

**Hitchcock ISD
Board of Trustees
Public Hearing to Discuss the District's 2015-2016 TAPR Annual Performance
Report and 2016-2017 TEA District Accreditation Status and the Regular Meeting
Minutes
February 21, 2017**

A Public Hearing to Discuss the District's 2015-2016 TAPR Annual Performance Report and 2016-2017 TEA District Accreditation Status and the Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, February 21, 2017, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located inside the Administration Building at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Monica Cantrell called the meeting to order at 6:31 PM.

Trustees present at the meeting were Monica Cantrell, President; Tom Ivey, Secretary; Ted Robinson, Vice-President, Edward Wilson, Member; and Tony Combs, Member.

Shirley Price, Member, arrived at 6:53 and Chad Allen, Member, arrived at 9:10 PM.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Chris Armacost, Director of Facilities & Operations; Patrick Faour, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Crystal Sweeney, Hitchcock Primary School Assistant Principal; Waverly Valstar, Hitchcock Primary School Counselor; Ethel Gaines, Kids' First Head Start Director; Kelly Brunson, Band Director; Fred Otto, Assistant Band Director; Bryan Tacquard, Maintenance Director; Valencia Jefferson, Food Service Director; Evangelina Guerra, Coordinator of Curriculum & Instruction; and Stephen Dubner, HISD Attorney.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions – Kelly Brunson, Band Director recognized High School student Jonathan Ramey for his accomplishment of being a Texas All-State Band Member.

V. Public Participation – Mrs. LaTarsha McDaniel spoke regarding bullying in Hitchcock ISD specifically at Crosby and High School. She would like to see us put some programs in place to

assist students.

VI. Public Hearing to Discuss the District's 2015-2016 TAPR Annual Performance Report and 2016-2017 TEA District Accreditation Status

- A. Presentation and discussion of the District's 2015-2016 TAPR Annual Performance Report and 2016-2017 TEA District Accreditation Status - Ms. Vickroy discussed the District's 2015-2016 Annual Performance Report and the TEA Accreditation Status.
- B. Discussion with patrons pertaining to the District's 2015-2016 TAPR Annual Performance Report and 2016-2017 TEA District Accreditation Status – There were no questions from the public.
- C. Adjourn Public Hearing to discuss the District's 2015-2016 TAPR Annual Performance Report and 2016-2017 TEA District Accreditation Status - The Public Hearing was adjourned at 7:10 PM.

VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

VIII. Reports/Information from the Superintendent for January 2017

- A. Kids First Head Start Board Liaison Report – verbal report given by Edward Wilson
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Reports
- F. Counselors' Report
- G. Athletic Report – discussed girls and boys basketball playoff schedules
- H. Maintenance Report
- I. Durham Transportation Report
- J. Technology Report
- K. ADA Reports
- L. Discipline Reports by Campus

IX. Action

- A. Consider approval of the Annual Financial Audit for period ending August 31, 2016, presented by Belt Harris Pechacek – postponed until after closed session to wait for representative to arrive.
- B. Consider Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2017 - postponed until after closed session to wait for representative to arrive.

- C. Consider approval of the 2017-2018 school calendar - A motion was made by Tom Ivey and seconded by Shirley Price to approve the attached school calendar "D" for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- D. Consider approval of the TASB Energy Co-op Interlocal Participation Agreement - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the TASB Energy Cooperative Inter-local Participation Agreement as presented and as recommended by the Administration. Motion carried with all in favor.
- E. Response to TEA regarding the Application and Statement of Impact for Aristoi Classical Academy - A motion was made by Tom Ivey and seconded by Tony Combs that the Board of Trustees communicate with the Texas Education Agency to express the opinion that the proposed changes to Aristoi Classical Academy poses a potential for financial difficulty because of possible loss of enrollment as recommended by the administration. Motion carried with all in favor.
- F. Consider approval of Textbook Adoption for the 2017-2018 School Year - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the titles which have been requested by HISD staff as presented and as recommended by the administration. Motion carried with all in favor.
- G. Request for Proposal: Stewart Parking Lot, Demolition, and Stewart Walkway - A motion was made by Tom Ivey and seconded by Ted Robinson to approve Tri-Coast as the vendor/contractor for the Stewart Parking Lot and Stewart Walkway projects as recommended by the administration. Motion carried with all in favor. No action was taken on demolition projects for the District.

X. Discussion/Possible Action

- A. Discuss and possibly take action on District property and vacant buildings – item postponed until the June 2017 meeting.

XI. Closed Session – Mrs. Cantrell, Board President, called the members of the Board of Trustees into Closed session at 7:41 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Section 551.071 of the Texas Government Code

- 1. Consultation with District's Attorney, Stephen Dubner of the Law Office of Stephen Dubner, on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act specifically including the legal issues related to the Level III Grievances of Irene Donoho and Jimmy Anderson.

B. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

- 1. Discuss the employment of new professional employee(s) for the 2016-2017 school year
- 2. Discuss assignments, re-assignments and duties of at-will and professional employees

C. Sections 551.074 and 551.082 of the Texas Government Code

- 1. Level III Grievance - Irene Donoho
- 2. Level III Grievance - Jimmy Anderson – postponed due to a death in the family

XII. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from Closed Session at 9:11 PM. Chad Allen arrived at 9:10 and waited for the Board to complete

the grievance process.

A motion was made by Tom Ivey and seconded by Shirley Price to deny the Level 3 grievance of Irene Donoho. Motion carried with all in favor. Chad Allen did not vote as he did not arrive until 9:10 and was not in the hearing.

Tony Combs, Member, was ill and left the meeting at 9:13 PM.

The Board took a three minute break. The auditor from Belt Harris Pechacek had arrived and the Board went back to open session at 9:17 to handle action items IX, A & B, which were postponed earlier in the meeting.

A. Our financial audit was presented by Nathan Krupke from Belt Harris Pechacek. A motion was made by Tom Ivey and seconded by Shirley Price to approve the annual Financial Audit for period ending August 31, 2016, as presented by Belt Harris Pechacek and as recommended by the Administration. Motion carried with all in favor.

B. Letter of Engagement - A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Letter of Engagement with Belt Harris Pechacek to perform audit for the fiscal year ending August 31, 2017. Motion carried with all in favor.

Mrs. Cantrell adjourned the Board back to closed session at 9:25 PM for the purpose of closed session item B. Dr. Price left the meeting at this time and did not return to closed session.

The Board reconvened from the second closed session at 10:36 PM – no action taken

XIII. Suggested Future Agenda Items – None

XIV. Announcement(s) – This Thursday the Chamber of Commerce is recognizing Hitchcock Primary School as Business of the Month.

XV. Adjourn – A motion was made by Tom Ivey and seconded by Chad Allen to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:37 PM.

Linda Leuschen
Recording Secretary

Monica Cantrell
HISD Board President

Tom Ivey
HISD Board Secretary