

**Hitchcock ISD
Board of Trustees
Regular Meeting & Budget Workshop
Minutes
June 23, 2015**

A Regular Meeting of the Board of Trustees of the Hitchcock Independent School District was held Tuesday, June 23, 2015, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

I. Call to Order

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Edward Wilson called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Tom Ivey, Secretary; Tony Combs, Member; and Monica Cantrell, Member.

Shirley Price, Vice President, arrived at 6:33 PM.

Trustees Chad Allen and Ted Robinson were absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Business Manager; Steve Adamson, Hitchcock High School Assistant Principal; Larry Allen, Crosby Middle School Principal; Patrick Faour, Hitchcock Primary Principal; Bryan Tacquard, Maintenance Director; Sharanda Harrison, Executive Director of the Education Foundation; and Chris Armacost, Technology Director.

II. Budget Workshop

- A. 6500's Handout and Discussion - Ms. Donovan discussed the "6500" budget codes.
- B. 6600's Handout and Discussion - Ms. Donovan discussed the "6600" budget codes.
- C. Preliminary Revenue – Postponed until July 2015 meeting.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions

- A. Above and Beyond Citizenship Award - June 2015 – Postponed until July 2015 meeting.
- B. Softball Recognitions – Postponed until July 2015 meeting.

V. Public Participation – There was no public participation.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

A. Minutes

1. Regular Meeting & Budget Workshop of May 19, 2015

B. Monthly Check Register and Investment Report

C. Monthly Tax Collection Report

D. Monthly KFHS Check Register

E. Monthly GGCC/SHARS Check Register

F. Consider approval of Professional Development Appraisal System (PDAS) Calendar and Official PDAS Appraisers for the 2015-2016 school year

G. TASB Update 102

VII. Reports/Information from the Superintendent for May 2015

A. Kids First Head Start Board Liaison Report – Verbal report given by Mr. Wilson.

B. Superintendent's Monthly Goals Report by Campus

C. Grant Report

D. Chartwells' Report

E. School Health Services Report

F. Counselors' Report

G. Athletic Report

H. Maintenance Report

I. Durham Transportation Report

J. Technology Report

K. ADA Report

L. Discipline Reports by Campus

M. Special Programs Progress Report

N. GT Report

O. STAAR Report

P. TELPAS Report

Q. Self Evaluation of District Improvement Plan

R. Student Health Advisory Committee (SHAC) Report

VIII. Action

A. Consider approval of the Memorandum of Understanding between the Hitchcock ISD Education Foundation and the HISD - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the MOU between the Hitchcock ISD Education Foundation and the Hitchcock Independent School District as presented and as recommended by the administration. Motion carried with all in favor.

B. Consider approval of Budget Amendment #4 - A motion was made by Tom Ivey and seconded by Shirley Price to approve Budget Amendment #4 as presented and as recommended by the administration. Motion carried with all in favor.

C. Consider approval of Master Agreement Between the City of Hitchcock Police Department and the HISD for the 2015-2016 school year – Postponed until the July 2015 meeting.

D. Consider approval of Articulated Credit Agreement between Alvin Community College and

Hitchcock ISD - A motion was made by Tom Ivey and seconded by Tony Combs to approve Articulated Credit Agreement between Alvin Community College and the Hitchcock Independent School District as presented and as recommended by the administration. Motion carried with all in favor.

- E. Consider approval of Adidas Contract – Postponed until the July 2015 meeting.
- F. Consider approval of Insurance Quotes for the 2015-2016 school year - A motion was made by Tom Ivey and seconded by Monica Cantrell to award Professional Legal Liability, General Liability, Commercial Crime, and Auto Insurance to TAPS; Property Casualty Insurance to Lloyds of London; and Boiler and Machinery Insurance to Hartford as presented and as recommended by the administration. Motion carried with all in favor.
- G. Consider approval of Santa Fe ISD Career and Technical Education MOU - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Career & Technical Education Contract between Hitchcock ISD and Santa Fe ISD for the 2015-2016 school year as presented and as recommended by the administration. Motion carried with all in favor.
- H. Consider approval of Texas City ISD Career and Technical Education MOU - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Career & Technical Education Contract between Hitchcock ISD and Texas City ISD for the 2015-2016 school year as presented and as recommended by the administration. Motion carried with all in favor.
- I. Consider approval of La Marque ISD Career and Technical Education MOU - A motion was made by Tom Ivey and seconded by Tony Combs to approve the Career & Technical Education Contract between Hitchcock ISD and La Marque ISD for the 2015-2016 school year as presented and as recommended by the administration. Motion carried with all in favor.
- J. Consider approval of College of the Mainland MOU - A motion was made by Tom Ivey and seconded by Tony Combs to approve the MOU between Hitchcock ISD and College of the Mainland as presented and as recommended by the administration. Motion carried with all in favor.
- K. Consider approval of Tropical Storm Bill Resolution - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve Tropical Storm Bill Resolution as presented and as recommended by the administration. Motion carried with all in favor.

IX. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:09 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2015-2016 school year
2. Discuss assignments, re-assignments, and duties of at-will and professional employees
3. Discuss the Superintendent's Summative Evaluation

X. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 9:11 PM.

A motion was made by Tom Ivey and seconded by Tony Combs to employ Kathy Potts, David Grassmuck, Leah Mulkey, Herbert Washington, Zeeshan Shaikh, Enrique Canales, Katie Dean, Regina Schaefer, Katie Alexander, Kimberly Haas, and Marlene Alaniz under a Probationary One-Year Contract – Teacher for the 2015-2016 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Tony Combs to employ Stephanie Cantu under a Non-Certified Professional Contract for the 2015-2016 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to give hiring authority to the Superintendent to fill all current staff openings for the 2015-2016 school year. Motion carried with all in favor.

XI. Suggested Future Agenda Items – There were no suggested future agenda items.

XII. Announcement(s) – Team of 8 Training with Stephen Dubner is on Saturday, July 11, 2015, at 9:00 AM.

XIII. Adjourn – A motion was made by Tony Combs and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:14 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary