HCDE Energy Audit Presentation

Mr. Greg Lookabaugh, HCDE, presented an Energy Audit. After discussion, a motion was made by Tom Ivey and seconded by Shirley Price to proceed and approve ABM to conduct an audit for a fee of 15%.

Members in favor: Tom Ivey, Shirley Price, Edward Wilson and Tony Combs

Members opposed: Dianne James and Monica Cantrell

Motion carried with the majority in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 8:55 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss proposed Chapter 21 contract renewals teachers, speech and hearing, nurses, counselors, librarians and coordinators:
  1. Probationary One-Year Contracts
  2. Probationary One-Year Contracts + Certification Addendum
  3. One-Year Term Contracts
  4. One-Year Term Contracts + Retire/Rehire Addendum
- Discuss proposed Chapter 21 contract non-renewals/terminations for teachers, speech and hearing, nurses, counselors, librarians and coordinators
  1. Probationary One-Year Contracts
  2. Probationary One-Year Contracts + Certification Addendum

3. One-Year Term Contracts
4. One-Year Term Contracts + Retire/Rehire Addendum

- Discuss the employment of new professional employee(s) for the 2013-2014 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from  
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:00 PM for action, if any, from Closed Session.

A motion was made by Dianne James and seconded by Monica Cantrell to approve the Extra Duty Pay Rates and Stipends for the 2013-2014 school year (Action Item 013-02) with the addition of a \$1,000 stipend for flag sponsor, as presented and as recommended by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to approve all Probationary One-Year Contracts – Teacher as presented by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to approve all Probationary One-Year Contracts – Teacher plus Certification Addendum as presented by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to approve all Probationary One-Year Contracts – Teacher + Certification Addendum to Probationary One-Year Contracts - Teacher as presented by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to approve all Probationary One-Year Contracts – Teacher to One-Year Term Contract - Teacher as presented by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Tony Combs to approve all One-Year Term Contracts – Teacher as presented by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to approve One-Year Term Contract – Librarian as presented by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to approve both One-Year Term Contracts – Counselor as presented by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to approve One-Year Term Contract – Nurse as presented by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to approve both One-Year Term Contracts – Teacher with Retire/Rehire Addendum as presented by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to approve all One-Year Contracts – Professional as presented by the administration.

#### Suggested Future Agenda Items

None

#### Announcements

May 7<sup>th</sup> at 3:00 is the Chamber of Commerce Teacher Appreciation Ice Cream Social at the Good Ole Days Fairgrounds.

Adjournment

A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 10:09 PM.

Respectfully submitted,

Linda Leuschen  
Recording Secretary

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Dianne James, President

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Tom Ivey, Board Secretary