

**Hitchcock ISD  
Board of Trustees  
Public Hearing & Regular Meeting  
Minutes  
February 24, 2015**

---

A Public Hearing to Discuss the District's 2013-2014 Annual Performance Report and Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, February 24, 2015, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

**I. Call to Order**

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law.

President Monica Cantrell called the meeting to order at 6:34 PM

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Vice President; Tom Ivey, Secretary; Chad Allen, Member; Edward Wilson, Member; Tony Combs, Member; and Shirley Price, Member. No Trustees were absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Business Manager; Kellie Edmundson, Hitchcock High School Principal; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary Principal; Patrick Faour, Hitchcock Primary Principal; Ethel Gaines, KFHS Director; Chris Armacost, Technology Director; Bryan Tacquard, Maintenance Director; Evangelina Guerra, Director of Federal & Special Programs; and Lee Knapp.

**II. Pledge of Allegiance**

A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

B. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

**III. Public Hearing to Discuss the District's 2013-2014 Annual Performance Report—TAPR**

A. Presentation and discussion of the District's 2013-2014 Annual Performance Report – Ms. Vickroy discussed the District's 2013-2014 Annual Performance Report.

B. Discussion with patrons pertaining to the District's 2013-2014 Annual Performance Report – Many patrons asked questions that were answered by the Board of Trustees and HISD staff.

C. Adjourn Public Hearing to discuss the District's 2013-2014 Annual Performance Report – The Public Hearing was adjourned at 7:24 PM.

**IV. Recognitions**

A. UIL Awards – Denise Charlston and Michelle Crowell presented UIL participation and placement awards to Crosby Middle School 7<sup>th</sup> and 8<sup>th</sup> graders.

B. The Above and Beyond Citizenship Award for December 2014 was postponed.

C. The Above and Beyond Citizenship Award for February 2015 was presented to Patrick Faour by Monica Cantrell.

V. Public Participation – There was no public participation.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register
- F. Request for Proposal: Spring 2015 Athletic Equipment, Apparel, and Supplies
- G. Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2015
- H. Consider approval of the 2015-2016 school calendar
- I. Response to Texas Education Agency regarding the application and Statement of Impact by Odyssey Academy, Texas College Preparatory Academies, and Texans Can Academies.

VII. Reports/Information from the Superintendent for January 2015

- A. Kids First Head Start Board Liaison Report–Verbal Report given by Mr. Wilson.
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
- I. Durham Transportation Report
- J. Technology Report
- K. ADA Report
- L. Discipline Reports by Campus
- M. Staff Attendance Report
- N. Special Programs Progress Report
- O. GT Report
- P. 2015 Summer Nutrition Program
- Q. School Report Card

VIII. Action

- A. Consider approval of Joint Election Agreement between City of Hitchcock and Hitchcock ISD for the May 9, 2015 Election - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Joint Election Agreement between City of Hitchcock and Hitchcock ISD as presented and as recommended by the administration. Motion carried with all in favor.
- B. Resolution Calling for General Trustee Election and Order of Election-A motion was made by

Tom Ivey and seconded by Shirley Price to approve the Resolution Calling for General Trustee Election and Order of Election as presented and as recommended by the administration. Motion carried with all in favor.

C. Spring 2015 Class Size Waiver Exception - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Spring 2015 Class Size Waiver Exception as presented and as recommended by the administration. Motion carried with all in favor.

D. Consider approval of out-of-state travel for Ethel Gaines, Edward Wilson, and Gwen Gilmore to attend the National Head Start Association Conference in Washington, DC March 29 - April 2, 2015 - A motion was made by Tom Ivey and seconded by Shirley Price to approve out-of-state travel to Washington DC for Ethel Gaines, Shana Hicks, and Gwen Gilmore, to attend the National Head Start Association Conference in Washington, as presented and as recommended by the administration. Motion carried with all in favor.

IX. Discussion and Possible Action:

A. Campus Schedules

1. 7- Period School Day - A motion was made by Tom Ivey and seconded by Tony Combs to approve changing the Hitchcock High School schedule back to a 7-period school day beginning with the 2015-2016 school year as presented and as recommended by the administration. Motion carried with all in favor.

2. Campus arrival and departure times – no action taken.

X. Closed Session – Monica Cantrell, Board President, called the members of the Board of Trustees into Closed session at 8:30 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2014-2015 school year
2. Discuss the employment of new professional employee(s) for the 2015-2016 school year
3. Discuss assignments, re-assignments and duties of at-will and professional employees

XI. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 10:18 PM. No action taken.

XII. Suggested Future Agenda Items – None

XIII. Announcement(s) – HPS is having its Multicultural Program Friday at 1:45 PM.

XIV. Adjourn – A motion was made by Chad Allen and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:19 PM.

Linda Leuschen  
Recording Secretary

---

Monica Cantrell  
HISD Board President

---

Tom Ivey  
HISD Board Secretary