

**Hitchcock ISD
Board of Trustees
Regular Meeting & Budget Workshop
Minutes
June 21, 2016**

A Regular Meeting and Budget Workshop of the Board of Trustees of Hitchcock ISD was held Tuesday, June 21, 2016, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Monica Cantrell called the meeting to order at 6:32 PM.

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Jr., Vice President; Tom Ivey, Secretary; Edward Wilson, Member; Chad Allen, Member; and Tony Combs, Member.

Trustee Shirley Price arrived at 6:37 PM.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Chris Armacost, Technology Director; Evangelina Guerra, Director of Curriculum and Federal Program; and Ethel Gaines, KFHS Director.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions – The June ABC Award was postponed until the July meeting.

V. Public Participation – There was no public participation.

VI. Budget Workshop

- A. 6500 Budget Codes (Debt)
- B. 6100 Budget Codes(Personnel) in conjunction with TASB Salary Study – Ms. Jennifer Lang presented the results of the TASB Salary Study in conjunction with the recommendations TASB has for Hitchcock ISD. The Board recommended a budget workshop in conjunction with the TEAM of 8 training taking place on July 9, 2016. Ms. Donovan discussed the 6500 budget codes for next year and the budget workshop ended at 7:43 PM.

VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

VIII. Reports/Information from the Superintendent for May/June 2016

- A. Kids First Head Start Board Liaison Report – Ms. Gaines gave a verbal report
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Reports
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
 - I. Durham Transportation Report
 - J. Technology Report
- K. ADA Reports
- L. Discipline Reports by Campus
- M. Special Populations Report
- N. TELPAS Report
- O. COM Parent/Student Cost Report

IX. Action

- A. Consider appointment of Hitchcock ISD Board Liaison to the Kids First Head Start Program – After discussion, Mr. Wilson volunteered to continue as the KFHS Board Liaison. A motion was made by Tom Ivey and seconded by Chad Allen to name Mr. Wilson as the KFHS Board Liaison for the 2016-2017 school year. Motion carried with all in favor.
- B. Consider approval of Santa Fe ISD Career and Technical Education MOU – A motion was made by Tom Ivey and seconded by Shirley Price to approve the Career & Technical Education Contract between Hitchcock ISD and Santa Fe ISD for the 2016-2017 school year as presented and as recommended by the administration. Motion carried with all in favor.
- C. Consider approval of Kids' First Head Start COLA Grant - A motion was made by Tom Ivey and seconded by Tony combs to approve the COLA Grant for Kid's First Head Start as presented and as recommended by the administration. Motion carried with all in favor.
- D. TASB Salary Review – no action taken.

X. Closed Session – Mrs. Cantrell, Board President, called the members of the Board of Trustees into Closed session at 7:55 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 - 1. Discuss the employment of new professional employee(s) for the remainder of the 2015-

2016 school year

2. Discuss the employment of new professional employee(s) for the 2016-2017 school year
3. Discuss assignments, re-assignments and duties of at-will and professional employees

XI. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 8:54 PM.

A motion was made by Tom Ivey and seconded by Chad Allen to employ Cody Kemmerling under a Probationary One-Year Contract-Teacher for the 2016-2017 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to employ Amy Lopez under a Probationary One-Year Contract Teacher for the 2016-2017 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to employ Kayla Smith under a Probationary One-Year Contract Teacher for the 2016-2017 school year as presented and as discussed in executive session. Motion carried with all in favor.

XII. Suggested Future Agenda Items – Pay scale meeting at the July 9th TEAM of 8 training

XIII. Announcement(s) – Hitchcock Hooks tournament is July 23rd with raffle, auction, and fishing etc. Good ‘Ole Days will be August 12-13 this year, and 7 on 7 Team is going to College Station this year and is having several fundraisers and could use your support.

XIV. Adjourn – A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 8:59 PM.

Linda Leuschen
Recording Secretary

Monica Cantrell
HISD Board President

Tom Ivey
HISD Board Secretary