

# **Hitchcock ISD**

## **Minutes of Public Hearing and Regular Meeting**

### **February 18, 2014**

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A Public Hearing and Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, February 18, 2014, beginning at 6:34 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

#### **I. Call to Order**

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law.

Trustees present at meeting were Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Secretary; Ted Robinson, Member; Shirley Price, Member; and Edward Wilson, Member. Tony Combs, Member, arrived at 6:36 PM. No trustees were absent.

HISD employees present at meeting were Dr. Barbara Derrick, Superintendent; Ms. Carla Vickroy, Assistant Superintendent of Curriculum & Instruction; Jennifer Donovan, Business Manager; Evangelina Guerra, HHS Principal; Larry Allen, CMS Principal; Donette Line, SES Principal; Patrick Faour, HPS Principal; Ethel Gaines, KFHS Director; Chris Armacost, Technology Director; and Bryan Tacquard, Maintenance Director.

#### **II. Pledge of Allegiance**

- A. United States Flag – Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Texas Flag – Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

#### **III. Public Hearing to Discuss the District's 2012-2013 Annual Performance Report - AEIS**

- A. Presentation and discussion of the District's 2012-2013 Annual Performance Report

Ms. Vickroy did a presentation and discussed the Texas Academic Performance Report.

- B. Discussion with patrons pertaining to the District's 2012-2013 Annual Performance Report

There were no questions from patrons.

- C. Adjourn Public Hearing to discuss the District's 2012-2013 Annual Performance Report.

Public hearing was adjourned at 6:55 PM.

#### IV. Recognitions

- A. Above and Beyond Citizenship Award - January 2014. Ms. James presented the January 2014 ABC Award to Mr. Bryan Tacquard.
- B. Above and Beyond Citizenship Award - February 2014. The February ABC Award was postponed until March 2014.

#### V. Public Participation – Ms. Mary Buchan spoke regarding student meal accounts in arrears

Discussion/Possible Action, Item A, Chartwells – policy for meals in arrears was moved to this part of the agenda.

A motion was made by Dr. Price and seconded by Mr. Wilson that Ms. Valencia Jefferson form a committee of HISD staff and community members to propose a policy to the BOT regarding how HISD will handle student meals in arrears. Motion carried with all in favor.

#### VI. Consent Agenda

A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented and as recommended by the administration and to pull Item F and Item G. Motion carried with all in favor.

##### A. Minutes

1. Special Called Meeting and KFHS Training of January 14, 2014
2. Regular Meeting of January 21, 2014
3. Special Called Meeting and TEAM of Eight Training on February 4, 2014

##### B. Monthly Financial Report, Check Register, and Investment Report for month ending January 31, 2014

##### C. Monthly Tax Collection Report for month ending January 31, 2014

##### D. Monthly Kids First Head Start (KFHS) Financial Report and Monthly Check Register for month ending January 31, 2014

##### E. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending January 31, 2014

##### F. Response to Texas Education Agency regarding the application and Statement of Impact by:

1. Aristoi Classical Academy
2. Harmony School of Science - Houston

Mr. Ivey clarified that we would be submitting a form to TEA that the expansion of grades and campuses would affect HISD. A motion was made by Tom Ivey and seconded by Monica Cantrell to approve Item F as presented and as recommended by the administration. Motion carried with all in favor

G. Request for Proposals: 2014-2015 Athletic Equipment, Apparel, and Supplies

This item was postponed until later in the meeting to give time for Tiffany Nelson, Athletic Coordinator, to arrive at the meeting.

VII. Reports/Information from the Superintendent for January 2014

A. Kids First Head Start Board Liaison Report

Ms. James gave a verbal report

B. Superintendent's Monthly Goals Report

C. Grant Report

D. Chartwells' Report

E. School Health Services Report

F. Counselors' Report

G. Athletic Report

H. Maintenance Report

I. Durham Transportation Report

J. Technology Report

K. ADA Report

L. Discipline Reports by Campus

M. Board Briefs

N. Staff Attendance Report

O. Leadership Academy Candidates

Ms. Vickroy introduced the candidates as Adrianna Ricard from Hitchcock Primary School, Jennifer Tauch from Stewart Elementary School and LaDell Smith from Hitchcock High School and explained to the Trustees what the Leadership Academy was.

P. Student Transfers into District

Q. School Report Card

R. Texas Department of Agriculture - Free Breakfast

VIII. Action

- A. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 10, 2014, election

A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Joint Election Agreement with Galveston County as presented and as recommended by the administration. Motion carried with all in favor.

- B. Winter Storm Resolution

A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Winter Storm Resolution as presented and as recommended by the administration. Motion carried with all in favor.

IX. Discussion and Possible Action:

- A. Chartwells - policy for meals in arrears

This item was handled earlier in the meeting immediately after Public Participation.

- B. Baseball Field

A motion was made by Tom Ivey and seconded by Monica Cantrell to further investigate the cost of Hitchcock ISD having its own baseball field. Motion carried with all in favor.

Consent Agenda Item G (postponed from earlier in meeting) Athletic RFP

The Board stated that if tie dye socks would only be worn once by senior volleyball players, they would prefer these items be purchased by the student and not HISD.

A motion was made by Tom Ivey and seconded by Edward Wilson to approve the athletic RFP as presented and recommended by the administration. Motion carried with all in favor.

X. Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 7:49 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code The Board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, the Board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. Tex. Gov't Code § 551.074.

(B)The closed meeting exception for personnel matters does not apply when the Board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when the Board discusses a class or group of employees, not a particular employee. Op. Tex. Attorney Gen. MW-129 (1980); Op. Tex. Attorney General. H-496 (1975)

1. Discuss the employment of new professional employee(s) for the 2013-2014 school year
2. Discuss assignments, re-assignments and duties of at-will and professional employees
3. Discuss the Superintendent's Summative Evaluation and Contract Review

XI. Reconvene from Closed Session for action, if any, from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:29 PM. No action taken.

XII. Suggested Future Agenda Items

Ms. Cantrell would like to have G/T Program ideas presented at a future meeting

XIII. Announcement(S)

Please look at all information sent to you by Central Office.  
The Education Pep Rally is March 6, 2014.  
There is a basketball playoff game on Friday, February 21, 2014.  
Spring Break is March 10 – 16, 2014.

XIV. Adjourn

A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 10:31 PM.

Respectfully submitted,

Linda Leuschen  
Recording Secretary

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Dianne James, President

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Tom Ivey, Secretary