

**Hitchcock ISD  
Board of Trustees  
Regular Meeting  
Minutes  
December 16, 2014**

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A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, December 16, 2014, beginning at 6:30 PM in the Hitchcock ISD Bulldog Bistro located at 7801 Neville, Hitchcock, Texas.

I. Call to Order

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law.

President Monica Cantrell called the meeting to order at 6:30 PM

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Vice President; Tom Ivey, Secretary; Edward Wilson, Member; and Chad Allen, Member. Trustee Tony Combs arrived at 6:36 and Trustee Shirley Price arrived at 6:38.

No Trustees were absent.

HISD employees present at meeting were Carla Vickroy, Interim Superintendent; Jennifer Donovan, Business Manager; Kellie Edmundson, Hitchcock High School Principal; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary Principal; Angela Mancini, Hitchcock Primary Assistant Principal; Ethel Gaines, KFHS Director; Chris Armacost, Technology Director; Craig Smith, Athletic Director; and Lee Knapp.

II. Pledge of Allegiance

A. United States Flag – Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

B. Texas Flag – Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

III. Recognitions – The ABC award for December 2014 was postponed to the next meeting.

IV. Public Participation – There was no public participation.

V. Consent Agenda - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Consent Agenda as presented. Motion carried with all in favor.

A. Minutes

B. Monthly Financial Report, Check Register and Investment Report

C. Monthly Tax Collection Report

D. Monthly KFHS Financial Report and Check Register

E. Monthly GGCC/SHARS Financial Report and Check Register

F. TASB Update 101

G. Set date of annual training between Hitchcock ISD Board of Trustees and the Kids First Head Start Policy Council – Date set at February 10, 2014 at 6:30 PM.

H. Notice of Deadline to File Applications for Place on the Ballot

VI. Reports/Information from the Superintendent for November 2014

A. Kids First Head Start Board Liaison Report – A verbal report was given by Mr. Wilson

B. Superintendent's Monthly Goals Report by Campus

C. Grant Report

D. Chartwells' Report

E. School Health Services Report

F. Counselors' Report

G. Athletic Report

H. Maintenance Report

I. Durham Transportation Report

J. Technology Report

K. ADA Report

L. Discipline Reports by Campus

M. Staff Attendance Report

N. Special Programs Progress Report

O. GT Report

P. NCLB Report for 2014-2015

Q. Announcement of Board Member Continuing Education Hours and Framework for School Board Development

VII. Action

A. Consider Chiller Maintenance Quote - A motion was made by Tom Ivey and seconded by Shirley Price to approve the chiller maintenance quote as presented and as recommended by the administration. Motion carried with all in favor.

B. Consider approval of Budget Amendment #1 for the 2014-2015 school year - A motion was made by Tom Ivey and seconded by Edward Wilson to approve Budget Amendment #1 as presented and as recommended by the administration. Motion carried with all in favor.

VIII. Discussion and Possible Action:

A. Consider an Assistant Power Lifting Stipend - A motion was made by Tom Ivey and seconded by Shirley Price to approve a stipend for an Assistant Coach for Powerlifting as presented and as recommended by the administration. Motion carried with all in favor.

B. School Safety at all HISD campuses – School safety at all campuses was discussed in an interactive session between Trustees and Campus Principals. There was no action taken.

IX. Closed Session – Monica Cantrell, Board President, called the members of the Board of

Trustees into Closed session at 7:20 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2014-2015 school year
2. Discuss assignments, re-assignments and duties of at-will and professional employees
3. Discuss the contract, duties, re-assignment, discipline, and evaluation of Interim Superintendent and Business Manager

X. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 9:10 PM.

No action taken.

XI. Suggested Future Agenda Items – Ms. Cantrell would like to discuss a memorial area at the Central Office complex. Ms. Price would like to see a different report from Counselors.

XII. Announcement(S) – There will be a Special Called Board of Trustee meeting on Saturday, December 20, 2015, at 10:00 AM in the Board Room.

XIII. Adjourn – A motion was made by Tom Ivey and seconded by Shirley Price to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:16 PM.

Linda Leuschen  
Recording Secretary

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Monica Cantrell  
HISD Board President

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Tom Ivey  
HISD Board Secretary