

Minutes of Regular Meeting and Budget Workshop

The Board of Trustees Hitchcock ISD

A Regular Meeting and Budget Workshop of the Board of Trustees of Hitchcock ISD was held Tuesday, April 15, 2014, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

I. Call to Order

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Dianne James called the meeting to order at 6:33 PM.

Trustees present at the meeting were Dianne James, President; Monica Cantrell, Vice President; Tom Ivey, Secretary; Ted Robinson, Member; Shirley Price, Member; Edward Wilson, Member; and Tony Combs, Member.

HISD employees present at meeting were Dr. Barbara Derrick, Superintendent; Carla Vickroy, Assistant Superintendent of Curriculum & Instruction; Jennifer Donovan, Business Manager; Evangelina Guerra, HHS Principal; Steve Adamson, HHS Assistant Principal; Melanie Featherly, HHS Counselor; Larry Allen, CMS Principal; Donette Line, SES Principal; Patrick Faour, HPS Principal; Ethel Gaines, KFHS Director; Chris Armacost, Technology Director; Bryan Tacquard, Maintenance Director; Valencia Jefferson, Chartwells Director; and Dr. Delaney, TEA.

II. Pledge of Allegiance

- A. United States Flag – Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Texas Flag - Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

III. Recognitions

- A. Above and Beyond Citizenship Award - February 2014. Mr. Wilson presented the February 2014 ABC Award to Ms. Debbie Duncan.
- B. Above and Beyond Citizenship Award - April 2014. Postponed.

IV. Public Participation – Mr. Michael Prudent spoke regarding the way the Jr. High is being ran and the safety of its students.

V. Budget Workshop

- A. Budget Manual (Information) – Dr. Derrick and Jennifer Donovan presented the new Budget Manual. The BOT had no questions regarding the manual.
- B. Chart of Accounts, Preliminary Revenues, and Athletic Participation (Informational Handouts) – A handout was provided by Ms. Donovan.
- C. 6100's Handout and Discussion – A handout was provided by Ms. Donovan and the 6100 accounts were discussed.
- D. 6200's Handout and Discussion - A handout was provided by Ms. Donovan and the 6200 accounts were discussed.

VI. Consent Agenda

Unless removed (pulled to vote on separately) from the consent agenda, items identified under the consent agenda will be acted on at one time.

A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented and to pull Items H & I. Motion carried with all in favor.

A. Minutes

- 1. Special Called Meeting of March 3, 2014
- 2. Regular Meeting of March 18, 2014
- B. Monthly Financial Report, Check Register, and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register
- F. Teacher Appreciation Week Resolution
- G. Paraprofessional Appreciation Resolution
- H. Textbook Adoption for the 2014-2015 School Year – Pulled for discussion.
- I. Changes to EIF (LOCAL) – Pulled for discussion.
- J. TASB Update 99

Item H - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Textbook Adoption for the 2014-2015 school year. Motion carried with all in favor.

Item I – Postponed until May 2014 BOT meeting.

VII. Reports/Information from the Superintendent for March 2014

- A. Kids First Head Start Board Liaison Report – Verbal report given by Ms. James.
- B. Superintendent's Monthly Goals Report by Campus

- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
- I. Durham Transportation Report
- J. Technology Report
- K. ADA Report
- L. Discipline Reports by Campus
- M. Board Briefs
- N. Staff Attendance Report
- O. TEA Monitor Report
- P. College of the Mainland Statistics/Dual Credit – Teresa Jones and Anita Garcia from College of the Mainland gave a verbal report. A power point was shown and a handout was given.
- Q. KFHS Buildings Condition Report – Ms. Gaines and Bryan Tacquard gave a verbal report on the condition of all of our KFHS buildings. A power point was shown and a handout was given.

VIII. Action

- A. Approve Food Service Management Contract

A motion was made by Tom Ivey and seconded by Edward Wilson to award the Food Service Management Contract to Chartwells. Motion carried with all in favor.

- B. Approve Texas City Career & Technical Education MOU - Postponed
- C. Approve Extra Duty Pay Rates for 2014-2015 - Postponed

IX. Discussion and Possible Action:

- A. HB5 Endorsements/Graduation Plan Beginning with 2014-2015 Freshmen/Extended School Day

Evangelina Guerra, HHS Principal; Steven Adamson, HHS Assistant Principal; and Melanie Featherly, HHS Counselor presented on HB5, HISD graduation plan, and an extended school day for the 2014-2015 school year. A power point was presented and handouts given. A motion was made by Tom Ivey and seconded by Tony Combs to increase the length of the school day by 25 minutes for the 2014-2015 school year. Motion carried with all in favor.

X. Closed Session

Dianne James, Board President, called the members of the Board of Trustees into Closed Session at 8:45 PM for the purposed permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss proposed Chapter 21 contract renewals for teachers, speech and hearing, nurses, counselors, librarians and coordinators
 - a. Probationary One-Year Contracts
 - b. Probationary One-Year Contracts + Certification Addendum
 - c. One-Year Term Contracts
 - d. One-Year Term Contracts + Retire/Rehire Addendum
2. Discuss proposed Chapter 21 contract non-renewals/terminations for teachers, speech and hearing, nurses, counselors, librarians and coordinators
 - a. Probationary One-Year Contracts
 - b. Probationary One-Year Contracts + Certification Addendum
 - c. One-Year Term Contracts
 - d. One-Year Term Contracts + Retire/Rehire Addendum
3. Discuss the employment of new professional employee(s) for the 2013-2014 and 2014-2015 school years
4. Discuss assignments, re-assignments and duties of at-will and professional employees

XI. Reconvene from Closed Session for action, if any, from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:55 PM.

A motion was made by Tom Ivey and Seconded by Shirley Price to increase the number of contract days from 232 to 242 for the positions of Assistant Superintendent of Curriculum and Instruction and Business Manager effective with 2014-2015 school year. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Edward Wilson to give a \$5,000 stipend to the position of Energy Director for the 2014-2015 school year as presented and recommended by the administration. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Shirley Price to approve the new position of Director of Special Population and Grant Writer for the 2014-2015 school year as presented and recommended by the administration. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Ted Robinson to approve the new position of Counselor for grades 7, 8, and 9 for the 2014-2015 school year as presented and recommended by the administration. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Shirley Price to approve the addition of a para-professional position at HPS for the 2014-2015 school year as presented and recommended by the administration. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Shirley Price to accept the recommendation of the Superintendent as presented, discussed and amended in executive session the contracts of teachers, speech and hearing, nurses, counselors, librarians, and coordinators and professionals for probationary one-year contracts, probationary one-year contracts + certification addendums, one-year term contracts, one-year term contracts + retire/rehire addendum and non-chapter 21 contracts. Motion carried with all in favor.

XII. Suggested Future Agenda Items

Bring in a consultant to look at our Emergency Management Plan

XIII. Announcement(S)

A packet was put at your place while in closed session for you to vote on teacher of the year. Please return to Ms. Vickroy.

There is a counseling program in Galveston having a workshop for teens on April 26th.

Please look in Board Briefs for a list of upcoming events.

XIV. Adjourn

A motion was made by Shirley Price and seconded by Edward Wilson to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 11:05 PM.

Linda Leuschen
Recording Secretary

HISD Board President

HISD Board Secretary