

**Hitchcock ISD  
Board of Trustees  
Special Called Meeting  
Minutes  
January 20, 2015**

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A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, January 20, 2015, beginning at 7:00 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

**I. Call to Order**

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Monica Cantrell called the meeting to order at 7:02 PM

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Vice President; Tom Ivey, Secretary; Chad Allen, Member; and Shirley Price, Member. Trustee Tony Combs arrived at 7:10.

Trustee Edward Wilson was absent.

HISD employees present at meeting were Carla Vickroy, Interim Superintendent; Jennifer Donovan, Business Manager; Kellie Edmundson, Hitchcock High School Principal; Donette Line, Stewart Elementary Principal; Patrick Faour, Hitchcock Primary Principal; Angela Mancini, Hitchcock Primary Assistant Principal; Gwenlyn Alcorn Gilmore, KFHS Social Services Coordinator; Chris Armacost, Technology Director; Evangelina Guerra, Director of Federal & Special Programs; and Lee Knapp.

**II. Pledge of Allegiance**

- A. United States Flag – Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Texas Flag – Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

**III. Recognitions**

- A. The Above and Beyond Citizenship Award for December 2014 was postponed.
- B. The Above and Beyond Citizenship Award for January 2015 was presented to Strong Tower Ministries by Monica Cantrell.
- C. School Board Appreciation - the Board was presented items of appreciation from KFHS, HPS, SES, CMS, HHS, and Administration. Linda Leuschen read Consent Agenda Item F (School Board Recognition Month Proclamation). Stewart Elementary Glee Club performed for the Board.

**IV. Public Participation – Chief Hamm spoke regarding lone finalist for Superintendent, Carla Vickroy.**

- IX. Closed Session – Monica Cantrell, Board President, called the members of the Board of Trustees into Closed session at 7:21 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:
- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
    - 1. Discuss the employment of new professional employee(s) for the 2014-2015 school year
    - 2. Discuss the employment of new professional employee(s) for the 2015-2016 school year
    - 3. Discuss assignments, re-assignments and duties of at-will and professional employees
    - 4. Discuss contract for Carla Vickroy for the position of Superintendent
- X. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 8:04 PM.

A motion was made by Tom Ivey and seconded by Chad Allen to employ Trina Lundy under a probationary one year contract – teacher for the remainder of the 2014-2015 school year as presented and discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to employ Lisa Pemelton under a probationary one year contract – teacher for the 2015-2016 school year as presented and discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Tony Combs to approve the employment contract for HISD Superintendent for Carla Vickroy as presented and discussed in executive session. Motion carried with all in favor.

At 8:10 PM a 15 minute recess was taken to enjoy cake and punch for Board appreciation and new Superintendent, Carla Vickroy. The Board reconvened into open session at 8:24 PM.

- V. Consent Agenda - A motion was made by Tom Ivey and seconded by Tony Combs to approve the Consent Agenda as presented. Motion carried with all in favor.
- A. Minutes
  - B. Monthly Financial Report, Check Register and Investment Report
  - C. Monthly Tax Collection Report
  - D. Monthly KFHS Financial Report and Check Register
  - E. Monthly GGCC/SHARS Financial Report and Check Register
  - F. Proclamation declaring January 2015 as School Board Recognition Month
  - G. Consider approval of the establishment of the 10th calendar day prior to the last day of instruction
  - H. Consider approval of the date for administrators' and teachers' contract

review

- I. Rule which determines local areas of acute teacher shortage in Hitchcock ISD in accordance with board policy DC (LEGAL)
- J. Response to TEA regarding the Application and Statement of Impact for Education Strategy Foundation
- K. Response to TEA regarding the Application and statement of Impact for Bekles' Higher Learning Academy

VI. Reports/Information from the Superintendent for December 2015

- A. Kids First Head Start Board Liaison Report
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
  - I. Durham Transportation Report
  - J. Technology Report
- K. ADA Report
- L. Discipline Reports by Campus
- M. Staff Attendance Report
- N. Special Programs Progress Report
- O. GT Report
- P. SHAC Resolution

VII. Action

- A. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 9, 2015, Election - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Joint Election Agreement between Galveston County and Hitchcock ISD as presented and as recommended by the administration. Motion carried with all in favor.
- B. Budget Calendar 2015-2016 - A motion was made by Tom Ivey and seconded by Tony Combs to approve the 2015-2016 budget calendar as presented and as recommended by the administration. Motion carried with all in favor.
- C. Consider approval of Budget Amendment #2 for the 2014-2015 school year - A motion was made by Tom Ivey and seconded by Chad Allen to approve Budget Amendment #2 as presented and as recommended by the administration. Motion carried with all in favor.
- D. Schedule Special Called Meeting in January 2015 - A motion was made by Tom Ivey and seconded by Ted Robinson to have a special called Board of Trustee meeting on Tuesday, January 27, 2015, at 6:30 PM. Motion carried

with all in favor.

VIII. Discussion and Possible Action:

- A. Discuss and possibly take action to change the regular BOT meeting date in February - A motion was made by Tom Ivey and seconded by Shirley Price to move the February Board of Trustee meeting from February 20<sup>th</sup> to February 27<sup>th</sup> due to Ms. Vickroy's attendance at an Assessment Conference. Motion carried with all in favor.
- B. Discuss and possibly take action to update the Grading Guidelines policy – The Board agreed unanimously that changes need to be made to the Grading Guidelines, but no action was taken at this time.

XI. Suggested Future Agenda Items – There were no suggested future agenda items.

XII. Announcement(S) – Ms. Cantrell thanked everyone for the support she received after her father's unexpected death. Stewart Elementary is having a Ball on Friday, February 7<sup>th</sup>. The Hitchcock Chamber annual banquet is on February 6<sup>th</sup>.

XIII. Adjourn – A motion was made by Tony Combs and seconded by Shirley Price to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:05 PM.

Linda Leuschen  
Recording Secretary

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Monica Cantrell  
HISD Board President

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Tom Ivey  
HISD Board Secretary