

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
November 18, 2014**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, November 18, 2014, beginning at 7:00 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

I. Call to Order

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law.

President Monica Cantrell called the meeting to order at 6:32 PM

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Vice President; Tom Ivey, Secretary; Edward Wilson, Member; Tony Combs, Member, Chad Allen, Member; and Shirley Price, Member.

No Trustees were absent.

HISD employees present at meeting were Carla Vickroy, Interim Superintendent; Jennifer Donovan, Business Manager; Kellie Edmundson, Hitchcock High School Principal; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary Principal; Patrick Faour, Hitchcock Primary Principal; Ethel Gaines, KFHS Director; Chris Armacost, Technology Director; Bryan Tacquard, Maintenance Director; Valencia Jefferson, Food Service Director; Evangelina Guerra, Director of Federal and Special Programs; and Lee Knapp.

II. Pledge of Allegiance

A. United States Flag – Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

B. Texas Flag – Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

III. Recognitions – The Above and Beyond Citizenship Award for November 2014 was presented to Charles Williams by Monica Cantrell.

IV. Public Participation – Tina Walker spoke regarding student safety on HISD campuses.

V. Consent Agenda

Unless removed (pulled to vote on separately) from the consent agenda, items identified under the consent agenda will be acted on at one time. A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

A. Minutes

B. Monthly Financial Report, Check Register and Investment Report

C. Monthly Tax Collection Report

- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

VI. Reports/Information from the Superintendent for November 2014

- A. Kids First Head Start Board Liaison Report - Verbal report given by Mr. Wilson
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
- I. Durham Transportation Report
- J. Technology Report
- K. ADA Report
- L. Discipline Reports by Campus
- M. Staff Attendance Report
- N. Professional Development Plan
- O. Performance Based Monitoring Analysis System (PBMAS) Report
- P. Bus Report
- Q. Texas School Safety Audit Report

VII. Action

- A. Naming of Contractor for Bond Projects - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Durotech as the contractor for the first year bond projects. Motion carried with all in favor.
- B. Waiver for Late Arrival - A motion was made by Tom Ivey and seconded by Edward Wilson to approve for HISD to apply for a Waiver for Late Arrivals as presented and as recommended by the administration. Motion carried with all in favor.

VIII. Discussion and Possible Action:

- A. Kitchen Renovations to CMS and SES - A motion was made by Tom Ivey and seconded by Edward Wilson to approve the kitchen renovations to Crosby Middle School and Stewart Elementary School as presented and as recommended by Chartwells and the administration. Motion carried with all in favor.

IX. Closed Session – Monica Cantrell, Board President, called the members of the Board of Trustees into Closed session at 8:19 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 - 1. Discuss the employment of new professional employee(s) for the 2014-2015 school year

2. Discuss assignments, re-assignments and duties of at-will and professional employees

- X. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 10:08 PM.

A motion was made by Tom Ivey and seconded by Chad Allen to employ Christopher Jordan under a probationary one year contract – teacher for the remainder of the 2014-2015 school year as presented and discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to employ Brandy Mardis under a probationary one year contract – teacher for the remainder of the 2014-2015 school year as presented and discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Tony Combs to employ Courtney Mull under a probationary one year contract – teacher for the remainder of the 2014-2015 school year as presented and discussed in executive session. Motion carried with all in favor.

- XI. Suggested Future Agenda Items – Bus vandalism

- XII. Announcement(S) – This Thursday the Glee Club will be performing at Stewart Elementary School. Community Christmas parade and tree lighting will be on Wednesday, December 3rd.

- XIII. Adjourn – A motion was made by Tom Ivey and seconded by Tony Combs to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:17 PM.

Linda Leuschen
Recording Secretary

Monica Cantrell
HISD Board President

Tom Ivey
HISD Board Secretary