

**Hitchcock ISD
Board of Trustees
Board Training, Budget Workshop & Special Called Meeting
Minutes
July 9, 2016**

A Board Training, Budget Workshop, and Special Called Meeting of the Board of Trustees of Hitchcock ISD was held Saturday, July 9, 2016, beginning at 9:00 AM in the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Monica Cantrell called the meeting to order at 9:01 AM.

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Vice President; Edward Wilson, Member; Chad Allen; Member; and Shirley Price, Member.

Trustee Tom Ivey, Secretary, arrived at 9:02

Trustee Tony Combs was absent.

Carla Vickroy, Superintendent, and Jennifer Donovan, Finance Director, were also present for the training.

V. Action

- A. Consider changing date of regular July 2016 Board of Trustee Meeting to July 26, 2016 – A motion was made by Chad Allen and seconded by Edward Wilson to move the regular July 2016 Board of Trustee Meeting from July 19 to July 26, 2016.

IV. Reports/Information

- A. City of Hitchcock - Neville Road Repairs and Sidewalk Addition – Mrs. Cantrell updated fellow Trustees regarding her work with the City regarding the progress of the Neville Road repairs and sidewalk addition.

II. Board Training Session – Attorney Stephen Dubner conducted Team of 8 Training with Superintendent and Trustees.

- A. TEAM of Eight Training with Attorney Stephen Dubner
B. Code of Conduct for Board of Trustees
C. District Goals

D. Standard Operating Procedures

III. Budget Workshop

- A. Pay Structures for the 2016-17 school year – Mrs. Donovan discussed employee pay structures, stipends, and extra-duty pay with Mrs. Vickroy and Trustees.

VI. Closed Session - Mrs. Cantrell, Board President, called the members of the Board of Trustees into Closed session at 1:06 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 - 1. Discuss the employment of new professional employee(s) for the 2016-2017 school year
 - 2. Discuss assignments, re-assignments and duties of at-will and professional employees

Trustees reconvened from Closed Session at 1:32 PM.

III. Budget Workshop – after Trustees reconvened from closed session, they continued to discuss pay structures and stipends with Mrs. Donovan.

Adjourn – A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 1:50 PM.

Linda Leuschen
Recording Secretary

Monica Cantrell
HISD Board President

Tom Ivey
HISD Board Secretary