

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
December 15, 2015**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, December 15, 2015, beginning at 6:30 PM in the Hitchcock ISD Bulldog Bistro located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Edward Wilson called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Tom Ivey, Secretary; Monica Cantrell, Member; Ted Robinson, Member; and Chad Allen, Member.

Shirley Price, Vice President, arrived at 6:59 PM.

Tony Combs, Member, was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Business Manager; Lee Knapp; Chris Armacost, Technology Director; Bryan Tacquard, Maintenance Director; Kellie Edmundson, Hitchcock High School Principal; Monique Egana, Crosby Middle School Assistant Principal; Tommetria Womack, Crosby Middle School Counselor; Donette Line, Stewart Elementary Principal; Patrick Faour, Hitchcock Primary School Principal; and Ethel Gaines, Kids' First Head Start Director.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions

Monica Cantrell presented the December 2015 ABC Award to Daniel Guidry

- V. Public Participation – Trinda Harris spoke regarding financial concerns specifically related to an email stating raises given to all District employees yet she didn't receive a raise.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register
- F. Notice of Deadline to File Applications for Place on the Ballot

VII. Reports/Information from the Superintendent for November 2015

- A. Kids First Head Start Board Liaison Report – verbal report given by Mr. Wilson
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
 - I. Durham Transportation Report
 - J. Technology Report
- K. ADA Report
- L. Discipline Reports by Campus
- M. Special Populations Report
- N. GT Report
- O. NCLB Report for 2015-2016
- P. Announcement of Board Member Continuing Education Hours and Framework for School Board Development – Report verbally given by Linda Leuschen, Secretary to the Board of Trustees.
- Q. Board Attendance Report
- R. Bond Update – Verbal update given by Mr. Knapp

VIII. Action

- A. Consider approval of Budget Amendment #2 for the 2015-2016 school year. A motion was made by Tom Ivey and seconded by Monica Cantrell to approve budget amendment #2 for the 2015-2016 as presented and as recommended by the Administration. Motion carried with all in favor.
- B. Set date of annual training between Hitchcock ISD Board of Trustees and the Kids First Head Start Policy Council – A motion was made by Tom Ivey and seconded by Chad Allen to approve February 9, 2016, at 6:30 PM, as the date for the annual training between HISD Board of Trustees and the Kids First Head Start Policy Council. Motion carried with all in favor.
- C. Consider approval of out-of-state travel to Washington, DC, for Ethel Gaines and Jennifer Donovan for the Kids First Head Start Winter Leadership Conference February 1-4, 2016 – A

motion was made by Tom Ivey and seconded by Monica Cantrell to approve the out-of-state travel to Washing, DC, February 1-4, 2015, for Ethel Gaines and Jennifer Donovan to attend the Winter Leadership Conference, as presented and as recommended by the administration. Motion carried with all in favor.

- D. Consider approval of revised PDAS Appraisers List for the 2015-2016 school year – A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Revised Professional Development Appraisal System (PDAS) Qualified Alternate/Second Appraiser List for the 2015-2016 school year, as presented and as recommended by the administration. Motion carried with all in favor.
- E. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 7, 2016, Election – Postponed until the January meeting.

IX. Discussion/Possible Action

- A. Discuss and possibly approve the sale of Hitchcock ISD properties – A motion was made by Tom Ivey and seconded by Ted Robinson to investigate the potential sale of the three (3) properties as presented in our Board packet. Motion carried with all in favor.

X. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:20 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 1. Discuss the employment of new professional employee(s) for the 2015-2016 school year
 2. Discuss assignments, re-assignments and duties of at-will and professional employees

XI. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 9:10 PM.

A motion was made by Tom Ivey and seconded by Chad Allen to hire Samuel Gieseke under a Probationary One-Year Contract – Teacher for the 2015-2016 school year as presented and as discussed in executive session. Motion carried with all in favor.

XII. Suggested Future Agenda Items – None

XIII. Announcement(S) – The Band concert is the Thursday, December 17th at HPS. Chief Hamm invited the Trustees and Administration to the BP Building on Thursday, December 17th, for a holiday reception.

XIV. Adjourn – A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:13 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary