

Hitchcock Independent School District

Regular Meeting

December 17, 2013

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The Hitchcock Independent School District Board of Trustees met at a Regular Meeting on Tuesday, December 17, 2013, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 6:36 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Secretary, Ted Robinson, Member; Shirley Price, Member, and Edward Wilson, Member

Absent Tony Combs, Member

Others Dr. Barbara Derrick, Superintendent; Carla Massa, Assistant Superintendent of Curriculum & Instruction; Jennifer Donovan, Finance Director; Larry Allen, Crosby Middle School Principal; Ethel Gaines, Kids First Head Start Director; and Chris Armacost, Technology Director.

Call to Order Dianne James, President, called the meeting to order at 6:36 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

Recognitions The ABC Award for December 2013 was postponed until January 2014

Public Participation  
None

Consent Agenda  
013-089  
A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented and as recommended by the administration, and to set January 14, 2014 at 6:00 PM as the date for item G.

- A. Minutes of the Special Called meeting of November 19, 2013, and the Regular meeting of November 20, 2013
- B. Monthly Financial Report, Check Register and Investment Report for month ending November 30, 2013

- C. Monthly Tax Collection Report for month ending November 30, 2013.
- D. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending November 30, 2013
- E. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending November 30, 2013
- F. Notice of Deadline to File Applications for Place on the Ballot
- G. Date of annual training between Hitchcock ISD Board of Trustees and the Kids First Head Start Policy Council

Motion carried with all in favor.

#### Reports/Information from the Superintendent

The following reports for November 2013 were presented to the Board for their review and information:

- A. Kids First Head Start Board Liaison Report
- B. Superintendent's Monthly Goals Report
- C. Grant Report
- D. Chartwell's Report
- E. HISD School Health Services Report
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
- I. Durham Transportation Report
- J. Technology Report
- K. ADA Report
- L. Discipline Reports
- M. Board Briefs
- N. Announcement of Board Member Continuing Education Hours and Framework for School Board Development
- O. FSP Report on number of buses in District
- P. Gifted & Talented Report
- Q. TEA Financial Compliance Letter
- R. Employee travel within District

Action  
013-090  
Set date for Board training

A motion was made by Tom Ivey and seconded by Shirley Price to have Dr. Schumacher perform TEAM of 8 training in February 2014.

Motion carried with all in favor.

Action  
013-091  
Approve revised Emergency Operation  
Plan

A motion was made by Tom Ivey and seconded by Shirley Price to approve the revised E.O.P. as presented and as recommended by the administration.

Motion carried with all in favor.

Action  
013-092  
Hail Damage Roof Bids

A motion was made by Tom Ivey and seconded by Edward Wilson to postpone approval of the roof bids until January 2014. Ms. Donovan will request that Mike Perry attend the January 21, 2014, regular Board of Trustee meeting to provide additional information and answer questions.

Motion carried with all in favor.

Action  
013-093  
Approve sale of three HISD properties

A motion was made by Tom Ivey and seconded by Monica Cantrell to postpone approval of the sale of all three HISD properties until January 2014. Dr. Derrick will request that Robert Cheek attend the January 21, 2014, regular Board of Trustee meeting to provide additional information and answer questions.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 7:18 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

551.074 Personnel

- Discuss the Superintendent's Evaluation
- Discuss the employment of new professional employee(s) for the 2013-2014 school year
- Discuss assignments, re-assignments and duties of at-will and professional employees

Reconvene from  
Closed Session

The members of the Board of Trustees reconvened from Closed Session at 9:45 PM for action, if any, from Closed Session.

Motion 1                    A motion was made by Tom Ivey and seconded by Edward Wilson to employ Megan Rose under a Probationary One-Year contract – Teacher effective January 6, 2014, and for the remainder of the 2013-2014 school year as presented and as discussed in executive session.

Motion carried with all in favor.

Suggested Future Agenda Items

None

Announcements

Please leave your Board binders with Ms. Leuschen

Adjournment                A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 9:47 PM.

Respectfully submitted,

Linda Leuschen  
Recording Secretary

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Dianne James, President

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Tom Ivey, Board Secretary