

**Hitchcock ISD
The Board of Trustees
Public Hearing and Regular Meeting
Minutes
August 19, 2014**

A Regular Called Meeting and Public Meeting to Discuss the Budget and Proposed Tax Rate of the Board of Trustees of Hitchcock ISD was held Tuesday, August 19, 2014, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

I. Call to Order

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Monica Cantrell called the meeting to order at 6:34 PM

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Vice President, Tom Ivey, Secretary; Edward Wilson, Member; Shirley Price, Member; Tony Combs, Member, and Chad Allen, Member.

No Trustees were absent.

HISD employees present at meeting were Carla Vickroy, Interim Superintendent; Jennifer Donovan, Business Manager; Kellie Edmundson, Hitchcock High School Principal; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary Principal; Patrick Faour, Hitchcock Primary Principal; Ethel Gaines, KFHS Director; Chris Armacost, Technology Director; Bryan Tacquard, Maintenance Director; Lee Knapp; Evangelina Guerra, Director of Federal and Special Programs; and Dr. Delaney, TEA Monitor.

II. Conduct a Public Hearing on the Proposed 2014-2015 Budget

A. The purpose of this meeting is to discuss the school district's budget and proposed tax rate. Public participation is encouraged.

Jennifer Donovan discussed the district's budget and proposed tax rate. There was no public participation.

III. Pledge of Allegiance

A. United States Flag – Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

B. Texas Flag – Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions – postponed

V. Public Participation – There was no public participation.

VI. Consent Agenda - Unless removed (pulled to vote on separately) from the consent agenda, items identified under the consent agenda will be acted on at one time. A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented and to pull Item B for further discussion. Motion carried with all in favor. A few financial questions were asked by Chad Allen. A motion was made by Tom Ivey and seconded by Shirley Price to approve Item B (Monthly Financial Report, Check Register, and Investment Report) of the Consent Agenda. Motion carried with all in favor.

A. Minutes

1. Special Called Meeting of July 21, 2014
2. Regular Called meeting of July 22, 2014

B. Monthly Financial Report, Check Register, and Investment Report

C. Monthly Tax Collection Report

D. Monthly KFHS Financial Report and Check Register

E. Monthly GGCC/SHARS Financial Report and Check Register

F. JJAEP MOU

G. Consider approval of Employee Handbook for the 2014-2015 school year

H. Consider approval of Student Handbook for the 2014-2015 school year

I. Consider approval of the Student Code of Conduct for the 2014-2015 school year

J. Consider approval of the Grading Guidelines for the 2014-2015 school year

K. Consider approval of the Board Planning Calendar for the 2014-2015 school year

VII. Reports/Information from the Superintendent for July 2014

A. Kids First Head Start Board Liaison Report – A verbal report was given by Mr. Wilson

B. Grant Report

C. Maintenance Report

D. Technology Report

E. Staff Attendance Report

F. TEA 2014 Accountability Summary

VIII. Action

A. Consider approval of the District's 2014-2015 Budget – A motion was made by Tom Ivey and seconded by Shirley Price to approve the District's 2014-2015

budget as presented and as recommended by the administration. Motion carried with all in favor.

- B. Consider adoption of the Districts 2014-2015 Tax Rate by Written Ordinance – A motion was made by Tom Ivey and seconded by Shirley Price that the property taxes would remain the same by the adoption of the tax rate of \$1.04 for Maintenance and Operation by written ordinance. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson that property taxes remain the same by the adoption of a tax rate of .50 for Interest and Sinking by written ordinance. Motion carried with all in favor.

- C. Consider approval of the Final Budget Amendment for 2013-2014 – A motion was made by Tom Ivey and seconded by Chad Allen to approve the Final Budget Amendment for the 2013-2014 school year as presented by the administration. Motion carried with all in favor.
- D. Consider approval of changes to policy FMH – A motion was made by Tom Ivey and seconded by Shirley Price to change Board Policy FMH (local) back to state: “To be eligible to participate in commencement activities and ceremonies, a student shall meet all state and local graduation requirements, including all applicable state testing.” This change will allow FMH (Local) to match what the 2014-0215 Student Handbook states for graduation requirements.
- E. Consider approval of Resolution Designating Investment Officers – A motion was made by Tom Ivey and seconded by Tony Combs to approve the Resolution Designating Investment Officers as presented by the administration. Motion carried with all in favor.
- F. Request for Proposal: 2014-2015 Athletic Equipment, Apparel, and Supplies – A motion was made by Tom Ivey and seconded by Chad Allen to approve the purchase of athletic equipment, apparel, and supplies as presented and as recommended by the Athletic Director and the administration. Motion carried with all in favor.
- G. Consider appointment of Board members to the Audit/Finance Committee for the 2014-2015 school year - A motion was made by Tom Ivey and seconded by Monica Cantrell to appoint Edward Wilson and Ted Robinson as Board members to the Audit Finance Committee for the 2014-2015 school year. Motion carried with all in favor.
- H. Consider appointment of community members to the Audit/Finance Committee for the 2014-2015 school year - A motion was made by Tom Ivey and seconded by Chad Allen to appoint Sherry Hopson and Kathy Cruse as community members to the Audit Finance Committee for the 2014-2015 school year. Motion carried with all in favor.
- I. Consider nomination of delegate and alternate to the 2014-2015 TASB Delegate Assembly. The Board chose not to appoint a delegate and alternate to the 2014-2015 TASB Delegate Assembly since there were no Board members attending the delegate assembly in September.

- J. Set date to invite alumni back to Hitchcock ISD – A motion was made by Tom Ivey and seconded by Edward Wilson to set September 12, 2014, at 6:00 PM as the date to invite the alumni back to Hitchcock ISD. Motion carried with all in favor. September 12th is the night of homecoming. It was requested that administration advertise in the local newspaper the date and time of this event.
- K. Consider approval of TASB Unemployment Compensation renewal proposal - A motion was made by Tom Ivey and seconded by Ted Robinson to approve TASB Risk Management Fund's renewal for Unemployment Compensation Coverage for the 2014-2015 school year. Motion carried with all in favor.
- L. Set date of Board Training and walk-through of District facilities – A motion was made by Tom Ivey and seconded by Ted Robinson to set September 13, 2014, at 9:00 AM as the date for TEAM of 8 training with Stephen Dubner. A Board walk-through of District facilities will take place immediately after the training. Motion carried with all in favor.
- M. Consider approval of Kids' First Head Start Grant. Postponed until September 2014 meeting.
- N. Consider approval of Memorandum of Understanding between Hitchcock ISD and Dr. Gary Schumacher – A motion was made by Tom Ivey and seconded by Shirley Price to approve the Memorandum of Understanding between Hitchcock ISD and Dr. Gary Schumacher. Motion carried with all in favor.
- O. Consider approval of new class at Hitchcock High School – A motion was made by Tom Ivey and seconded by Shirley Price to approve the addition of a new class called College Transition at Hitchcock High School. Motion carried with all in favor.

IX. Discussion/Possible Action

- A. District Goals – No action to be taken until after Board training on September 13, 2014.

X. Closed Session – Monica Cantrell, Board President, called the members of the Board of Trustees into Closed session at 7:34 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 - 1. Discuss the employment of new professional employee(s) for the 2014-2015 school year
 - 2. Discuss assignments, re-assignments and duties of at-will and professional employees
 - 3. Discuss Settlement Agreement with Jennifer Donovan, Business Manager

XI. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 9:36 PM.

A motion was made by Tom Ivey and seconded by Ted Robinson to approve the hiring of Chelsea Wilcott, Kellibrook Johnston, LaTrevia Green, Brenda Caletka, Douglas Greathouse, and Brandy Mardis as Hitchcock ISD teachers. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Tony Combs to give hiring authority to the Superintendent for all current staff openings for the 2014-2015 school year. Motion carried with all in favor.

A. Discuss and take action to approve Settlement Agreement with Jennifer Donovan

A motion was made by Tom Ivey and seconded by Tony Combs to approve the Settlement Agreement between Hitchcock ISD and Jennifer Donovan. Motion carried with all in favor.

XII. Suggested Future Agenda Items

Update on Education Foundation
Bond Money Update and Facilities Update

XIII. Announcement(S)

Teacher/Educator Appreciation at 1st Baptist Church is on September 7th at 11:00

Strong Tower is sponsoring a Stuff the Bus on August 23rd from 8 AM – 8 PM in the Wal Mart parking lot.

Monica Cantrell thanked Hitchcock ISD for allowing the Good Ole Days pageant to use the Board Room. A special thanks to Kristie Sheppard for all she does for the kids of Hitchcock.

XIV. Adjourn – A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:52 PM.

Linda Leuschen
Recording Secretary

Monica Cantrell
HISD Board President

Tom Ivey
HISD Board Secretary

