

# Hitchcock ISD

## Minutes of Regular Meeting

### March 18, 2014

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A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, March 18, 2014, beginning at 7:00 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

#### I. Call to Order

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Dianne James called the meeting to order at 7:00 PM.

Trustees present at meeting were Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Secretary; Ted Robinson, Member; Shirley Price, Member; Edward Wilson, Member; and Tony Combs, Member.

HISD employees present at meeting were Dr. Barbara Derrick, Superintendent; Carla Vickroy, Assistant Superintendent of Curriculum & Instruction; Jennifer Donovan, Business Manager; Evangelina Guerra, HHS Principal; Steve Adamson, HHS Assistant Principal; Larry Allen, CMS Principal; Patrick Faour, HPS Principal; Chris Cox, HPS Assistant Principal; Ethel Gaines, KFHS Director; Chris Armacost, Technology Director; Susan Bowles, GGCC Director; Craig Smith, Athletic Director; Valencia Jefferson, Chartwells Director; and Bryan Tacquard, Maintenance Director.

#### II. Pledge of Allegiance

A. United States Flag - Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

B. Texas Flag - Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

#### III. Recognitions

A. Above and Beyond Citizenship Award - February 2014 - Postponed

B. Above and Beyond Citizenship Award - March 2014. Dr. Shirley Price presented the March 2014 ABC Award to Ms. Cora Harrison.

#### IV. Public Participation – There was no public participation at this meeting.

#### V. Introduction of assigned TEA Monitor, Dr. Doris Delaney

Dr. Derrick introduced Dr. Doris Delaney, TEA and explained that she will be working with us through August 2014.

##### A. Discussion of TEA Accreditation Status assigned to HISD

Dr. Delaney discussed that HISD's Accreditation Warned Status is the lowest level of intervention from TEA. Her job is to support and recommend things that HISD might do to improve our accreditation status. Dr. Delaney wants the community and parents to know that the Board of Trustees is still in charge and the Superintendent is still the Administrator in HISD. Her purpose is to make recommendations and it is up to the Board and the Superintendent to determine if they want to follow through with her recommendations. Dr. Delaney's first

step is to identify issues and areas of concern in order to make good recommendations to HISD. She will be working very closely with the Superintendent to raise HISD scores so that the accreditation warned status can be lifted. Dr. Delaney asked if anyone had questions. The only question asked was “are the scores the only factor that goes into the accreditation status?” Dr. Delaney’s response was that according to the letter from the Commissioner, yes, the scores are the only determining factor of a District’s accreditation status. Dr. Delaney thanked the Board for their time and stated she looks forward to working with Hitchcock ISD.

VII. Report/Information (two report/information items moved to this part of meeting)

H. Maintenance Report (moved to this part of meeting)

Bart and Ken from ABM gave an Update on the Culinary Center. They stated it is almost complete and very, very nice. They look forward to it being completed and are excited to show it to everyone.

P. Gifted & Talented Program (moved to this part of meeting)

Chris Cox, Rachael Stephenson, Michelle Crowell, and Amy Bravenec gave a Report on the GT Program and answered questions.

VIII. Discussion and Possible Action (moved to this part of meeting)

B. Hitchcock ISD Education Foundation Resolution

Two video were shown on setting up an education foundation. Jack Click, Faye Picard and Willie Windham were introduced as community members present at the meeting that have been attending meetings and helping get an education foundation off the ground. Craig Smith, Athletic Director, has also been very involved, as well as Board President, Dianne James, and Superintendent, Dr. Barbara Derrick.

A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Education Foundation Resolution. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Dr. Shirley Price to move forward with hiring Dr. Pete Karabatsos and the Foundation Development Consultants. Motion carried with all in favor.

A. Student Meal Committee

The Board asked Ms. Jefferson, Chartwells, to explore the cost of free breakfast for all students including High School students. A motion was made by Tom Ivey and seconded by Dr. Shirley Price to postpone action on this item at this time. Motion carried with all in favor.

VI. Consent Agenda

Unless removed (pulled to vote on separately) from the consent agenda, items identified under the consent agenda will be acted on at one time. A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Consent Agenda as presented and as recommended by the administration. Motion carried with all in favor.

A. Minutes

1. Regular Meeting of February 18, 2014

B. Monthly Financial Report, Check Register and Investment Report

- C. Monthly Tax Collection Report
  - D. Monthly KFHS Financial Report and Check Register
  - E. Monthly GGCC/SHARS Financial Report and Check Register
  - F. Out-of-State travel request for BOT members
  - G. Out-of-State travel request for KFHS
  - H. Consider approval of 2014-2015 school calendar
    - I. Approve IMA and TEKS Certification
    - J. Response to TEA regarding the Application and Statement of Impact
- VII. Reports/Information from the Superintendent for February 2014
- A. Kids First Head Start Board Liaison Report – Verbal report given by Ms. James
  - B. Superintendent's Monthly Goals Report by Campus
  - C. Grant Report
  - D. Chartwells' Report
  - E. School Health Services Report
  - F. Counselors' Report
  - G. Athletic Report
  - H. Maintenance Report (moved to earlier in the meeting)
    - I. Durham Transportation Report
    - J. Technology Report
  - K. ADA Report
  - L. Discipline Reports by Campus
  - M. Board Briefs
  - N. Staff Attendance Report
  - O. Students who have withdrawn from HISD
  - P. Gifted and Talented Program (moved to earlier in the meeting)
  - Q. Baseball Field Update – Dr. Derrick stated that the Facilities Committee had previously done some research on a new baseball field for the high school. She also stated that a price quote and drawing prepared by Scott Brady, Joiner Architects, were included in the Board Book. Ted Robinson and Tom Ivey are to investigate alternative options of doing some work locally versus accepting the price quote of the architects. Dr. Derrick is to explore if there is any money in “bonds” to be used.

IX. Closed Session

Dianne James, Board President, called the members of the Board of Trustees into Closed Session at 9:24 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
  - 1. Discuss proposed Chapter 21 contract renewals for administrators and directors and Non-Chapter 21 contracts for administrators and directors
    - a. One-Year Term Contracts
    - b. Multi-Year Term Contracts

c. Non-Chapter 21 Contracts

2. Discuss the employment of new professional employee(s) for the 2013-2014 school year
3. Discuss assignments, re-assignments and duties of at-will and professional employees

X. Reconvene from Closed Session for action, if any, from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:29 PM.

A motion was made by Tom Ivey and seconded by Monica Cantrell to accept the recommendation of the Superintendent as presented, discussed, and amended in executive session on the following One-Year Term Contract, Administrator, for Carla Massa (Vickroy), Evangelina Guerra, Patrick Faour, Susan Bowles, Larry Allen, Steven Adamson, Craig Smith, and Donette Line. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson to accept the recommendation of the Superintendent as presented, discussed and amended in executive session the non-chapter 21, One-Year Contract, Professional, of Chris Armacost. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to accept the recommendation of the Superintendent as presented, discussed and amended in executive session the non-chapter 21, One-Year Contract, Professional, of Ethel Gaines. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Monica Cantrell to accept the recommendation of the Superintendent as presented, discussed and amended in executive session the non-chapter 21, One-Year Contract, Professional, of Bryan Tacquard. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson to accept the recommendation of the Superintendent as presented, discussed and amended in executive session the non-chapter 21, One-Year Contract, Professional, of Jennifer Donovan. 6 members voted in favor, and 1 member (Ms. James) abstained. Motion carried with majority in favor.

XI. Suggested Future Agenda Items – None

XII. Announcement(s) – Look in your Board Briefs for many upcoming important dates.

XIII. Adjourn

A motion was made by Tony Combs and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:28 PM.

Respectfully submitted,

Linda Leuschen  
Recording Secretary

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Dianne James, President

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Tom Ivey, Secretary