

Hitchcock Independent School District

Regular Meeting

October 15, 2013

The Hitchcock Independent School District Board of Trustees met at a Public and Regular Meeting on Tuesday, October 15, 2013, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:33 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Secretary, Ted Robinson, Member; Tony Combs, Member, and Edward Wilson, Member

Absent Shirley Price, Member

Others Dr. Barbara Derrick, Superintendent; Carla Massa, Assistant Superintendent of Curriculum & Instruction; Jennifer Donovan, Finance Director; Evangelina Guerra, Hitchcock High School Principal; Steve Adamson, Hitchcock High School Assistant Principal; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary Principal; Patrick Faour, Hitchcock Primary School Principal; Ethel Gaines, Kids First Head Start Director, and Chris Armacost, Technology Director.

Call to Order Dianne James, President, called the meeting to order at 6:33 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Public Hearing to Present the District's 2011-2012
FIRST State Financial Accountability Rating

Jennifer Donovan, Business Manager, presented, discussed and gave an overview of Hitchcock ISD's FIRST State Financial Accountability Rating for 2011-2012 school year.

Recognitions

1. The ABC Award for October 2013 was presented to Linda Leuschen by Dianne James

Public Participation

None

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 6:43 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the employment of new professional employee(s) for the 2013-2014 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees
- Discuss and approve Non-Chapter 21 contract for Jennifer Donovan, Finance Manager
- Discuss the Superintendent's Formative Evaluation and Contract Review

Monica Cantrell left the meeting at 7:15 PM

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 7:47 PM for action, if any, from Closed Session.

Motion 1

A motion was made by Dianne James and seconded by Edward Wilson to approve the Non-Chapter 21 contract for Jennifer Donovan, Finance Manager, for the 2013-2014 school year

Motion carried with all in favor.

Consent Agenda 013-072

A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Consent Agenda as presented and as recommended by the administration.

1. Minutes of the Regular meeting of September 10, 2013
2. Monthly Financial Report, Check Register and Investment Report for month ending September 30, 2013.
3. Monthly Tax Collection Report for month ending September 30, 2013.
4. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending September 30, 2013.
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending September 30, 2013.
6. Approve Proclamation naming October 2013 as Principal's Month.

Motion carried with all in favor.

Principal's Month Proclamation was read by Linda Leuschen and Rose Marie Theiler, City of Hitchcock.

Reports/Information
from the Superintendent

The following reports for September 2013 were presented to the Board for their review and information:

1. Kids First Head Start Board Liaison Report – there was no report given
2. Superintendent's Monthly Goals Report
3. Grant Report
4. Chartwell's Report
5. HISD School Health Services Report
6. Counselors' Report
7. Athletic Report
8. Maintenance Report
9. Durham Transportation Report
10. Technology Report
11. ADA Report
12. Discipline Reports
13. Officers' Report
14. Performance Based Monitoring Analysis System (PBMAS)
15. GTE Summer Camp Report (postponed until October meeting)

Action

013-073

Consider nomination of delegate and alternate to the 2014 Houston-Galveston Area Council (HGAC)

A motion was made by Tom Ivey and seconded by Ted Robinson to nominate Edward Wilson as the 2014 HGAC delegate.

Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to nominate Dianne James as the 2014 HGAC alternate.

Motion carried with all in favor.

Action

013-074

Consider approval of the PSP Improvement Plans for HHS and SES

A motion was made by Tom Ivey and seconded by Tony Combs to approve the PSP Improvement Plans for HHS and SES

Motion carried with all in favor.

Action
013-075
Consider appointment of Hitchcock ISD
Board Liaison to the Kids First Head
Start Program

A motion was made by Tom Ivey and seconded by Edward Wilson to nominate Dianne James as the Hitchcock ISD Board Liaison to the Kids First Head Start Program.

Motion carried with all in favor.

Action
013-076
Set date for District Holiday Reception

A motion was made by Tom Ivey and seconded by Ted Robinson to have the District Holiday Reception on December 17, 2013.

Motion carried with all in favor.

Discussion/Possible Action
013-077
Discuss and possibly take action on the
repair or replacement of A/C unit at the
Board Room

A motion was made by Tom Ivey and seconded by Ted Robinson to replace the Board Room A/C unit in question at the best price available.

Motion carried with all in favor.

Discussion/Possible Action
013-078
Substitute training on Blood borne
Pathogens

It was a Board consensus that Blood borne Pathogens training for substitutes was a good idea. No motion was required.

Discussion/Possible Action

013-079

Painting trim on some HISD building

A motion was made by Tom Ivey and seconded by Tony Combs to have Bryan Tacquard research painting the trim on HISD buildings and bring recommendations to the Facilities Committee. The Facilities Committee would then meet and bring results back to the Board.

Motion carried with all in favor.

Suggested Future Agenda Items

1. Update on Naming/Lettering of Schools
2. Starting an Education Foundation
3. Culinary Update

Announcements

1. Heritage Society Chili Cook-Off on October 18, 2013, from 4:30 – 7:00 in the HHS Cafeteria.
2. Dr. Derrick suggested postponing Big Red's Birthday Celebration to a later time.

Adjournment

A motion was made by Tony Combs and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 8:41 PM.

Respectfully submitted,

Linda Leuschen
Recording Secretary

Dianne James, President

Tom Ivey, Board Secretary