

**Hitchcock ISD
Board of Trustees
Special Called Meeting
Minutes
May 11, 2017**

A Special Meeting of the Board of Trustees of Hitchcock ISD was held Thursday, May 11, 2017, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Monica Cantrell called the meeting to order at 6:31PM.

Trustees present at the meeting were Monica Cantrell, President; Ted Robinson, Jr., Vice-President; Tom Ivey, Secretary; Edward Wilson, Member; Chad Allen, Member; and Tony Combs, Member and Shirley Price, Member.

HISD employees present at meeting were Carla Vickroy, Superintendent, and Jennifer Donovan, Finance Director.

Item III (B) was moved to this part of the agenda – Discuss and take action to approve the settlement agreement with Jimmy Anderson. A motion was made by Tom Ivey and seconded by Shirley Price to approve the Settlement Agreement with Jimmy Anderson and authorize the Board President to sign on behalf of Hitchcock ISD. Motion carried with all in favor.

- II. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section - President Cantrell called the members of the Board of Trustees into closed session at 6:34 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Section 551.071 of the Texas Government Code

1. Consultation with District's Attorney, Stephen Dubner of the Law Office of Stephen Dubner, on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act specifically including the legal issues related to the Level III Grievances of Jimmy Anderson, and settlement agreement with Jimmy Anderson – Mr. Dubner was not in attendance

B. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2016-2017 school year and the 2017-2018 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of principals, assistant principals, directors, coordinators, teachers, counselors, librarians, and at-will employees.
3. Deliberate the duties and appointment of a public officer, specifically including the appointment of specific individuals to fill the vacancy for Single Member District 6 of the Hitchcock Independent School District Board of Trustees

C. Sections 551.074 and 551.082 of the Texas Government Code

1. Level III Grievance - Jimmy Anderson

- III. Reconvene from Closed Session for action, if any, from Closed Session – No action

A. Level III Grievance - Jimmy Anderson

B. Discuss and take action to approve settlement agreement with Jimmy Anderson – action taken earlier in meeting

IV. Action

A. Discuss and take action to accept resignation of Monica Cantrell as Single Member District 6 Trustee of the Hitchcock Independent School District Board of Trustees – A motion was made by Tom Ivey and seconded by Tony Combs to accept the resignation of Monica Cantrell as Single Member District 6 Trustee. Motion carried with all in favor. Ms. Cantrell stepped down from her seat.

B. Discuss and take action to select the method to fill the vacancy of Single Member District 6 Trustee of the Hitchcock Independent School District Board of Trustees – A motion was made by Tom Ivey and seconded by Tony Combs to select appointment as the method to fill the vacancy of Single Member District 6 Trustee position. Motion carried with all in favor.

At this point the Board went back in to closed session as follows. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section – Vice President Robinson called the members of the Board of Trustees into closed session at 6:52 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

C. Deliberate the duties and appointment of a public officer, specifically including the appointment of specific individuals to fill the vacancy for Single Member District 6 of the Hitchcock Independent School District Board of Trustees.

Reconvene from Closed Session for action, if any, from Closed Session – The Board reconvened from closed session at 7:07 PM.

C. Discuss and take action to appoint individual to serve as Trustee for Single Member District 6 Trustee of the Hitchcock Independent School District Board of Trustees for the unexpired term - A motion was made by Tom Ivey and seconded by Tony Combs to declare Michelle Cantrell as a replacement for Monica Cantrell, Single Member District 6 Trustee, who resigned her position. Motion carried with all in favor

V. Governance

A. Administer Oath of Office to new board member, if one is appointed – The Oath of Office was administered to Michelle Cantrell by Linda Leuschen

VI. Adjournment - Adjourn - A motion was made by Shirley Price and seconded by Chad Allen to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 7:07 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary