

**Hitchcock ISD
Board of Trustees
Public Hearing & Regular Meeting
Minutes
March 24, 2015**

A Regular Meeting of the Board of Trustees of the Hitchcock Independent School District was held Tuesday, March 24, 2015, beginning at 7:00 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

Call to Order

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law.

President Monica Cantrell called the meeting to order at 7:05 PM.

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Vice President; Tom Ivey, Secretary; Chad Allen, Member; Edward Wilson, Member; and Tony Combs, Member.

Shirley Price, Member, was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Business Manager; Kellie Edmundson, Hitchcock High School Principal; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary Principal; Rona Smith, Stewart Elementary Counselor; Patrick Faour, Hitchcock Primary Principal; Angela Mancini, Hitchcock Primary Assistant Principal; Ethel Gaines, KFHS Director; Chris Armacost, Technology Director; Bryan Tacquard, Maintenance Director; Evangelina Guerra, Director of Federal & Special Programs; and Lee Knapp.

I. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

II. Recognitions

- The Above and Beyond Citizenship Award for December 2014 was postponed.
- The Above and Beyond Citizenship Award for March 2015 was presented to Donette Line by Monica Cantrell.
- Mr. Charles Williams was recognized by Monica Cantrell for his years of service to Hitchcock ISD.

A break was taken at 7:20 to enjoy cake in honor of Mr. Williams. Meeting reconvened at 7:35PM.

III. Public Participation – There was no public participation.

IV. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

V. Reports/Information from the Superintendent for February 2015

- A. Kids First Head Start Board Liaison Report - Verbal Report given by Mr. Wilson.
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
 - I. Durham Transportation Report – Ms. Guy and Ms. Ford updated the Board on transportation issues and how Durham is trying to fix issues affecting Hitchcock ISD students. Lack of drivers is a big issue. Durham had a successful job fair and Ms. Guy explained the extensive process in getting an applicant hired.
- J. Technology Report
- K. ADA Report
- L. Discipline Reports by Campus
- M. Special Programs Progress Report
- N. GT Report
- O. Credit by Exam
- P. School Dude Update – Mr. Tacquard gave a verbal update on the status of the School Dude program.
- Q. Staff children on HISD property before and after school hours – Ms. Vickroy explained the procedures at each campus.

VI. Action

- A. Bids for purchase/removal of old GGCC portable building – Ms. Donovan explained that no bids were received and, therefore, no action was taken.
- B. Consider approval of Certificate of Unopposed Candidates and Adoption of Order of Cancellation for Board of Trustees Single Member Districts 4, 6, and 7 – Ms. Leuschen read the Certificate of Unopposed Candidates and the Adoption of Order of Cancellation. A motion was made by Tom Ivey and seconded by Tony Combs to approve the Certificate of Unopposed Candidates and Adoption of Order of Cancellation for Board of Trustees SMD 4, 6, and 7 as presented and as recommended by the administration. Motion carried with all in favor.
- C. Set date for Special Called Meeting – A motion was made by Tom Ivey and seconded by Tony Combs to have a special called BOT meeting on April 6, 2015, at 6:30 PM. Motion carried with all in favor.

- D. Response to Texas Education Agency regarding the application and Statement of Impact by Life School – A motion was made Tom Ivey and seconded by Edward Wilson to communicate with the Texas Education Agency to express the opinion that the proposed new campuses, expanded geographic boundaries, and increased enrollment of Life School poses a potential for financial difficulty because of loss of enrollment as recommended by the administration. Motion carried with all in favor.

VII. Discussion and Possible Action:

A. Set dates for Board training

1. TEAM of 8 Training – After discussion, the Board decided that they would like to have their training conducted this year by Dr. Bob Thompson from Lamar University or Kay Douglas from TASB. Ms. Leuschen was requested to contact both Dr. Thompson and Ms. Douglas to discuss cost and availability.

- B. Discuss the realignment of grade levels due to overcrowding – A motion was made by Tom Ivey and seconded by Chad Allen to move 3rd grade students from Hitchcock Primary School to Stewart Elementary for the 2015-2016 school year. Motion carried with all in favor.

- C. Discuss possible pay increase for the 2015-2016 school year – There was a unanimous blessing from the Board to proceed with trying to find the money for a \$3,000 teacher raise and a \$1,000 para-professional raise.

VIII. Closed Session – Monica Cantrell, Board President, called the members of the Board of Trustees into Closed session at 9:12 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss proposed Chapter 21 contracts for administrators and directors and Non-Chapter 21 contracts for administrators and directors
 - a. One-Year Term Contracts
 - b. Non-Chapter 21 Contracts
2. Discuss the employment of new professional employee(s) for the 2014-2015 school year
3. Discuss the employment of new professional employee(s) for the 2015-2016 school year
4. Discuss assignments, re-assignments and duties of at-will and professional employees

IX. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 10:54 PM.

A motion was made by Tom Ivey and seconded by Edward Wilson to accept the recommendations of the Superintendent as presented discussed and amended in executive session on the following One-Year Chapter 21 Term Contracts for administrators and professionals: Kellie Edmundson, Evangelina Guerra, Patrick Faour, Susan Bowles, Larry Allen, Steven Adamson, Craig Smith, Donette Line, and Angela Mancini. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to accept the recommendations of the Superintendent as presented discussed and amended in executive session on the following One-Year Non-Chapter 21 Term Contracts for administrators and professionals: Chris Armacost, Jennifer Donovan, Ethel Gaines, and Bryan Tacquard. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to employ William Waltemath under a Probationary One-Year Contract – Teacher for the 2015-2016 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson to add a full-time Fine Arts teacher position at Crosby Middle School for the 2015-2016 school year. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Chad Allen to add an assistant principal position at Stewart Elementary for the 2015-2016 school year. Motion carried with all in favor.

X. Suggested Future Agenda Items – Outsourcing of mowing/grounds

XI. Announcement(S)

STAAR testing next week

Late arrival bus next Monday and Wednesday

Opening of Little League baseball is this Saturday

Community Easter Egg Hunt is this Saturday

XII. Adjourn – A motion was made by Tony Combs and seconded by Edward Wilson to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 11:02 PM.

Linda Leuschen
Recording Secretary

Monica Cantrell
HISD Board President

Tom Ivey
HISD Board Secretary