

**Hitchcock ISD  
Board of Trustees  
Public Hearing and  
Regular Meeting  
Minutes  
February 16, 2016**

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A Public Hearing to Discuss the District's 2014-2015 Annual Performance Report and Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, February 16, 2016, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 8004 North Railroad, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Edward Wilson called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Shirley Price, Vice President; Tom Ivey, Secretary; Monica Cantrell, Member; and Chad Allen, Member.

Ted Robinson, Jr., Member arrived at 6:32 PM.

Tony Combs, Member, was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Business Manager; Lee Knapp; Bryan Tacquard, Maintenance Director; Evangelina Guerra, Director of Curriculum & Federal Programs; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary Principal; and Patrick Faour, Hitchcock Primary School Principal.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Hearing to Discuss the District's 2014-2015 Annual Performance Report—TAPR

- A. Presentation and discussion of the District's 2014-2015 Annual Performance Report - Ms. Vickroy discussed the District's 2014-2015 Annual Performance Report.
- B. Discussion with patrons pertaining to the District's 2014-2015 Annual Performance Report – there were no questions from the public.
- C. Adjourn Public Hearing to discuss the District's 2014-2015 Annual Performance Report - The

Public Hearing was adjourned at 6:54 PM.

V. Recognitions – Shirley Price presented the February 2016 ABC Award to Nadine Smith.

VI. Public Participation – There was no public participation.

VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

A. Minutes

B. Monthly Financial Report, Check Register and Investment Report

C. Monthly Tax Collection Report

D. Monthly KFHS Financial Report and Check Register

E. Monthly GGCC/SHARS Financial Report and Check Register

IX. A. Annual Financial Audit (Agenda Item IX. A & B) was moved to this part of meeting. Our financial audit was presented by Mr. Belt from Belt Harris Pechacek. A motion was made by Tom Ivey and seconded by Ted Robinson to approve the annual Financial Audit for period ending August 31, 2015, as presented by Belt Harris Pechacek and as recommended by the Administration. Motion carried with all in favor.

B. Letter of Engagement - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Letter of Engagement with Belt Harris Pechacek to perform audit for the fiscal year ending August 31, 2017. Motion carried with all in favor.

VIII. Reports/Information from the Superintendent for January 2016

A. Kids First Head Start Board Liaison Report – verbal report given by Mr. Wilson

B. Superintendent's Monthly Goals Report by Campus

C. Grant Report

D. Chartwells' Report

E. School Health Services Reports

F. Counselors' Report

G. Athletic Report

H. Maintenance Report

I. Durham Transportation Report

J. Technology Report

K. ADA Reports

L. Discipline Reports by Campus

M. Special Populations Report

N. GT Reports

O. CTE/Dual Credit Cost Analysis – Report given and questions answered by Ms. Guerra

Chad Allen left meeting (7:30)

P. Bond Projects - Phase 2 Update – Ms. Vickroy gave a verbal report

## IX. Action

- A. Consider approval of the Annual Financial Audit for period ending August 31, 2015, presented by Belt Harris Pechacek (see above)
- B. Consider Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2016 (see above)
- C. Repeal of all previously adopted policies and adoption of (LOCAL) policies as prepared by TASB Policy Service – A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to adopt the Local policies contained within the reconstructed TASB Localized Policy Manual, effective February 19, 2016, and repeal all previous policies. Motion carried with 1 opposed. For: 4 Opposed: 1
- D. Response to Texas Education Agency regarding the application and Statement of Impact by School of Science and Technology – A motion was made by Tom Ivey and seconded by Monica Cantrell that the Board of Trustees communicate with the Texas Education Agency to express the opinion that the proposed changes to School of Science and Technology poses a potential for financial difficulty because of loss of enrollment as recommended by the administration. Motion carried with all in favor.
- E. Response to Texas Education Agency regarding the application and Statement of Impact by Harmony School of Science - A motion was made by Tom Ivey and seconded by Monica Cantrell that the Board of Trustees communicate with the Texas Education Agency to express the opinion that the proposed changes to Harmony School of Science poses a potential for financial difficulty because of loss of enrollment as recommended by the administration. Motion carried with all in favor.
- F. Response to Texas Education Agency regarding the application and Statement of Impact by Aristoi Classical Academy - A motion was made by Tom Ivey and seconded by Monica Cantrell that the Board of Trustees communicate with the Texas Education Agency to express the opinion that the proposed changes to Aristoi Classical Academy poses a potential for financial difficulty because of loss of enrollment as recommended by the administration. Motion carried with all in favor.

## X. Discussion/Possible Action

- A. Discuss property values and possibly approve the sale of Hitchcock ISD properties – A motion was made by Tom Ivey and seconded by Ted Robinson to list, with the possibility of sale, all three HISD properties. Motion carried with all in favor.

## XI. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 8:10 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
  1. Discuss the employment of new professional employee(s) for the 2015-2016 school year
  2. Discuss assignments, re-assignments and duties of at-will and professional employees

Chad Allen returned at 9:05.

## XII. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 9:06 PM.

A motion was made by Tom Ivey and seconded by Chad Allen to hire Melyssa Moulden under a

Probationary One-Year Contract – Teacher for the remainder of the 2015-2016 school year as presented and as discussed in executive session. Motion carried with all in favor.

XIII. Suggested Future Agenda Items – Durham Transportation and a CTE Workshop

XIV. Announcement(S) – Girl’s basketball won their first playoff game last night and play Crockett next week. The boy’s basketball team won their game this evening and is ranked second in District, and should play a playoff game on Friday. HPS Career day was wonderful, awesome and very successful.

XV. Adjourn – A motion was made by Tom Ivey and seconded by Chad Allen to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:13 PM.

Linda Leuschen  
Recording Secretary

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Edward Wilson  
HISD Board President

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Tom Ivey  
HISD Board Secretary