

Hitchcock Independent School District

Regular Meeting and Budget Workshop

August 20, 2013

The Hitchcock Independent School District Board of Trustees met at a Regular Meeting and Budget Workshop on Tuesday, August 20, 2013, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:34 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Secretary, Ted Robinson, Member; Shirley Price, Member; Tony Combs, Member, and Edward Wilson, Member

Others Dr. Barbara Derrick, Superintendent; Carla Massa, Assistant Superintendent of Curriculum & Instruction; Jennifer Donovan, Interim Finance Director; Melanie Featherly, Hitchcock High School Counselor; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary Principal; Patrick Faour, Hitchcock Primary School Principal; Ethel Gaines, Kids First Head Start Director; Craig Smith, Athletic Director; Chris Armacost, Technology Director; and Bryan Tacquard, Maintenance Director.

Call to Order Dianne James, President, called the meeting to order at 6:34 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Recognitions Postponed until the September 2013 Board of Trustees Meeting

Public Participation None

Closed Session Dianne James, President, called the members of the Board of Trustees into Closed Session at 6:35 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2013-2014 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 8:25 PM for action, if any, from Closed Session.

Budget Workshop

Dr. Derrick, Superintendent, and Jennifer Donovan, Interim Business Manager, presented information to the Board regarding the 2013-2014 budget. As a result of budget discussion, three motions were made regarding specific budget items.

A motion was made by Tom Ivey and seconded by Monica Cantrell to approve renewal of contract with Hitchcock Police Department for the 2013-2014 school year with an increase in cost and an increase of hours as presented and as recommended by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to approve an over-income Pre-K program for the 2013-2014 school year with no tuition cost and a \$50 registration fee as recommended by the administration.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to approve dual credit liability changes as recommended by the administration.

Motion carried with all in favor.

Reports/Information
from the Superintendent

The following reports for July 2013 were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report
2. TEA 2013 Accountability Summary
3. Human Resources Update
4. Dance Uniforms for the 2013-2014 School Year

Action
013-050
Consider approval of RFP:
2013-2014 Bread, Milk and
Juice Bid

A motion was made by Tom Ivey and seconded by Edward Wilson to award the bread bid to Flower's Bakery, the milk bid to Oak Farms, and the juice bid to Oak Farms and Dr. Pepper for the 2013-2014 school year as presented and as recommended by the administration.

Motion carried with all in favor.

Action
013-051
Insurance Quote Comparison

A motion was made by Tom Ivey and seconded by Ted Robinson to award the Professional Legal Liability, Property Casualty and Auto Insurance to TAPS, the Worker's Compensation Insurance to Deep East Texas, and the Unemployment Compensation to TASB RMF for the 2013-2014 school year as presented and as recommended by the administration.

Motion carried with all in favor.

Action
013-052
Out-of State Travel Request for 3
Employees to attend the NCAN
Conference In Nashville, TN

A motion was made by Tom Ivey and seconded by Shirley Price to approve out-of-state travel for three employees to attend the NCAN Conference in Nashville, Tennessee from September 15-18, 2013, as presented and as recommended by the administration.

Motion carried with all in favor.

Action
013-053
Change of Date for the September
2013 Board Meeting

A motion was made by Tom Ivey and seconded by Monica Cantrell to change the Regular BOT meeting from September 17 to September 10, 2013, as presented and as recommended by the administration.

Motion carried with all in favor.

Action
013-054
Approve ESL/CTE Stipend

A motion was made by Tom Ivey and seconded by Monica Cantrell to provide a \$1,000 per year stipend for ESL and CTE leaders for the 2013-2014 school year.

Motion carried with all in favor.

Suggested Future Agenda Items

None

Announcements

Community Blood drive will be October 24, 2013.

1st Baptist church invites all HISD employees to their 11:00 AM service this Sunday (August 25th) followed by a luncheon in their honor.

Dr. Derrick announced that the first Registration Rally held on Monday, August 19, 2013, was a huge success.

Please remember to leave Ms. Leuschen your Board book.

Adjournment A motion was made by Shirley Price and seconded by Tony Combs to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 9:04 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Tom Ivey, Board Secretary