

Hitchcock Independent School District

Regular Meeting and Workshop

May 23, 2013

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, May 23, 2013, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:30 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Secretary; Edward Wilson, Member; Ted Robinson, Jr., Member and Tony Combs, Member.

Absent Shirley Price, Member.

Others Dr. Barbara Derrick, Superintendent; Carla Massa, Assistant Superintendent of Curriculum & Instruction; Jennifer Donovan, Interim Finance Director; Patrick Faour, Hitchcock Primary Principal; Donette Line, Stewart Elementary Principal; Larry Allen, Crosby Middle School Principal; Evangelina Guerra, Hitchcock High School Principal and Chris Cox, Hitchcock Primary Assistant Principal.

Call to Order Dianne James, President, called the meeting to order at 6:30 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Workshop
ABM Proposal Holly Green, ABM, presented the ABM Proposal. The Board announced they would have a special called meeting on June 11, 2013, regarding this item before taking action.

Budget Workshop Jennifer Donovan, Interim Business Manager, presented information to the Board regarding the 2013-2014 budget. Items discussed and presented were "6400" cost savings and out-of-state staff travel.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Governance

Trustee Election
SMD 1, 2 and 3

A motion was made by Dianne James and seconded by Ted Robinson to formally declare Tony Combs, Single Member District 1, Shirley Price, Single Member District 2 and Edward Wilson, Single Member District 3 the winners of the May 11, 2013, school board election as announced at the March 19, 2013 board meeting.

Motion carried with all in favor.

Statement of Elected Officers

Linda Leuschen, Notary Public, administered the Statement of Elected Officers to Tony Combs, Single Member District 1, and Edward Wilson, Single Member District 3. The Statement of Elected Officers will be administered to Shirley Price at the next meeting Ms. Price is able to attend.

Oath of Office

Linda Leuschen, Notary Public, administered the Oath of Office to Tony Combs, Single Member District 1, and Edward Wilson, Single Member District 3. The Oath of Office will be administered to Shirley Price at the next meeting Ms. Price is able to attend.

Presentation of
Certificate of Election

Linda Leuschen, Notary Public, presented the Certificate of Election to Tony Combs, Single Member District 1, and Edward Wilson, Single Member District 3. The Certificate of Election will be presented to Shirley Price at the next meeting Ms. Price is able to attend.

Reorganization of the
Board of Trustees

A motion was made by Monica Cantrell and seconded by Edward Wilson to re-elect the current officers: Dianne James, President; Monica Cantrell, Vice President; and Tom Ivey, Secretary.

Motion carried with all in favor.

Recognitions

1. The ABC Award for April 2013 was presented to Holly Cooksey and the Shattered Dreams organizers by Dianne James on behalf of Tony Combs. The Shattered Dreams Video was shown for all to see.

2. TASB Media Award for TJ Aulds was postponed.
3. Randy Williams presented certificates of participation and recognition to Lonesome Dove 4H – 2013 Galveston County Fair Participants.
4. Ms. Guerra and Ms. Bilek presented certificates of participation and recognition to the Junior Duck Stamp Contest Participants.
5. Ms. Guerra, Mr. Adamson, Mr. Allen, and Ms. Lamb presented certificates of recognition to all members of the National Honor Society.
6. Ms. Duncan presented a certificate of recognition to Natalie Walker for becoming a State Certified CNA Student
7. Coach Nelson presented certificates of participation and recognition to the 2013 track participants.
8. Coach Zimmerle presented certificates of participation and recognition to the 2013 baseball participants.
9. Coach Nelson presented certificates of participation and recognition to the 2013 softball participants.
10. Dr. Derrick presented certificates of participation to students who participated in the Superintendent's Student Advisory Council for the 2012-2013 school year

Reports/Information

Item S

Ivey Hall Program Presentation
by Ms. Knust and Mr. Steinbauer

Ms. Knust and Mr. Steinbauer did a presentation to the Board regarding the Ivey Hall Program that will be a part of the Stewart Elementary curriculum for the 2013-2014 school year.

Public Participation

Crystal Frenchwood and Cheyann Rey, HHS students, discussed the TAKS test policy.

The Board of Trustees went into recess at 8:20 PM and reconvened at 8:31 PM.

013-031
Consent Agenda

A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Consent Agenda as presented and as recommended by the administration and to Pull Item H (Request for Proposals: Depository Contract).

1. Minutes: Regular meeting of April 23, 2013.
2. Monthly Financial Report, Check Register and Investment Report for month ending April 30, 2013.
3. Monthly Tax Collection Report for month ending April 30, 2013.
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending April 30, 2013.
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending April 30, 2013.
6. Request for Proposals: 2013-2014 Athletic Equipment, Apparel and Supplies.
7. Request for Proposals: 2013-2014 Maintenance Supplies, Equipment, and Services
8. Renewal of Region XI Discovery Education Streaming Contract

Motion carried with all in favor.

Item H
Request for Proposals:
Depository Contract

A motion was made by Monica Cantrell and seconded by Ted Robinson to award the Depository Contract RFP to Prosperity Bank and to investigate through TEA the possibility of splitting activity accounts from other HISD financial accounts and award said activity accounts to Texas 1st Bank, if allowed.

Motion carried with all in favor.

Reports/Information from the Superintendent

The following reports for April 2013 were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report
2. Superintendent's Monthly Goals Report
3. Grant Report
4. Chartwell's Report
5. School Health Services Report
6. Counselor's Report
7. Athletic Report
8. Maintenance Report
9. Transportation Report
10. Technology Report
11. ADA Report
12. Board Briefs
13. Discipline Report
14. Officer Report HHS & CMS
15. Self Evaluation of District Improvement Plan
16. Athletic Uniforms Presentation by Craig Smith
17. HISD Summer Hours for 2013
18. SAGES Summer Camp Presentation by Chris Cox
19. Ivey Hall Program Presentation by Ms. Line and SES staff

20. TangerKIDS Grants Program Award

Action
013-032
Grading Policy

A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Grading Policy for the 2013-2014 school year as presented and as recommended by the administration.

Motion carried with all in favor.

Action
013-033
Possible Hiring of 3rd Party Engineer

A motion was made by Tom Ivey and seconded by Edward Wilson to approve Tradition Energy as the 3rd Party Engineer for HISD contingent upon HISD moving forward with the ABM project as presented and as recommended by the administration.

Motion carried with all in favor.

Discussion/Possible Action
013-035
Student Dress Code

Mr. Steve Adamson and several Hitchcock High School Students presented requested dress code changes to the Board of Trustees. The Board decided to receive additional information, review the requested changes and revisit the dress code changes at a Special Called Board of Trustee Meeting on June 11, 2013.

013-034
Meal Per Diem Proposal

Dr. Derrick presented possible per diem changes to the Board of Trustees. No action was taken.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 10:05 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2013-2014 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 11:35 PM for action, if any, from Closed Session.

Motion 1 A motion was made by Tom Ivey and seconded by Edward Wilson to employ Kristi Vance under a Probationary One-Year contract – Teacher for the 2013-2014 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 2 A motion was made by Tom Ivey and seconded by Edward Wilson to employ Melissa Garza under a Probationary One-Year contract – Teacher for the 2013-2014 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 3 A motion was made by Tom Ivey and seconded by Edward Wilson to employ Hannah Colvin under a Probationary One-Year contract – Teacher for the 2013-2014 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 4 A motion was made by Tom Ivey and seconded by Edward Wilson to employ Deborah Adamson under a Probationary One-Year contract – Teacher for the 2013-2014 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 5 A motion was made by Tom Ivey and seconded by Edward Wilson to employ Brittanae McAfee under a Probationary One-Year contract – Teacher

for the 2013-2014 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Suggested Future Agenda Items

Discuss Collegiate High School and Student Dress Code.

Announcements

May 7th at 3:00 is the Chamber of Commerce Teacher Appreciation Ice Cream Social at the Good Ole Days Fairgrounds.

Adjournment

A motion was made by Tom Ivey and seconded by Ted Robinson to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 11:38 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Tom Ivey, Board Secretary