

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
June 20, 2017**

A Regular Meeting & Budget Workshop of the Board of Trustees of Hitchcock ISD was held Tuesday, June 20, 2017, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Administration Building located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:31 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Michelle Cantrell, Member; and Ted Robinson, Jr., Member. Trustee Tony Combs arrived at 7:03 PM. Trustee Shirley Price was absent

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Chris Armacost, Director of Technology, Facilities & Operations; Kellie Edmundson, Hitchcock High School Principal; Patrick Faour, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Bryan Tacquard, Maintenance Director; Sharanda Harrison-Anderson, Coordinator of Assessment Recruitment and Retention; and Bridget Ford, Durham Transportation General Manager.

- II. Hitchcock I.S.D. Mission Statement
- III. Pledge of Allegiance
 - A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
 - B. Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.
- IV. Budget Workshop - Mrs. Donovan discussed the supplies and materials, travel, debt services, revenues, payroll, and contracted services portion of the proposed budget for the 2017-2018 school year. The budget workshop ended at 6:50 PM.
- V. Public Participation – There was no public participation.
- VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Consent Agenda as presented. Motion carried with all in favor.
 - A. Minutes
 - B. Monthly Financial Report, Check Register and Investment Report
 - C. Monthly Tax Collection Report
 - D. Monthly KFHS Financial Report and Check Register
 - E. Monthly GGCC/SHARS Financial Report and Check Register
- VII. Reports/Information from the Superintendent for May 2017
 - A. Kids First Head Start Board Liaison Report – verbal given by Mr. Wilson
 - B. Superintendent's Monthly Goals Report by Campus
 - C. Grant Report
 - D. School Health Services Reports

- E. Counselors' Report
- F. Athletic Report
- G. Maintenance Report
- H. Durham Transportation Report
- I. Technology Report
- J. ADA Reports
- K. Discipline Reports by Campus

VIII. Discussion/Possible Action

- A. Review and discuss Grading Guidelines and Board Policy EIC (Local) and possibly take action to make changes to policy EIC (Local) – The Board requested that we discuss the issue with a TXEIS consultant, gather more information, and bring back to the Board for action in July.
- B. Discuss and possibly take action regarding District Property – A motion was made by Tom Ivey and seconded by Ted Robinson to list the old Board Room and the associated property that goes with it on the market for public sale as presented and as recommended by the Administration. Motion carried with all in favor.

IX. Action

- A. Consider and approve teacher and para-professional pay scales for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the teacher and para-professional pay scales for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with 5 in favor and 1 abstained. Ms. Cantrell felt she did not yet know enough about the budget to vote on this item.
- B. Consider and approve \$50 additional monthly contribution to employee health insurance premiums - A motion was made by Tom Ivey and seconded by Ted Robinson to approve an additional monthly contribution to employee health insurance premiums for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- C. Consider appointment of Hitchcock ISD Board Liaison to the Kids First Head Start Program – A motion was made by Chad Allen and seconded by Tom Ivey for Mr. Wilson to continue as the KFHS Board Liaison. Motion carried with all in favor.
- D. Consider approval of Kids' First Head Start COLA Grant - A motion was made by Tom Ivey and seconded by Tony Combs to approve the Kids First Head Start COLA Grant as presented and as recommended by the Administration. Motion carried with all in favor.
- E. Consider approval of contract with University of Texas Medical Branch at Galveston—Pediatrics - A motion was made by Tom Ivey and seconded by Tony Combs to approve the contract between the University of Texas Medical Branch at Galveston – Department of Pediatrics and the Hitchcock Independent School District for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with 4 in favor and 2 abstained. As employees of UTMB, Mr. Allen and Mrs. Cantrell abstained from this vote.
- F. Policy Update 108 - A motion was made by Tom Ivey and seconded by Chad Allen to add, revise, or delete policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 108. Motion carried with all in favor.
- G. Consider approval of DePelchin Children's Center MOU for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Memorandum of Understanding between Hitchcock ISD and the Depelchin Children's Center for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.

X. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:56 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2017-2018 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of principals, assistant principals, directors, coordinators, teachers, counselors, librarians, and at-will employees.

XI. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 9:11 PM.

A motion was made by Tom Ivey and seconded by Chad Allen to employ Laura Gilcrease under a Probationary One-Year Contract – Administrator for the 2017-2018 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson to employ Michelle Schmal, Jacob Havron, Candace Wheeler, Ivanell George, Paula Martinez, Melida Martinez, Denise Thomas, Cynthia Pitts, Joyce Bell, Hayley Orr, Alyssa Boyer, Sara Morgan, Leah Magliolo, Sharon Argo, and Dana Pacheclo-Raup under a Probationary One-Year Contract – Teacher (some with an addendum) for the 2017-2018 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Tony Combs to employ Morris Tuck under a Probationary One-Year Contract – Administrator for the 2017-2018 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson to add a dyslexia teacher, instructional coach, transportation manager, and transportation mechanic for the 2017-2018 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Chad Allen to change the ISS Aide position at HHS to a professional teacher position for the 2017-2018 school year as presented and as discussed in executive session. Motion carried with all in favor.

XII. Suggested Future Agenda Items – Grading Guidelines and Policy EIC Local. Please consult a legal TASB opinion on changes board may wish to make

XIII. Announcement(s) - none

XIV. Adjournment - A motion was made by Michelle Cantrell and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:17 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary