

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
October 20, 2015**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, October 20, 2015, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Edward Wilson called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Shirley Price, Vice-President; Tom Ivey, Secretary; Monica Cantrell, Member; and Chad Allen, Member.

Ted Robinson, Member, and Tony Combs, Member, was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Business Manager; Sharanda Harrison-Anderson, Executive Director of Education Foundation; Lee Knapp; Chris Armacost, Technology Director; Evangelina Guerra, Director of Curriculum and Federal Programs; Steve Adamson, Hitchcock High School Assistant Principal; Larry Allen, Crosby Middle School Principal; Tommetria Womack, Crosby Middle School Counselor; Monique Egana, Crosby Middle School Middle School; Donette Line, Stewart Elementary Principal; Constance White, Stewart Elementary School Assistant Principal; Patrick Faour, Hitchcock Primary School Principal; Angela Mancini, Hitchcock Primary School Assistant Principal and Ethel Gaines, Kids First Head Start Director.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Hearing to present Hitchcock ISD's FIRST State Financial Accountability Rating for 2013-2014

- A. Overview of School FIRST (Financial Integrity Rating System) – Ms. Donovan gave an overview of the FIRST Report for Hitchcock ISD for the 2013-2014 school year.
- B. Presentation and discussion on Hitchcock ISD's 2013-2014 FIRST Rating. Ms. Donovan announced HISD's rating for the 2013-2014 school year.
- C. Public comments pertaining to the District's State Financial Accountability Rating for 2013-2014 – There were no public comments.

V. Recognitions

- A. Above and Beyond Citizenship Award – Monica Cantrell announced that the recipients of the Above and Beyond Citizenship Award for August 2015 was John and Patti Elliott. The Elliott's were unable to attend the meeting.
- B. Above and Beyond Citizenship Award – Monica Cantrell presented the September 2015 ABC Award to Ethel Gaines.

VI. Public Participation

Mary Lippmann spoke regarding security at Kids First Head Start, specifically a fence around the exterior classroom area.

LaDona Landry spoke regarding the Hitchcock High School Band including the condition of band equipment and the need for the Board to consider Mr. Brunson's plan for the band program at HHS. Ms. Landry also spoke regarding the student dress code and her disapproval of the board approving for students to wear athletic apparel.

The President of the Hitchcock Lions Club spoke regarding the services they offer and his desire to start a Hitchcock Noon Lions Club.

VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented, and to pull Item F for discussion. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register
- F. Consider approval of Proclamation naming October 2015 as Principal's Month – Ms. Leuschen read the Proclamation naming October 2015 as Principal's Month. A motion was made by Tom Ivey and seconded by Shirley Price to approve the Principal's Month Proclamation as presented. Motion carried with all in favor.
- G. Consider approval of District/Campus Improvement Plans for the 2015-2016 school year

VIII. Reports/Information from the Superintendent for September 2015

- A. Kids First Head Start Board Liaison Report – Mr. Wilson gave a verbal report
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Counselors' Report
- G. Athletic Report – Ms. Cantrell commented that CMS Homecoming was very nice
- H. Maintenance Report
- I. Durham Transportation Report
- J. Technology Report

- K. ADA Report
- L. Discipline Reports by Campus
- M. Special Populations Report
- N. GT Report
- O. State Compensatory/At Risk Report for 2014-2015 school year

IX. Action

- A. Consider approval of delegate and alternate to the 2015 Houston-Galveston Area Council (HGAC) - A motion was made by Tom Ivey and seconded by Monica Cantrell to name Shirley Price as the HGAC 2015 delegate. Motion carried with all in favor. A motion was made by Tom Ivey and seconded by Shirley Price to name Ted Robinson as the HGAC 2015 alternate. Motion carried with all in favor.
- B. Consider approval of the PSP Improvement Plan for the District and for CMS - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the PSP Improvement Plan for the District and for CMS as presented and as recommended by the administration. Motion carried with all in favor.
- C. Consider approval of out-of-state travel to San Diego, CA for Kids First Head Start Parent Conference November 30 - December 4, 2015 - A motion was made by Tom Ivey and seconded by Chad Allen to approve the out-of-state travel to San Diego, CA, November 30-December 4, 2015, for Kids First Head Start Parent Conference as presented and as recommended by the administration. Motion carried with all in favor.
- D. Consider approval of out-of-state travel to Boston, MA for the National School Board Association Annual Conference in April 2016 – A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the out-of-state travel to Boston, MA in April 2016, for the National School Board Association Annual Conference. Motion carried with all in favor.
- E. Consider approval of the Annual Statement of Investments - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Annual Statement of Investments as presented and as recommended by the administration. Motion carried with all in favor.
- F. Review Investment policy CDA (Local) and approve Resolution to confirm or amend policy - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve Investment policy CDA and the Resolution as presented and as recommended by the administration. Motion carried with all in favor.
- G. Fund Balance Policy - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Fund Balance Policy as presented and as recommended by the administration. Motion carried with all in favor.

X. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:35 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 - 1. Discuss the employment of new professional employee(s) for the 2015-2016 school year
 - 2. Discuss assignments, re-assignments and duties of at-will and professional employees

XI. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 8:26 PM

A motion was made by Tom Ivey and seconded by Chad Allen to hire Leslie Mashburn, Roshanda

Lewis, and Melisa Torres-Villafana under a Probationary One-Year Contract – Teacher for the 2015-2016 school year as presented and as discussed in executive session. Motion carried with all in favor.

XII. Suggested Future Agenda Items - None

XIII. Announcement(S) – November 4th at 11:30 at the Bulldog Bistro is the Hitchcock Chamber of Commerce Quarterly meeting. December 9th is the Hitchcock Hometown Christmas Parade. Things went very well at homecoming. Friday night we play football at Rice Consolidated. Mr. Allen asked all that could to please come out and support the team.

XIV. Adjourn – A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 8:37 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary