

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
January 19, 2016**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, January 19, 2016, beginning at 7:00 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Edward Wilson called the meeting to order at 7:01 PM.

Trustees present at the meeting were Edward Wilson, President; Shirley Price, Vice President; Tom Ivey, Secretary; Monica Cantrell, Member; and Ted Robinson, Member.

Tony Combs, Member arrived at 7:06 PM.

Chad Allen, Member, was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Business Manager; Lee Knapp; Sharanda Harrison-Anderson, Education Foundation Director; Chris Armacost, Technology Director; Bryan Tacquard, Maintenance Director; Craig Smith, Athletic Director; Kellie Edmundson, Hitchcock High School Principal; Larry Allen, Crosby Middle School Principal; Constance White, Stewart Elementary Assistant Principal; Patrick Faour, Hitchcock Primary School Principal; and Ethel Gaines, Kids' First Head Start Director.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions

- A. Monica Cantrell presented the January 2016 ABC Award to Kelly Brunson.
- B. HHS Top 5 Awards – Kellie Edmundson, Principal, handed out Top 5 Awards for the

previous school year to HHS students.

- C. CMS - DAR Recognitions – Michelle Crowell, Teacher, handed out the DAR awards to Crosby Middle School students.
- D. CMS - UIL Recognitions - Michelle Crowell, Teacher, handed out UIL recognition awards to Crosby Middle School students.
- E. School Board Appreciation – Carla Vickroy, Superintendent, recognized the Board on behalf of all employees of Hitchcock ISD. Linda Leuschen read the Proclamation declaring January 2016 as Board Appreciation Month. Stewart Elementary Glee Club performed Eye of the Tiger.

V. Public Participation – There was no public participation.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register
- F. Consider approval of the establishment of the 10th calendar day prior to the last day of instruction
- G. Rule which determines local areas of acute teacher shortage in Hitchcock ISD in accordance with board policy DC (LEGAL)
- H. Proclamation declaring January 2016 as School Board Recognition Month

VII. Reports/Information from the Superintendent for December 2015

- A. Kids First Head Start Board Liaison Report – Verbal report given by Mr. Wilson
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Reports
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
- I. Durham Transportation Report
- J. Technology Report
- K. ADA Reports
- L. Discipline Reports by Campus
- M. Special Populations Report
- N. GT Reports

O. Summer Nutrition Program - 2016

P. CTE/Dual Credit Cost Analysis – Information provided by Ms. Vickroy and Ms. Guerra

Q. Bond Projects - Phase 2 Update – Update provided by Ms. Vickroy and Mr. Knapp

VIII. Action

A. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 7, 2016, Election. A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Joint Election Agreement between Galveston County and HISD as presented and as recommended by the Administration. Motion carried with all in favor.

B. Consider approval of Joint Election Agreement between City of Hitchcock and Hitchcock ISD for the May 9, 2016, election. A motion was made by Tom Ivey and seconded by Shirley Price to approve the Joint Election Agreement between City of Hitchcock and HISD as presented and as recommended by the Administration. Motion carried with all in favor.

C. Consider approval of the Budget Calendar for the 2016-2017 school year. A motion was made by Tom Ivey and seconded by Tony Combs to approve the Budget Calendar for the 2016-2017 school year as presented and as recommended by the Administration. Motion carried with all in favor.

D. Consider approval of the date for administrators' and teachers' contract review. A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the following dates for the review and approval of contracts as presented and as recommended by the administration: April 2016 – Review all Teacher Contracts. May 2016 – Review all Administrative Contracts. Motion carried with all in favor.

E. Consider approval of the Resolution Calling for General Trustee Election and the Order of Election. A motion was made by Tom Ivey and seconded by Shirley Price to approve the Resolution calling for the 2016 General Trustees Election for Single Member Districts 1 and 2, and to approve the Order of Election for the 2016 General Trustees Election as presented and as recommended by the Administration. Motion carried with all in favor.

F. Consider approval of changes to policy EIC (LOCAL). A motion was made by Tom Ivey and seconded by Monica Cantrell to approve to approve the changes to policy EIC (Local) as presented and as recommended by the Administration. Motion carried with all in favor.

IX. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 8:20 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2015-2016 school year
2. Discuss assignments, re-assignments and duties of at-will and professional employees
3. Discuss the Superintendent's Summative Evaluation and Contract

X. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 10:40 PM.

A motion was made by Tom Ivey and seconded by Chad Allen to hire Kimberlee Robinson under a Probationary One-Year Contract – Teacher for the 2015-2016 school year as presented and as discussed in executive session. Motion carried with all in favor.

XI. Suggested Future Agenda Items – Sale of Hitchcock ISD property. Durham Transportation.

XII. Announcement(s) – Carla Vickroy was nominated for Woman of the Year and Chris Armacost and Craig Smith were nominated for Man of the Year.

XIII. Adjourn – A motion was made by Tom Ivey and seconded by Tony Combs to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:43 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary