

**Hitchcock ISD
Board of Trustees
Regular Meeting & Public Hearing
Minutes
September 15, 2015**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, September 15, 2015, beginning at 7:00 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Edward Wilson called the meeting to order at 7:01 PM.

Trustees present at the meeting were Edward Wilson, President; Tom Ivey, Secretary; Monica Cantrell, Member; Ted Robinson, Member; Tony Combs, Member; and Chad Allen, Member.

Shirley Price, Vice-President, was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Business Manager; Sharanda Harrison-Anderson, Executive Director of Education Foundation; Lee Knapp; Chris Armacost, Technology Director; Bryan Tacquard, Maintenance Director; Evangelina Guerra, Director of Curriculum and Federal Programs; Kellie Edmundson, Hitchcock High School Principal; Steve Adamson, Hitchcock High School Assistant Principal; Larry Allen, Crosby Middle School Principal; Tommetria Womack, Crosby Middle School Counselor; Constance White, Stewart Elementary School Assistant Principal; Patrick Faour, Hitchcock Primary School Principal; and Ethel Gaines, Kids First Head Start Director.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions

Above and Beyond Citizenship Award – Chad Allen presented the July ABC Award to Cody Carney.

The Above and Beyond Citizenship Award for August 2105 was postponed until the October meeting.

Kellie Edmundson, Hitchcock High School Principal, recognized student Drager Landry for receiving the American Legion Auxiliary American History Medal.

- VI. B. Consider and approve order authorizing the issuance, sale and delivery of Hitchcock Independent School District Unlimited Tax School Building and Refunding Bonds, Series 2015; Authorizing the redemption prior to maturity of certain outstanding bonds; and containing other matters related thereto - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Order authorizing the issuance, sale and delivery of HISD Unlimited Tax School Building and Refunding Bonds, Series 2015 Authorizing the redemption prior to maturity of certain outstanding bonds; and containing other matters related thereto as presented and as recommended by the administration. Motion carried with all in favor.

V. Public Participation

Cherri McNeese Amey expressed concern regarding standing water in the back of Kids First Head Start. She also expressed appreciation for the renovations done at Head Start, but is concerned that there are only 2 girl's and 2 boy's bathrooms for all 220 students.

Roylisha Tolden, Traci Vineyard, Meredith Jones, Kimberly Simmons, Hayley Vineyard, Alexis Vineyard, Tim Flemming (speaking for Brenda Theim), and Meisha Williams all spoke regarding Hitchcock High School cheerleading.

VI. Action

- A. Consider approval of Memorandum of Understanding between Hitchcock ISD and Dr. Gary Schumacher - A motion was made by Tom Ivey and seconded by Tony Combs to approve the MOU between HISD and Dr. Gary Schumacher as presented and as recommended by the administration. Motion carried with all in favor.
- B. Consider and approve order authorizing the issuance, sale and delivery of Hitchcock Independent School District Unlimited Tax School Building and Refunding Bonds, Series 2015; Authorizing the redemption prior to maturity of certain outstanding bonds; and containing other matters related thereto. – Moved to earlier in the meeting.
- C. Set date of District Holiday Reception - A motion was made by Tom Ivey and seconded by Tony Combs to approve December 15, 2015, from 5:00 – 7:00 PM, as the date and time of the District Holiday Reception. Place of Reception to be determined at a later time. Board meeting will follow the Reception at 7:00 PM. Motion carried with all in favor.
- D. Consider approval of Local Policy changes as a result of a TASB Policy Review Session - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve Local Policy changes as a result of a TASB Policy Review Session as presented and as recommended by the administration. Motion carried with all in favor.
- E. Consider approval of 2015-2016 membership in Walsh Anderson's Retainer Program - A motion was made by Tom Ivey and seconded by Chad Allen to approve the 2015-2016 membership renewal in Walsh Gallegos Trevino Russo & Kyle Retainer Program as presented and as recommended by the administration. Motion carried with all in favor.

- VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

VIII. Reports/Information from the Superintendent for August 2015

- A. Superintendent's Monthly Goals Report by Campus
- B. Grant Report
- C. Chartwells' Report
- D. School Health Services Report
- E. Counselors' Report
- F. Athletic Report
- G. Maintenance Report
- H. Durham Transportation Report
- I. Technology Report
- J. ADA Report
- K. Discipline Reports by Campus
- L. Employee Handbook-Board was asked to review and make recommendations for changes
- M. Student Handbook - Board was asked to review and make recommendations for changes
- N. Student Code of Conduct - Board was asked to review and make recommendations for changes
- O. Grading Guidelines - Board was asked to review and make recommendations for changes
- P. Bus Camera Report – Durham reported all buses have working cameras
- Q. Student Transfer Report

IX. Discussion and Possible Action:

- A. Student Dress Code - A motion was made by Tom Ivey and seconded by Chad Allen to change the PK-8 student dress code to reflect that athletic apparel, athletic shorts, warm up pants, sweat suits, jerseys, etc. are permitted on all campuses. Motion carried with all in favor.
- B. Baseball Field Bond Project - A motion was made by Tom Ivey and seconded by Chad Allen to approve the increase for the baseball field project to the \$984,3879 as presented and as recommended by the administration. Motion carried with all in favor.

X. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 8:21 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 - 1. Discuss the employment of new professional employee(s) for the 2015-2016 school year
 - 2. Discuss assignments, re-assignments and duties of at-will and professional employees

XI. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 9:41 PM – No action taken.

XII. Suggested Future Agenda Items – Homework assignments – have not seen or noticed a decrease in homework assignments. Study period for math is 1 day a week.

XIII. Announcement(s) – Linda had foot surgery – it was recommended to send flowers from the Board. Thank teachers for all they do.

XIV. Adjourn – A motion was made by Tony Combs and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:00 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary