

Hitchcock Independent School District

Regular Meeting and Workshop

July 23, 2013

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, July 23, 2013, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:37 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Secretary; and Edward Wilson, Member.

Absent Ted Robinson, Jr., Member and Tony Combs, Member.

Late Shirley Price, Member, arrived at 6:50 PM.

Others Dr. Barbara Derrick, Superintendent; Carla Massa, Assistant Superintendent of Curriculum & Instruction; Jennifer Donovan, Interim Finance Director; Evangelina Guerra, Hitchcock High School Principal; Steve Adamson, Hitchcock High School Assistant Principal; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary Principal; Chris Armacost, Technology Director.

Call to Order Dianne James, President, called the meeting to order at 6:37 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Budget Workshop Dr. Derrick, Superintendent and Jennifer Donovan, Interim Business Manager, presented information to the Board regarding the 2013-2014 budget.

Governance
Trustee Election

Statement of Elected Officers

Linda Leuschen, Notary Public, administered the Statement of Elected Officers to Shirley Price, Single Member District 2.

Oath of Office Linda Leuschen, Notary Public, administered the Oath of Office to Shirley Price, Single Member District 2.

Recognitions

Postponed until the August 2013 Board of Trustee meeting.

Public Participation

None

Consent Agenda 013-048

A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented and as recommended by the administration and to pull Items J & L.

1. Minutes: Regular Meeting of May 23, 2013; Special Called Meeting of June 11, 2013; Regular Meeting of June 18, 2013; Special Called Meeting of July 2, 2013; and Special Called Meeting of July 8, 2013.
2. Monthly Financial Report, Check Register and Investment Report for month ending June 30, 2013.
3. Monthly Tax Collection Report for month ending June 30, 2013.
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending June 30, 2013.
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending June 30, 2013.
6. Consider approval of the Student Handbook for the 2013-2014 school year.
7. Consider approval of the Student Code of Conduct for the 2013-2014 school year.
8. Consider approval of the Employee Handbook for the 2013-2014 school year.
9. Consider approval of the one-year extension of contract for janitorial services with IQS for the 2013-2014 school year.
10. Consider approval of the Professional Development Appraisal System (PDAS) Calendar and official PDAS Appraisers for the 2013-2014 school year.
11. Consider approval of Career & Technical Education MOU between Hitchcock ISD and La Marque ISD for the 2013-2014 school year.
12. Consider approval of Galveston County Juvenile Justice Alternative Education Program (JJAEP) for the 2013-2014 school year.

13. Consider approval of Transforming Lives (TLC) Cooperative Day Program for the 2013-2014 school year

14. Consider approval of Board Planning Calendar for the 2013-2014 school year

Motion carried with all in favor.

Item J

Consider approval of one-year extension of contract for transportation services with Durham School Services For the 2013-2104 school year

A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the one-year extension of contract for transportation services with Durham School Services for the 2013-2014 school year as presented and as recommended by the administration.

Motion carried with all in favor.

Item L

Consider approval of the Collegiate High School Agreement for the 2013-2014 school year

A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Collegiate High School Agreement for the 2013-2014 school year as presented and as recommended by the administration.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 7:46 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2013-2014 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 8:10 PM for action, if any, from Closed Session.

Motion 1

A motion was made by Tom Ivey and seconded by Monica Cantrell to employ April Brewster under a Probationary One-Year contract – Teacher; Machelle Riley under a Probationary One-Year contract – Teacher; Jeffrey Merchant under a Probationary One-Year contract – Teacher; Amy Bravenec under a Probationary One-Year contract – Teacher; Michael Taylor under a Probationary One-Year contract – Teacher, and Caryn Butcher under a Probationary One-Year contract – Teacher for the 2013-2014 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Reports/Information from the Superintendent

The following reports for June 2013 were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report
2. Grant Report
3. Athletic Report
4. FIRST Report
5. Mural at new High School gym
6. Twirler/Flag uniforms for the 2013-2014 school year

Action

013-049

Public Hearing on Budget and
Proposed Tax Rate and to vote on
the proposed tax rate to be published
in the Notice of Public Meeting

A motion was made by Tom Ivey and seconded by Shirley Price to approve August 27, 2013, as the date to have the Public Hearing on Budget and Proposed Tax Rate and to vote on the proposed tax rate.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into the second Closed Session at 8:40 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2013-2014 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:10 PM for action, if any, from Closed Session.

Motion 1

A motion was made by Tom Ivey and seconded by Monica Cantrell to amend the term contract of Patrick Faour to change the number of contract days from 215 days to 226 days for current contract year.

Motion carried with all in favor.

Motion 2

A motion was made by Tom Ivey and seconded by Edward Wilson to relinquish hiring authority to the Superintendent for the month of August 2013 as discussed in executive session.

Motion carried with all in favor.

Suggested Future Agenda Items

None

Announcements

None

Adjournment

A motion was made by Tom Ivey and seconded by Ted Robinson to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 11:33 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Tom Ivey, Board Secretary