

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
January 17, 2017**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, January 17, 2017, beginning at 7:00 PM in the Hitchcock ISD Boardroom located in the Administration Building at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Monica Cantrell called the meeting to order at 7:02 PM.

Trustees present at the meeting were Monica Cantrell, President; Tom Ivey, Secretary; Edward Wilson, Member; Chad Allen, Member; and Tony Combs, Member.

Ted Robinson, Jr., Vice-President, was absent.

Shirley Price, Member, arrived at 7:08.

HISD employees present at meeting were Carla Vickroy, Superintendent; Chris Armacost, Director of Facilities & Operations; Kellie Edmundson, Hitchcock High School Principal; Patrick Faour, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Bryan Tacquard, Maintenance Director; Evangelina Guerra, Coordinator of Curriculum & Instruction; and Sharanda Harrison Anderson, Coordinator of Assessment, Recruitment & Retention.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Mr. Wilson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions

- A. Above and Beyond Citizenship Award – Monica Cantrell presented the January 2017 Above and Beyond Citizenship Award to KFHS Watch D.O.G.S.
- B. HHS Top 5 Awards – Kellie Edmundson, Principal, handed out Top 5 Awards for the previous school year to HHS students.
- C. Jonathan Ramey - Texas All State Band - Postponed
- D. School Board Appreciation - Carla Vickroy, Superintendent, recognized the Board on behalf of all employees of Hitchcock ISD. Linda Leuschen read the Proclamation declaring January 2017 as Board Appreciation Month.

V. Public Participation – There was no public participation.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Consent Agenda as presented. Motion carried with all in favor.

A. Minutes

B. Monthly Financial Report, Check Register and Investment Report

C. Monthly Tax Collection Report

D. Monthly KFHS Financial Report and Check Register

E. Monthly GGCC/SHARS Financial Report and Check Register

F. Consider approval of the establishment of the 10th calendar day prior to the last day of instruction

G. Rule which determines local areas of acute teacher shortage in Hitchcock ISD in accordance with board policy DC (LEGAL)

H. Proclamation declaring January 2017 as School Board Recognition Month

VII. Reports/Information from the Superintendent for December 2016

A. Kids First Head Start Board Liaison Report – Verbal report given by Mr. Wilson

B. Superintendent's Monthly Goals Report by Campus

C. Grant Report

D. Chartwells' Report

E. School Health Services Reports

F. Counselors' Report

G. Athletic Report

H. Maintenance Report

I. Durham Transportation Report

J. Technology Report

K. ADA Reports

L. Discipline Reports by Campus

M. Summer Nutrition Program – 2017

VIII. Action

A. Consider approval of the Budget Calendar for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Shirley Price to approve the budget calendar for 2017-2018 as presented and as recommended by the administration. Motion carried with all in favor.

B. Consider approval of the date for administrators' and teachers' contract review - A motion was made by Tom Ivey and seconded by Edward Wilson to approve March 2017 as the month to review all administrative contracts and April 2017 as the month to review all teacher contracts as presented and as recommended by the administration. Motion carried with all in favor.

C. Consider approval of the Resolution Calling for General Trustee Election and the Order of Election - A motion was made by Tom Ivey and seconded by Tony Combs to approve the Resolution Calling for the 2017 General Trustee Election for Single Member Districts 3 and 5 and to approve the Order of Election for the 2017 General Trustees Election as presented and as recommended by the administration. Motion carried with all in favor.

D. Joint Election Agreement with the City of Hitchcock - A motion was made by Tom Ivey and

seconded by Chad Allen to approve the Joint Election Agreement between the City of Hitchcock and Hitchcock ISD for the May 6, 2017, Election as presented and as recommended by the administration. Motion carried with all in favor.

- E. Response to TEA regarding the Application and Statement of Impact for Legacy Traditional School - A motion was made by Tom Ivey and seconded by Chad Allen to communicate with the Texas Education Agency to express the opinion that the proposed new open-enrollment charter school proposed by Legacy Traditional School poses a potential for financial difficulty because of loss of enrollment as recommended by the administration. Motion carried with all in favor.
- F. Consider approval of a Resolution concerning the A-F Accountability Rating System for Texas Public Schools - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Resolution concerning the A-F Accountability Rating System for Texas Public Schools as presented and as recommended by the administration. Motion carried with all in favor.
- G. Consider approval of TexSTAR Resolution - A motion was made by Tom Ivey and seconded by Chad Allen to approve the TexSTAR Resolution as presented and as recommended by the administration. Motion carried with all in favor.

IX. Discussion

- A. Discuss Policy EIAA - Testing Exemptions and make recommendations to change said policy – no action taken. Trustees will notify Mrs. Vickroy if they come up with any new ideas on how to change this policy.
- B. Discuss information needed for Data meeting on February 7th – Sub-pops and marrying data with end of course exam data were discussed.

X. Closed Session – Mrs. Cantrell, Board President, called the members of the Board of Trustees into Closed session at 7:49 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

- 1. Discuss the employment of new professional employee(s) for the 2016-2017 school year
- 2. Discuss assignments, re-assignments and duties of at-will and professional employees
- 3. Discuss the Superintendent's Summative Evaluation and Contract

XI. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 10:03 PM. A motion was made by Tom Ivey and seconded by Shirley Price to extend the Superintendent's contract by 1 year and to increase the salary portion of compensation by \$9,683. Motion carried with all in favor.

XII. Suggested Future Agenda Items – None

XIII. Announcement(s) – The Hitchcock Chamber of Commerce annual banquet is this Thursday at 6:00 PM.

XIV. Adjourn – A motion was made by Shirley Price and seconded by Chad Allen to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:05 PM.

Linda Leuschen
Recording Secretary

Monica Cantrell
HISD Board President

Tom Ivey
HISD Board Secretary