

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
December 13, 2016**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, December 13, 2016, beginning at 7:00 PM in the Hitchcock ISD Boardroom located in the Hitchcock ISD Administration Building, 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Monica Cantrell called the meeting to order at 7:00 PM.

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Jr., Vice President; Tom Ivey, Secretary; Edward Wilson, Member; Chad Allen, Member; and Tony Combs, Member.

Shirley Price, Member, was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Chris Armacost, Director of Facilities & Operations; Kellie Edmundson, Hitchcock High School Principal; Patrick Faour, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Bridget Ford, Durham Operations Supervisor; and Sharanda Harrison Anderson, Coordinator of Assessment, Recruitment & Retention.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions - Edward Wilson presented the December 2016 Above and Beyond Citizenship Award to Jennifer Donovan

V. Public Participation – Ms. Keesha Boyd spoke regarding and after school meal program, Traci Jones and Meredith Parker spoke regarding HISD testing exemption policy.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register
- F. Notice of Deadline to File Applications for Place on the Ballot

VII. Reports/Information from the Superintendent for November 2016

- A. Kids First Head Start Board Liaison Report - Verbal report given by Mr. Wilson
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Maintenance Report
- G. Counselors' Report
- H. Athletic Report
- I. Durham Transportation Report
- J. Technology Report
- K. ADA Report
- L. Discipline Reports by Campus
- M. Announcement of Board Member Continuing Education Hours and Framework for School Board Development – Mrs. Cantrell read the Board Member Continuing Education Hours to all in attendance.
- N. Board Attendance Report

VIII. Action

- A. Consider approval of year three (3) bond projects – A motion was made by Tom Ivey and seconded by Ted Robinson to approve the bond projects for year 3 as presented and as recommended by the administration. Motion carried with all in favor.
- B. Consider approval of the PSP Targeted Improvement Plan for the District - A motion was made by Tom Ivey and seconded by Chad Allen to approve the PSP Targeted Improvement Plan for Hitchcock ISD as presented and as recommended by the administration. Motion carried with all in favor.
- C. Consider approval of Budget Amendment #1 for the 2016-2017 school year - A motion was made by Tom Ivey and seconded by Tony Comers to approve Budget Amendment #1 for the 2016-2017 school year as presented and as recommended by the administration. Motion carried with all in favor.
- D. Consider approval of overnight travel for HHS band students - A motion was made by Tom Ivey and seconded by Chad Allen to approve the overnight travel for HISD students on January 6, 2017, as presented and as recommended by the administration. Motion carried with all in favor.
- E. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 6, 2017, Election - A motion was made by Tom Ivey and seconded by Edward

Wilson to approve the Joint Election Agreement between Galveston County and HISD for the May 6, 2017 Election as presented and as recommended by the administration. Motion carried with all in favor.

F. Consider approval of agreement between Hitchcock ISD and American Logistics Company, LLC - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Agreement for the Provision of Alternative Transportation Solutions between HISD and American Logistics Company as presented and as recommended by the administration. Motion carried with all in favor.

G. Set date of special called meeting to discuss data - A motion was made by Tom Ivey and seconded by Edward Wilson to approve February 7, 2017, at 6:30 PM as the date of a special called meeting to discuss data. Motion carried with all in favor.

H. Response to TEA regarding the Application and Statement of Impact for UT Tyler Innovation Academy - A motion was made by Tom Ivey and seconded by Chad Allen to express the opinion that the proposed addition of a virtual campus, expanded geographical boundaries, and increased enrollment by UT Tyler poses a potential for financial difficulty because of loss of enrollment as recommended by the administration. Motion carried with all in favor.

IX. Closed Session – Mrs. Cantrell, Board President, called the members of the Board of Trustees into Closed session at 8:10 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the remainder of the 2016-2017 school year
2. Discuss assignments, re-assignments and duties of at-will and professional employees
3. Discuss the contracts, duties, re-assignment, discipline, and evaluation of superintendent, directors, principals, assistant principals, counselors and at will employees

X. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 11:06 PM. No action taken.

XI. Suggested Future Agenda Items – Board policy on Testing Exemptions

XII. Announcement(s) – Band concert is this Thursday at 6:30 PM and Stewart Elementary School.

XIII. Adjourn – A motion was made by Chad Allen and seconded by Shirley Price to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:20 PM.

Linda Leuschen
Recording Secretary

Monica Cantrell
HISD Board President

Tom Ivey
HISD Board Secretary