

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
March 22, 2016**

A Regular Meeting & Workshop of the Board of Trustees of Hitchcock ISD was held Tuesday, March 22, 2016, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Edward Wilson called the meeting to order at 6:30 PPM.

Trustees present at the meeting were Edward Wilson, President; Tom Ivey, Secretary; Monica Cantrell, Member; Chad Allen, Member; and Ted Robinson, Member.

Shirley Price, Vice President, arrived at 6:43 PM.

Tony Combs, Member, was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Business Manager; Lee Knapp; Bryan Tacquard, Maintenance Director; Kellie Edmundson, Hitchcock High School Principal; Larry Allen, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; and Patrick Faour, Hitchcock Primary School Principal.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

- IV. Dual Credit Workshop – Mrs. Edmundson presented information about dual credit classes including classes offered, total cost of classes, and enrollment in recent years. The Board requested that Mrs. Donovan do research to determine the amount other Districts in our area are charging students to participate in dual credit and collegiate high school classes. The workshop ended at 7:22 PM.

- V. Recognitions - Monica Cantrell presented the January 2016 ABC Award to Kelly Brunson.

VI. Public Participation – There was no public participation.

VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

A. Minutes

B. Monthly Financial Report, Check Register and Investment Report

C. Monthly Tax Collection Report

D. Monthly KFHS Financial Report and Check Register

E. Monthly GGCC/SHARS Financial Report and Check Register

F. Approve IMA and TEKS Certification

G. Response to TEA regarding the Application and Statement of Impact for Texas College Preparatory Academies

X. B. Consider approval of Durham Addendum of Contract for remainder of current 7 year contract – A motion was made by Tom Ivey and seconded by Shirley Price to approve the Durham Addendum, Option 2, of the Contract for the remainder of the current 5-year contract as presented and as recommended by the Administration. Motion carried with all in favor.

IX. D. Out of State travel request for KFHS – A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the out-of-state travel for three staff members to attend the National Head Start Annual Conference in Nashville, Tennessee, from May 14-20, 2016, as presented and as recommended by the administration.

VIII. Reports/Information from the Superintendent for February 2016

A. Kids First Head Start Board Liaison Report – Verbal report given by Mr. Wilson

B. Superintendent's Monthly Goals Report by Campus

C. Grant Report

D. Chartwells' Report

E. School Health Services Reports

F. Counselors' Report

G. Athletic Report

H. Maintenance Report

I. Durham Transportation Report

J. Technology Report

K. ADA Reports

L. Discipline Reports by Campus

M. Special Populations Report

N. GT Reports

O. Credit by Exam

P. City of Hitchcock - Neville Road Repairs and Sidewalk Addition – Mrs. Vickroy

discussed with the Board the Mayor's desire for Hitchcock ISD to help with Neville Road repairs and a sidewalk addition.

IX. Action

- A. Consider approval of Certificate of Unopposed Candidate and Adoption of Order of Cancellation for Board of Trustees Single Member District 2 – The following motion was made by Tom Ivey and seconded by Chad Allen: The members of the Hitchcock ISD Board of Trustees do hereby declare Shirley Price, unopposed candidate for Single Member District 2, elected to office, and to adopt the Cancellation Order to cancel the May 7, 2015, election for SMD 2. Motion carried with all in favor.
- B. Consider approval of Texas Comptroller Resolution – A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Texas Comptroller Resolution as presented and as recommended by the Administration. Motion carried with all in favor.
- C. Consider approval of the 2016-2017 school calendar - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the attached school calendar "C" for the 2016-2017 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- D. Out of State travel request for KFHS – voted on earlier in the meeting.

X. Discussion/Possible Action

- A. Consider Listing HISD Properties with local realtor - A motion was made by Tom Ivey and seconded by Monica Cantrell to approve the listing of the property known as Tract #1 (3.79 acres) in the Board book for \$10,500 per acre. The other two properties will not be listed for sale at this time. Motion carried with all in favor.
- B. Consider approval of Durham Addendum of Contract for remainder of current 5 year contract – voted on earlier in the meeting.
- C. Bond Projects - HHS Addition and Central Office Renovations – A motion was made by Tom Ivey and seconded by Ted Robinson to approve spending \$1,500,000 on the bond project to add 6 classrooms to Hitchcock High School and \$450,000 on the bond project to renovate the Central Office. Motion carried with all in favor.

XI. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 9:00 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 - 1. Discuss the employment of new professional employee(s) for the 2015-2016 school year
 - 2. Discuss assignments, re-assignments and duties of at-will and professional employees

XII. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 9:40 PM.

A motion was made by Tom Ivey and seconded by Ted Robinson to hire Adrian Moy under a Probationary One-Year Contract – Teacher for the remainder of the 2015-2016 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Monica Cantrell to hire Lisa Bennett

under a Probationary One-Year Contract – Teacher for the remainder of the 2015-2016 school year as presented and as discussed in executive session. Motion carried with all in favor.

XIII. Suggested Future Agenda Items – College of the Mainland and CTE classes.

XIV. Announcement(S) – Prosperity Bank is having a Bake Sale on Good Friday

XV. Adjourn – A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:54 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary